



**TAMILNADU FISHERIES DEVELOPMENT CORPORATION LIMITED**  
*Integrated Office Complex for Animal Husbandry & Fisheries Department*  
*No.571, 4<sup>th</sup> Floor, Anna Salai, Nandanam, Chennai – 600 035.*

**R.C.No.1089 / S6 /2016**

**Date: 28.06.2022**

**NOTICE INVITING TENDER**

**FOR**

**Leasing of Advertisement Space Management inside the Chetpet Eco Park at Chennai for a period of Three years, subject to the granting of Hoarding Licence by the Corporation of Chennai.**

<b>Package No.</b>	<b>Name of the Work</b>
<b>7</b>	<b>Operation &amp; Maintenance of Advertisement Space Management inside the Chetpet Eco Park at Chennai, subject to the granting of Hoarding Licence by the Corporation of Chennai.</b>

**Form of Contract: Lumpsum Rate Quote (Two cover system)**

Sealed Tenders are invited for the above Leasing of Advertisement Space Management inside the Chetpet Eco Park at Chennai under two covers system. The bid documents will be available up to 05.45 P.m. on 02.08.2022. The bid document can be downloaded from the **[www.tenders.tn.gov.in](http://www.tenders.tn.gov.in)**. The Cost of Tender and Earnest Money Deposit to be remitted in favour of The Managing Director, TNFDC Ltd., Chennai – 600 035 by means of Demand Draft and should be furnished along with technical bid of Tender.

Any additional / further details and conditions related to these works can be had from the office of the Tamil Nadu Fisheries Development Corporation Limited, Chennai – 600 035.

**Important dates for Submission:**

1.	Last date and time for downloading bid documents	02.08.2022 – 05.45 P.m.
2.	Last Date and time for submission of bid document	03.08.2022 – 03.00 P.m.
3.	Date and time of opening of the Technical Bid	03.08.2022 – 03.30 P.m.

**Sd./-MANAGING DIRECTOR**



**BID DOCUMENT FOR**  
**LEASING OF ADVERTISEMENT**  
**SPACE MANAGEMENT INSIDE THE**  
**CHETPET ECO PARK AT CHENNAI.**  
**(SUBJECT TO THE GRANTING OF HOARDING**  
**LICENCE BY THE CORPORATION OF CHENNAI)**

**(FOR A PERIOD OF THREE YEARS)**

**Tamil Nadu Fisheries Development Corporation Limited,**  
Integrated Office Complex for Animal Husbandry & Fisheries Department,  
No.571, 4<sup>th</sup> Floor, Anna Salai, Nandanam, Chennai – 600 035.  
Phone : 044 – 2436 4908, 2436 4901 Fax: 2436 4904  
E-mail : tnfdcho@gmail.com

## **TAMIL NADU FISHERIES DEVELOPMENT CORPORATION LIMITED**

*Integrated Office Complex for Animal Husbandry and Fisheries Department,  
No.571, 4<sup>th</sup> Floor, Anna Salai, Nandanam, Chennai – 600 035.*

**No.1089/S6/2018**

**Date: 28.06.2022**

The Managing Director, TNFDC, invites sealed tenders under 2 Cover System to lease out Advertisement Space inside the Chetpet Eco Park from the Service Provider Agencies/ Firms having valid Registration Certificate, GST Registration and PAN Card number and having experience in similar line of business.

### **Prequalification Criteria:**

- Tenderer should have experience in ***Business of Advertisement for at least for two years in the last five years with*** Experience Certificates along with the appropriate Value of work. Self-Certification duly notarized has to be submitted.
- The tenderer should submit income tax returns of the last 2 years.
- **Joint venture /consortium of two parties** is acceptable for this package. MOU in Non-Judicial stamp paper to be submitted declaring the consortium and accepting responsibilities and liabilities severally and jointly.
- The tenderers should have local Office at Chennai to ensure satisfactory fulfillment of all contractual obligations.
- The tenderer should be a Registered Firm / Agency / Company with due registration.
- The tenderer should have experience in execution of individual work of similar nature costing more than the contract value of Rs.25.00 lakhs under a single agreement in Government or Quasi Government within a period of preceding 5 year
- The Tenderer should submit certificates showing minimum annual turnover of Rs.100.00 Lakhs for a minimum of two preceding years.

### **Schedule of tender:**

1. Sale of tender documents: up to 05.45 p.m. on 02.08.2022.
2. Last date for submission of tender documents: up to 03.00 p.m. on 03.08.2022
3. Opening of tenders: at 03.30 p.m. on 03.08.2022.

**Note:** In case, the tender opening day happens to be holiday due to any unforeseen circumstances, the tender will be opened on the next working day at the same time and venue.

Tender documents can be obtained from the Managing Director, TNFDC Ltd., Integrated Office Complex for Animal Husbandry & Fisheries Department

No.571, 4th Floor, Anna Salai, Nandanam, Chennai-600 035. A fee of Rs.1000/- (Rupees one thousand only) and GST @ 5% towards the cost of the tender document, along with the Earnest Money Deposit (EMD) Rs.25,000/- may be enclosed in the form of separate Demand Drafts drawn in favour of the Managing Director, TNFDC Ltd.

Both should be furnished along with the technical bid cover only. Such of those who wish to obtain the tender form by post should remit an additional amount of Rs.500/- (Rupees Five hundred only) over and above the cost of tender form specified above towards registration and other postal charges.

The TNFDC administration will not be responsible for any postal delay or loss of the form in postal transit. The tender document shall also be downloaded from the Tamil Nadu Tender Information Website.

The successful tenderer has to remit security deposit in the form of 'Bank Guarantee' for a sum equivalent to 5% of the contract value and take up the lease within 15 days of the date of acceptance of the tender.

The Technical Evaluation Committee will assess the ability of the agencies to render the requisite qualifications based on its past record, profile and on such other criteria as it may fix and only those found fit will be eligible for financial bid opening.

The bidders are requested to submit EMD and cost of the document along-with the attested copies of valid Registration Certificate, Pan-Card and up-to date Goods and Service Tax details along-with the bid documents, failing which the tender shall be declared as non-responsive and thus liable for rejection.

Submission of more than one tender paper by a tenderer for a particular work will render the bid liable for rejection. The tenderer may assess about the nature and quantum of work before quoting their rate.

Tenderers or their authorized representative may be present at the time of opening of the tender, if they so desire. Late, delayed incomplete tenders or with insufficient EMD and other documents will be summarily rejected.

**Sd./-MANAGING DIRECTOR**

**TERMS OF REFERENCE FOR**  
**LEASING OUT THE ADVERTISEMENT SPACE**  
**INSIDE THE CHETPET ECO PARK CHENNAI - 10**  
**(FOR A PERIOD OF THREE YEARS)**

**1. Tender Components:**

This tender document invites firms / service providers for Operation and Maintenance of Advertisement Space Management in the Chetpet Eco Park. The period of contract would be for a minimum of three years with 10% increase in the annual lease amount for the subsequent years proposed for tendering by the Tamil Nadu Fisheries Development Corporation Limited to increase revenue and proper management of the Eco Park.

**2. Objectives:**

The objectives of the operation and maintenance services for Advertisement Space Management in Chetpet Eco Park are listed below:

- The tenderer is required to Operate & Maintain Advertisement Space in Chetpet Eco Park Chennai.
- Regular upkeep and manage the infrastructure of the Advertisement Space along with its related activities in the Chetpet Eco Park.
- The successful tenderer should obtain all the statutory license and clearance from Corporation of Chennai for the display of Advertisement Hoardings.

**3. Scope of Work:**

The various scope of the works (but not limited to) for the tenderer contractor are listed below:

- a. The tenderer should manage advertisement hoardings inside the park premises at 3 locations with 8 Displays / Hoardings of size permitted by the Corporation of Chennai and as per the licence of Corporation of Chennai and for period of licence only.
- b. Maintain all accounting and statutory records as required by the Corporation related to the Display Advertisement Hoardings.

**4. Terms of Reference:**

- a. The Hoardings structures of size and height as permitted of licensing authority (Corporation of Chennai) to be erected by the successful tender at their cost and maintain the same periodically.
- b. The current consumption charges are to paid by the lessee based on sub meter provided every month to park the Manager as per claim without fail.

- c. No modifications are permitted to the provided infrastructural facilities by the tenderer without permission of the Park Administration and the Hoarding Licensing authority.
- d. The tenderer should fulfill all statutory requirements like permissions, licenses etc. and take all required permission before operation of advertisement space from the all competent authorities concerned. The licence of Corporation of Chennai mandatory for Display of Hoardings.
- e. The tenderer / operator in coordination with the park management and licensing authority will identify locations and models of advertisements and source of prospective advertisers. Order for advertisement and content approval will be through the Park administration and licensing authorities.
- f. The period of lease will be for 3 (three) years only and limited to the licensing period given by Corporation of Chennai.
- g. The quoted amount will be for annual basis and all taxes and charges (GST) applicable as per norms should be mentioned separately.
- h. Notice period for termination from either side, 90 days after a minimum of 9 months operation.

**5. Period of Contract:**

The period of contract for operation and maintenance of advertisement space would be three years only and limited to the period of licence for hoardings issued by the competent authorities.

### **GENERAL CONDITIONS OF TENDER**

1. All tenders must be addressed to the Managing Director, TNFDC Ltd., Integrated Office Complex for Animal Husbandry & Fisheries Department No.571, 4th Floor, Anna Salai, Nandanam, Chennai -600 035 and must reach this office not later than 03.00 p.m on 03.08.2022 in a Sealed cover duly SUBSCRIBED TENDER FOR LICENSING OUT THE ADVERTISEMENT SPACE MANAGEMENT IN CHETPET ECO PARK. Tender received after 03:00 p.m of the same day will be returned to the tenderer unopened. Tenderers may be present if they so desire at the time of opening tenders.
2. Tenders shall be submitted either by registered post, courier with acknowledgment due or in person. Tenders by telegram or by any other means of communications will not be accepted.
3. Tenders shall be submitted in the enclosed form only, failing which they will not be considered.
4. (a) Tenders by firm shall be in the firm's name signed on behalf of the firm by the person authorized in this behalf. In case of partnership firm, the names of all the partners with their full postal address should be furnished with the tender and if the firm is registered under the Indian Partnership Act of 1931 the registration Number of the firm should also be given. The partner who is signing a tender form should hold a power of Attorney in his favour to act for and on behalf of the partnership of firm. In case of a joint Hindu Family the tender must be signed by the Manager expressly as such manager.
5. (a) The tender amount should be legibly written in INK BOTH IN FIGURES AND WORDS.  
  
(b) Tenders containing erasures or alterations without proper Attestation/Omissions are liable to be rejected.  
  
(c ) Tender amount should be Paid immediately after acceptance of Tender. 2<sup>nd</sup> year lease amount should be paid with 10% increase on 1<sup>st</sup> year Tender Amount and for subsequently year of lease upto 3 years.
6. (a) The Envelope for the Earnest money and tender cost shall be superscripted with "Cost of Tender" and "Earnest Money" and shall contain EMD of Rs.25,000/- in the form of DD issued by a nationalized / scheduled bank located in India favoring " The Managing Director, TNFDC Ltd." payable at Chennai to keep the offer open till acceptance/ rejection thereof is communicated by the TNFDC Administration or till 120 days (One hundred and twenty days) from the date of opening the tender whichever is earlier. The EMD should be valid for 45 days beyond the validity of the Tender. Offers received without earnest money shall be summarily rejected No EMD and Tender cost exemption.  
  
(b) It shall be understood that the tender documents have been sold/issued to the Tenderer and that the tenderer is permitted to tender in consideration of the stipulation on his part that after submission of his tender, will not renege from or modify the terms and conditions thereof in a manner not acceptable to the TNFDC Administration. Should the tenderer fail to observe or comply with

the said stipulation, the aforesaid amount shall be liable to be forfeited to the TNFDC.

No interest will be allowed on the Earnest Money Deposit. Tenders will not be considered unless the Earnest Money Deposit, have been deposited in accordance with the stipulations of this para.

7. The Earnest Money Deposit deposited by the successful tenderer will be adjusted towards Security deposit payable by them before entering into acceptance subject to the conditions stipulated above. The earnest Money Deposit of the unsuccessful tenders will be returned /refunded as soon as the tenders have been disposed off.
8. Each tender must be accompanied by the following:-
  - a. The remittance of Earnest Money Deposit.
  - b. In case of a Partnership Firm, the copy of the certificate of registration issued by the Competent Authority.
  - c. The copy of the a power of Attorney of the Managing Partner to sign the Tender document should also be enclosed with the tender
9. Tenders submitted without proper and fully complying with tender requirement will be disqualified and will not be considered.
10. The Successful tenderer shall be required to execute an agreement in the prescribed form failing which he will not be considered.
11. (i) The successful tenderer must deposit to the TNFDC Administration in advance at the time of initial award of the contract a sum equivalent to 5% of the contract value as Security deposit / Bank Guarantee within 14 days of the date of acceptance and communication of the tender and execute an agreement in the prescribed form.  
  
(ii) The successful applicant shall remit security deposit in the form of Demand Draft / Bank Guarantee being 5% of the contract value which will be veils and kept open not only during the contract period of three years but also for a further period of six months beyond the contract period and take up the contract within 14 days of the date of acceptance of tender.
12. Should a tenderer whose tender has been accepted and communicated decline or failed to remit the 5% bank Guarantee as referred above and also execute an Agreement in the prescribed form and take up the contract within 14 days from the date of acceptance of tender, the Earnest Money Deposit will be forfeited by the TNFDC administration as ascertained liquidated damages.
13. The contractor or his Agent must be available at the Chetpet Eco Park for all working hours of the park or such period as may be specified from time to time by any authorized official of TNFDC Ltd.
14. The successful tenderer shall not assign, sublet or transfer the contract either on whole or part. If it is found that the contract has been assigned or sublet or either in part or in full, the TNFDC Administration will terminate the contract



without any notice duly forfeiting the Security as ascertained liquidated damages.

15. No separate communication relating to the tender must be addressed by the tenderer to the officer or any other person in the TNFDC Administration by all explanatory or qualifying remarks which the tenderer may desire to make must be recorded in the tender form in the space provided for purpose in the respective paras.
16. Further the TNFDC Administration reserves the right to accept/negotiate with the next second highest tenderer in the event the highest tenderer withdraws the bid or not able to abide by the terms and conditions of the contract.
17. The Advertisement space shall be run in the name of tenderer only but the fact that property belongs to TNFDC / Park administration to be indicated in the name board without fail.
18. The tenderer shall utilize the space only for the purpose of advertisement & not for any other purposes apart from the scope of lease provided in the tender document.
19. All permits / licenses / permission for the Advertisement is to be obtained by the tenderer only at his cost & name and risk from the appropriate authorities by following the procedures.
20. All sanctions, permissions no objections, letters of indent, consent licenses, clearance, approvals etc. shall be obtained by the tenderer at his cost and such as document shall be kept effective and in force at all material times.
21. The building, furniture and other machineries licensed shall be insured against fire, rioting and other possible losses and the insurance policy be taken and the insurance premium be borne by the tenderer. Tenderer should pay the compensation to the public or their relatives if any accident happens at their own cost if they claimed.
22. The TNFDC Ltd. shall have the right to inspect the premises and also the books of accounts, etc. at any time.
23. The tenderer shall not encumber the licensed properties by way of pledge, hypothecation, mortgage, charge, lien, lease, leave and license or in any other manner.
24. The tenderer has to confine his activities only within the specified area handed over to him.
25. No political meeting / banner shall be allowed within the premises, which has been allotted to him.
26. No unlawful activities like betting, gambling, etc. advertisements shall be allowed inside the campus.
27. Hoadings of Anti Government activities nature shall not be allowed inside the premises / place allotted to them.

28. In case the tenderer commits breach of any of the terms and conditions and stipulation herein contained on the part of the tenderer to be observed and performed, then in such cases the TNFDC Ltd. shall be at liberty to give a notice in writing (by RPAD) to the licensee to set right or rectify the breach or omission of any of the terms, conditions and stipulations of the agreement and in case of non compliance on the part of tenderer within 30 days of the receipt of such notice, this agreement at the option of the licensor may be terminated and upon such termination this agreement shall become null and void and all the rights of the tenderer herein shall immediately cease and determine. The agreement may also be terminated for any criminal acts on the part of the tenderer which need not be referred to arbitration.
29. The TNFDC Ltd. shall have the right to take over the operation and terminate the license agreement, in case of default or any type of malpractice noticed on the part of the tenderer.
30. The TNFDC Ltd. will not be vicariously liable for any act of the tenderer and the tenderer shall alone be liable for violation of any law and the tenderer agrees to indemnify the TNFDC Ltd. from all claims.
31. All costs, charges, including stamp duty and registration charges, etc. shall be borne by the tenderer.
32. The tenderer shall ensure due observance, compliance with all relevant laws, rules and regulation applicable to business from time to time.
33. If any loss or damage is caused to properties either by tenderer or suppliers and servants either will fully / in advertently the cost / extent of loss / damage will be recovered from the tenderer.
34. On the expiry of the license, the tenderer shall handover all articles which were entrusted in good conditions.
35. The tenderer shall have employer's liability and workers' compensation insurance in respect of the Personnel of the tenderer and of any sub-contractors, in accordance with the relevant provisions of the Applicable law, as well as, with respect to such personnel, any such life, health, accident, travel or other insurance as may be appropriate; and
36. The tenderer shall be contactable at all times and messages sent by phone /e-mail/ fax / special messenger from this office shall be acknowledged immediately on receipt on the same day. The tenderer shall strictly observe the instructions issued by the Corporation / park administration in fulfillment of the contract from time to time.
37. This office shall not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the personnel of the tenderer.

38. The successful tenderer shall furnish a security deposit equivalent to 5% of the contract value by means of demand draft drawn in favour of the TNFDC or Fixed Deposit Receipt from a nationalized / commercial bank or Bank Guarantee from a nationalized / commercial bank in an acceptable form safeguarding the interest of this office in all respects. The security deposit shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the tenderer. The security deposit will be forfeited in case of the non-compliance of the terms of agreement by the tenderer or frequent absence from duty/misconduct.
39. The successful tenderer will enter into an agreement with this office as per the terms and conditions on non judicial Rs. 100/- stamp paper. The above stamp paper will be arranged by the bidder for execution of agreement. The agreement will be valid for a period of three years commencing from, and shall continue to be in force in the same manner, unless terminated in writing.
40. The lease amount quoted by the tenderer shall be on annual basis with increase at 10% every year for a period of three years and no request for any change/modification shall be entertained before expiry of the period of three years. The contract/agreement is extendable by another three years subject to satisfactory performance of the tenderer and such amendments as mutually agreed to.
41. The tenderer shall not assign, transfer, pledge or sub contract the performance of services without the prior written consent of this office.
42. The agreement can be terminated by either party by giving one month's notice in advance. If the tenderer fails to give one month's notice in writing for termination of the Agreement then one month's wages etc and any amount due to the tenderer from the office shall be forfeited.
43. This office reserves the right to reject any or all the tenders without assigning any reason whatsoever and the decision of the management shall be final and binding on all the bidders.
44. The Managing Director, TNFDC as the highest authority reserves the right to cancel the lease without assigning any reasons therefore.
45. For breach of any of these conditions the Managing Director, TNFDC will be the authority to take penal action as deemed fit.
46. Any money due by the contractor under the terms of the tender shall be recovered by the appropriate statutory act or any modifications thereof.
47. In case of any dispute, the tenderer will refer the dispute to an Arbitrator in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (Central Act 26 of 1996) and the parties agree to abide by the decision of the Arbitrator and the place of Arbitration shall be at Chennai.

### **Other Amendments**

1. The rates quoted should be exclusive of all GST and other charges if any as etc.
2. Para 11 of General Conditions of tender be read as under,  
“The successful tenderer must deposit to the TNFDC Administration in advance at the time of initial award of the contract a sum equivalent to 5% of the annual contract value as Security deposit / Bank Guarantee valid for 2 years or maximum years of agreement as the case may be, within 14 days of the date of acceptance and communication of the tender and execute an agreement in the prescribed form’.

**Sd./-MANAGING DIRECTOR**

## **TENDER FORM**

NAME OF THE INDIVIDUAL/FIRM/: \_\_\_\_\_  
SOCIETY (BLOCK LETTERS)

FULL NAME IN (BLOCK LETTERS) : \_\_\_\_\_

ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,

The Managing Director,  
Integrated Office Complex for Animal Husbandry &  
Fisheries Department  
No.571, 4th Floor, Anna Salai,  
Nandanam, Chennai – 600 035.

Sir,

Sub: Operation & Maintenance of Advertisement space management  
inside the Chetpet Eco Park for a period of three years from the  
Date of award of Contract / lease

1. I / We have read and understood the general conditions of contract and terms and conditions of the proposed Agreement. In the event of my/our tender being accepted. I / we promise to abide by the said Rules and conditions.
2. Subject to the conditions given in the general conditions of the tender, I / We hereby tender to the Managing Director, TNFDC Ltd., Integrated Office Complex for Animal Husbandry & Fisheries Department No.571, 4th Floor, Anna Salai, Nandanam, Chennai -600 035, herein after called Chetpet Eco park Administration  
  
Note: In the event of partnership firm, please state the Name, Age and permanent Address of all the partners separately along with this tender.
3. I / We agree that I / We will not withdraw the offer before Chetpet Eco Park accepts or rejects the same or before 120 (One hundred and twenty only) days from the date of opening of tender whichever is earlier and in the event of my/our withdrawing the same, earnest money deposit shall be liable to be forfeited by the Chetpet Eco Park Administration.
4. In the event of failure on successful Tenderer part to comply with all or any of these conditions, within the time mentioned, the Earnest Deposit shall be adjusted against liquidated damages without prejudice to any right of the Chetpet Eco Park Administration to claim damages from the successful tenderer for breach of contract.

5. I / We agree to pay the security deposit by means of Demand Draft / Bank Guarantee being 5% of the contract value which will be valid and kept open not only during the contract period of three years but also for a further period of six months beyond the contract period within 14 days of the date of acceptance of the tender.
6. In the event of the information furnished by me is found to be false I agree that my tender is liable to be summarily rejected by the Chetpet Eco Park Administration who shall be sole Judge whose decision shall be final.
- 7(a). In the case of Group/ Co-Operative Society of unemployed educated youths. The registration number being \_\_\_\_\_ and to this effect we enclose a copy of the registration certificate issued by the Competent Authority of co-operatives Society.
- 7(b). It is hereby declared that each member of Group/ Co-Operative Society is Educated and unemployed and they are between the age of 18-30 years. The names and other details of the members of the Group / Co-Operative Societies are furnished below.

SL.NO.	NAME	AGE	QUALIFICATION	ADDRESS

(The names of all the members with the above details should be given).

- 7 (c). In the event it is disclosed that the account is found to be false and either any one of us are below 18 years and already employed, we agree That our tender is liable to be summarily rejected and the decision of the Chetpet Eco Park Administration shall be final.
- 7 (d). We also undertake that if our tender is accepted, to notify to the Chetpet Eco Park Administration during the tenure of contract, if any of the members employed of our Group / Co-Operative society seeks employment in other firms and replacement of member from our group/ society will be made within immediately on approval of the Chetpet Eco Park Administration.
- 7 (e). We further agree that we shall not disband / dissolve the Group / Co-Operative Society formed by us without the knowledge of Chetpet Eco Park Administration and all the members of the Group/ Co-operative Society shall be collectively responsible for the fulfillment of the term of the contract.

- 7 (f). We further agree and undertake to do all the work connected with the Management of the Advertisement Space Management by ourselves. We will not sublet or assign the duties to any person other than the members of the group/co-operative society.
8. The details of other maintenance contracts held by me/us are given below (Copies of the award Letters indicating the name of the place, period, and contract value to be stated here)

Thanking you,

Yours faithfully,

(SIGNATURE)

**Enclosures:**

1. Earnest Money Deposit - Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)
2. Necessary certificates as per Tender Document.
3. The details of other contracts held by me/us
4. Other documents if any to be listed below.

### **UNDERTAKING BY THE BIDDER**

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Signature of the Tenderer with Seal

Name :

Designation :

Address :

Phone No. :



**CHECKLIST OF DOCUMENTS SUBMITTED**

<b>Sl. No.</b>	<b>Documents to be submitted</b>	<b>Submitted</b>	<b>Not submitted</b>	<b>Remarks</b>
	Copy of Registration of firms			
	Copy of Registration certificate of EPF			
	Copy of Registration Certificate of ESI			
	Copy of Income Tax Return for last 2 years			
	Copy of GST Registration			
	Copy of PAN/TAN Card			
	Proof of experience			
	Details of EMD deposited			
	Details of Cost of bidding document			
	Copy of VAT Certificate.			
	Last 3 years audited statement from Chartered Accountant			

**Signature of Bidder Seal of Establishment**

**Full Name of Bidder with address & Date**

**ANNEXURE – I**

**PROFORMA FOR TECHNICAL BID**

Sl. No.	Particulars	To be filled in by the tenderer
1	Name of the Tenderer	
2	Details of EMD	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Date of establishment of the tenderer	
4	Detailed office address of the tenderer with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	PAN/TAN Number( copy to be enclosed)	
6	GST Registration Number (copy to be enclosed)	

7	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to be attached in this regard.)	
8	Length of experience in the field	
9	Experience in dealing with Govt. Departments (Indicate the names of the Departments and years of dealing with those Departments and attach copies of contracts orders placed on the tenderer.)	
10	Whether a copy of the terms and conditions (Annexure-I), duly signed, in token of acceptance of the same, is attached.	
11	Whether tenderer profile is attached?	
12	List of other clients	

**(To be kept inside sealed Price Bid cover separately)**

**ANNEXURE – II**

**PROFORMA FOR FINANCIAL BID**

**Proforma for submission of rate on annual basis *excluding all Taxes* and charges applicable as lumpsum for taking on lease of the Advertisement space in Chetpet Eco Park, Chennai – 600 010.**

<b>Sl. No.</b>	<b>Description</b>	<b>GST and other charges applicable will be charged as extra (Amount in Rs.)</b>
1	Advertisement – 3 locations (8 Displays)	

**Signature of Bidder**

### **ANNEXURE – III**

#### **BANK GUARANTEE SHOULD BE SUBMITTED ON NON-JUDICIAL STAMP PAPER TO THE VALUE OF Rs.100/- (RUPEES ONE HUNDRED ONLY)**

1. In consideration of Government of Tamil Nadu through The Managing Director, TNFDC, Integrated Office Complex for Animal Husbandry & Fisheries Department, No.571, 4<sup>th</sup> Floor, Anna Salai, Nandanam, Chennai – 600 035. (Hereinafter called the Chetpet Eco Park Administration) having agreed to consider the tender from (Name of the tenderer with full address)..... (hereinafter called the said tenderer) for *Operation & Maintenance of Advertisement space inside the Chetpet Eco Park* for a period of 3 (three) years from..... to..... Under the terms and conditions of the open tender called by The Managing Director, TNFDC, wherein the tenderer has promised that should his/their tender be accepted he/they promise to pay an amount equivalent to 5% of the contract value towards Security Deposit.
2. And whereas, the tenderer is required to make Security Deposit equivalent to 5% of the contract value tendered by him long with the tender papers we (Name of the Scheduled / Nationalized Bank)..... do hereby viz.a sum of Rs..... (In words) ..... equivalent to the value of 5% of the contract value for *Operation & Maintenance of Advertisement space inside the Chetpet Eco Park* for a period of (THREE) 3 YEARS UNDER. This guarantee without any demur or a demand from the Chetpet Eco park caused or surrendered by the Chetpet Eco park Administration by reasons of breach by the said contract of any of the terms or conditions contained in performing the said agreement. Any such demand made on the Bank shall be conclusive as regard to the amount due and payable by the Bank under this guarantee. We agree to keep this grantee open not only for the contract period of (THREE) 3 years but for a further period of (06) six months beyond the date of expiry of the contract period.

However, our liability under thin grantee shall be restricted to an amount not Exceeding Rs..... (in words).....

We undertake to pay the Chetpet Eco Park Administration any money so demanded not withstanding any dispute or disputes raised by the contractor in any suit or proceedings pending before any Court or Arbitrator/Tribunals relating thereto out of liability under this present being absolute and equivocal.

The payment so made by us under this bond shall be valid discharge of our Liability for payment there under and the contract shall have no claim against Us for making such payments.

We..... Bank further agree that the guarantee herein contained shall remaining force not only during the period of contract but for a further period of (06) six months there of and it shall continue to be till or the dues of The Chetpet Eco park Administration under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or till Chetpet Eco

park administration certify that the terms & conditions on the said agreement have been fully and properly carried by the said contractor and accordingly discharges this guarantee. Notwithstanding anything Contained herein, the Banks liability under this guarantee shall be restricted to Rs. \_\_\_\_\_ (In .. Words) \_\_\_\_\_ Unless a demand or claim under this guarantee is made on us in writing on or before the \_\_\_\_\_ (Specify the date, month & year) 06 (SIX) MONTHS AFTER THE PERIOD OF CONTRACT) we shall be Discharged from all liability under this guarantee thereafter.

3. We \_\_\_\_\_ Bank further agree with the Chetpet Eco park Administration that the Chetpet Eco park Administration shall have the full liberty without our consent and Without effecting in any manner our obligation here under to vary any of the terms & conditions of the said Agreement or to extend the time of performance by the said contractor and to forebear or enforce any of the terms and conditions relating to the Said Agreement and shall not be relived from our liability by reason of any such Variation or extension being granted to said contractor or any such indulgence, act Or omission on the part of the Chetpet Eco park Administration, any indulgence by the Chetpet Eco park Administration to this said contractor or by any such matter or thing Whatsoever which under the law relating to sureties would, but for this provision Have effect of so receiving us.
4. This guarantee will not be discharged due to the change in the constitution of the Bank or contractor.
5. We \_\_\_\_\_ Bank lastly undertakes not to revoke this guarantee during its currency except with the previous consent of the Chetpet eco park Administration in writing.

Dated \_\_\_\_\_ Day of \_\_\_\_\_ Year \_\_\_\_\_

**Bank Seal**

**Signature of the Bank official with seal**