

e-Tender DATE:19.08.2022



TAMIL NADU CIVIL SUPPLIES CORPORATION
HEAD OFFICE, NO.12, THAMBUSAMY ROAD, KILPAUK, CHENNAI-600 010
e-tender DOCUMENT
(NOT TRANSFERABLE)

NIT No. BS4/011600/2022/TNCSC/22-23/ET-20

Tamil Nadu Civil Supplies Corporation, Head Office, Chennai
Invites e-Tender for **“THE PURCHASE OF 5450 BALES OF 5 PLY JUTE TWINE
(WEIGHING 185 Kg.NETT PER BALE) AS PER SPECIFICATION”.**

Offers in two parts i.e should be submitted. i) Technical Bid and ii) Price Bid.

SCHEDULE OF e-Tender (SOT)

a. NIT No and Date	BS4/011600/2022/TNCSC/22-23/ET-20 Dated.18.07.2022
b. MODE OF e-Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through https://www.mstcecommerce.com/eprochome/tncsc)
c.e-Tender no, Commodity and quantity proposed to be purchased.	BS4/011600/2022/TNCSC/22-23/ET- 20 5450 BALES OF 5 PLY JUTE TWINE (WEIGHING 185 Kg. NETT PER BALE)
d. Period of Supply	WITHIN 60 (Sixty) GODOWN WORKING DAYS
e. Date of NIT available to parties to download	19.07.2022
f. i) Earnest Money Deposit ii) Transaction Fee	Rs.11,53,942/- (Rupees eleven lakh fifty three thousand nine hundred and forty two only) Payment of EMD by RTGS/NEFT in favour of TNCSC (Refer clause 6 of the Tender document) Rs.15,000/-(Excluding GST) Payment of Transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login in favour of MSTC LIMITED (refer clause. No.4 of Important Instructions for E-procurement)

Signature of the Tenderer

(Name in Capital Letters)

i. Last date of submission of Transaction fee through NEFT / On line Payment in favour of MSTC Limited, Kolkata.	3 (Three working days) before the last date of closing of E-tender.
g. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at www.mstcecommerce.com/eprochome/tncsc	19.07.2022 From 7.00 P.M
h. Date of closing of online -Tender for submission of Techno-Commercial Bid & Price Bid.	19.08.2022 at 11.00 A.M
i. Date & time of opening of Part-I (i.e. Techno-Commercial Bid)	19.08.2022 at 11.30 A.M
Part-II Price Bid will be opened provided if they satisfy the standard criteria laid down by the T.N.C.S.C in Part-I cover.	----

Signature of the Tenderer

(Name in Capital Letters)

IMPORTANT NOTICE

This tender procedure is governed by the Tamil Nadu Transparency in Tenders Act 1998 and The Tamil Nadu Transparency in Tender Rules 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act 1998 and The Tamil Nadu Transparency in Tender Rules 2000, the Act and Rules shall prevail.

Signature of the Tenderer

(Name in Capital Letters)

Important instructions for E-procurement

Bidders are requested to read the terms & conditions of this tender before submitting their bids.

1	<p>Process of e-Tender :</p> <p>A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno - commercial bid as well as Price Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE TECHNO-COMMERCIAL BID AND THE Price Bid HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/tncsc</p> <p>1).Vendors are required to register themselves online with www.mstcecommerce.com→ e-Procurement →PSU/Govtdepts→ Select TNCSC Logo->Register as Vendor -- Filling up details and creating own user id and password→ Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact TNCSC/MSTC, (before the scheduled time of the e-tender).</p> <p><i>Contact person of Tendering Authority:</i></p> <table style="width: 100%;"> <tr> <td style="width: 50%;"> 1. Mr. J.Senthilnathan Sr.Manager - EDP Mobile: 9444055586 Email: tncsc.tn@nic.in </td> <td style="width: 50%;"> 2. Mr. P. Aravindan, General Manager (Business)/DRO, Mobile: 9444082448 Email: tncscgmb@nic.in </td> </tr> </table> <p><i>Contact person (MSTC Ltd):</i></p> <table style="width: 100%;"> <tr> <td style="width: 50%;"> 1.Mr. N Shanmugam Senior Manager Mobile : 9176397264/9884114557 Email: nshanmugam@mstcindia.co.in </td> <td style="width: 50%;"> 2.Ms. Babitha, Chief Manager MobileNo:9444976359 Email: </td> </tr> </table> <p><u>MSTC Help Desk No.033-22901004</u></p> <p>B) System Requirement:</p> <ol style="list-style-type: none"> i) Windows 7 or above Operating System ii) IE-7 and above Internet browser (preferably IE-10 & above) iii) Signing type digital signature iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system. 	1. Mr. J.Senthilnathan Sr.Manager - EDP Mobile: 9444055586 Email: tncsc.tn@nic.in	2. Mr. P. Aravindan, General Manager (Business)/DRO, Mobile: 9444082448 Email: tncscgmb@nic.in	1.Mr. N Shanmugam Senior Manager Mobile : 9176397264/9884114557 Email: nshanmugam@mstcindia.co.in	2.Ms. Babitha, Chief Manager MobileNo:9444976359 Email:
1. Mr. J.Senthilnathan Sr.Manager - EDP Mobile: 9444055586 Email: tncsc.tn@nic.in	2. Mr. P. Aravindan, General Manager (Business)/DRO, Mobile: 9444082448 Email: tncscgmb@nic.in				
1.Mr. N Shanmugam Senior Manager Mobile : 9176397264/9884114557 Email: nshanmugam@mstcindia.co.in	2.Ms. Babitha, Chief Manager MobileNo:9444976359 Email:				

Signature of the Tenderer

(Name in Capital Letters)

	<p>To disable “Protected Mode” for DSC to appear in The signer box following settings may be applied.</p> <ul style="list-style-type: none"> Tools => Internet Options => Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning “Enable Protected Mode”. Other Settings: <p>Tools => Internet Options => General => Click On Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.</p> <p>To enable ALL active X controls and disable ‘use pop up blocker’ under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)</p>
2	<p>The Techno-commercial Bid and the Price Bid shall have to be submitted online at www.mstcecommerce.com/eprochome/tncsc. Tenders will be opened electronically on specified date and time as given in the Tender.</p>
3	<p>All entries in the tender should be entered in online Technical, Commercial and Price bid Formats without any ambiguity.</p>
4	<p>Special Note towards Transaction fee:</p> <p>The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment through Online. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p><u>Transaction fee is non-refundable.</u></p> <p>A vendor will not have the access to online E-tender without making the payment towards transaction fee.</p> <p><u>NOTE</u></p> <p>Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5	<p>Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6	<p>e-tender cannot be accessed after the due date and time mentioned in NIT.</p>
7	<p>Bidding in e-Tender :</p> <p>a) Vendor(s) need to submit necessary EMD, Tender fees and Transaction fees (If ANY) to be eligible to bid online in the e-Tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority. The process involves Electronic Bidding for submission of Techno-commercial Bid and the Price Bid.</p> <p>b) The vendor(s) who have submitted transaction fee can only submit their</p>

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(Name in Capital Letters)

	<p>Techno-commercial Bid and the Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU/Govtdepts → Login under tncsc → My menu → Auction Floor Manager → live event → Selection of the live event.</p> <p>c) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run, then the vendor will not be able to save/submit his Technical bid.</p> <p>d) After filling the Techno-commercial Bid, vendor should click 'save' for recording their Techno-commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid & Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid.</p> <p>e) Vendors are instructed to use <i>Attach Doc button</i> to upload documents. Multiple documents can be uploaded.</p> <p>f) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-Tender floor by any vendor confirms his acceptance of terms & conditions for the tender.</p>
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the Techno-commercial Bid and the Price Bid terms & conditions are allowed.
10	The tender inviting authority has the right to cancel this e-Tender or extend the due

Signature of the Tenderer

(Name in Capital Letters)

	date of receipt of bid(s) without assigning any reason thereof.
11	Vendors are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome to familiarize them with the system before bidding.

Signature of the Tenderer

(Name in Capital Letters)

**e-tender FOR THE PURCHASE OF 5450 BALES OF 5 PLY JUTE TWINE
(WEIGHING 185 Kg.NETT PER BALE) AS PER SPECIFICATION**

1. PREAMBLE

- a) 5 Ply Jute Twine is required for stitching paddy gunny bags and also for stitching gunny bags carrying PDS Commodities in the godowns /for Modern Rice Mills. The required quantity will be purchased by the Tamil Nadu Civil Supplies Corporation through tender by following the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules 2000.
- b) Accordingly, TNCSC proposed to purchase 5450 bales of 5 ply Jute twine (as per specification in the Annexure- A of the Tender document) to be delivered at all TNCSC godowns mentioned in Annexure H. The e - Tender notification has been published on **19.07.2022** fixing the date of opening of tender on **19.08.2022**.
- c) The successful tenderers should work closely with the Tamil Nadu Civil Supplies Corporation in achieving the scheduled targets.

Signature of the Tenderer

(Name in Capital Letters)

**TAMIL NADU CIVIL SUPPLIES CORPORATION : HEAD OFFICE
12, THAMBUSAMY ROAD : KILPAUK : CHENNAI-10**

2. e-tender NOTIFICATION

	TAMIL NADU CIVIL SUPPLIES CORPORATION Head Office, 12, THAMBUSAMY ROAD, KILPAUK, CHENNAI-600 010 Ph.No. (044) 26426773 Email id : tncsc.tn@nic.in CIN:U15137TN1972SGC006157
<u>e-tender NOTICE</u>	
e-tender No. : BS4/011600/2022/TN C SC/22-23/ET-20	Dated :18.07.2022
Online e-Tender invited for “ <u>THE PURCHASE OF 5450 Bales of 5 PLY JUTE TWINE (WEIGHING 185 Kg. NETT PER BALE)</u> as per specification.	
Complete e-tender document can be viewed and downloaded through https://www.mstcecommerce.com/eprochome/tncsc and also available in www.tenders.tn.gov.in	
The bidders have to participate online bidding only with Digital Signature Certificate (DSC) of Class-II or Class-III	
For Registration and further details contact MSTC LIMITED, Phone: 25222842/ 25251910/ 25261005 e-Mail: mstcsro@mstcindia.co.in	
Last Date for Online Submission : 19.08.2022	
MANAGING DIRECTOR.	

(Size:8X7 cm)

Signature of the Tenderer

(Name in Capital Letters)

Tamil Nadu Civil Supplies Corporation, Head Office, Chennai.**FORM A**

e-Tender NOTIFICATION FOR THE PURCHASE OF 5450 BALES OF 5 PLY JUTE TWINE
(WEIGHING 185Kg NETT PER BALE) AS PER SPECIFICATION
Tender Reference No.:BS4/011600/2022/TNCSC/22-23/ET-20

1)	e-tender inviting authority Designation / Address	The Managing Director, Tamil Nadu Civil Supplies Corporation, No.12, Thambusamy Road, Kilpauk, Chennai-10.
2)	Commodity & quantity to be Purchased	5450 BALES OF 5 PLY JUTE TWINE (WEIGHING 185Kg NETT PER BALE) AS PER SPECIFICATION
3)	Place of supply	At all godowns of TNCSC in 33 regions within Tamil Nadu. (Annexure H of the E-tender document)
4)	Periodicity of supply	60 working days from the date of issue of Confirmation order.
5)	Earnest Money Deposit amount payable	Rs.11,53,942/- (Rupees eleven lakh fifty three thousand nine hundred and forty two only).
6)	Last date for online submission of filled e-Tender documents & Opening of e-Tender	Date of e-Tender : 19.08.2022 Closing Time : Upto 11:00 AM Opening Time : At 11:30 AM
7)	Any other important Criteria prescribed by the e-Tender inviting authority	a) The Tamil Nadu Civil Supplies Corporation is very keen in purchasing only Quality 5 Ply Jute Twine (weighing 185 Kg Nett per bale) as per specification. b) If the date fixed for opening the e-Tender happens to be a Government holiday, the e-Tender will be received upto 11.00 A.M on the next working day and it will be opened at 11.30 A.M on the same day. c) Aspiring tenderers need to register themselves in the https://www.mstcecommerce.com/eprochome/tncsc portal.
Note: Complete e-tender document can be viewed and downloaded through https://www.mstcecommerce.com/eprochome/tncsc and also available in www.tenders.tn.gov.in		

Signature of the Tenderer

(Name in Capital Letters)

3. ELIGIBILITY CRITERIA AND TERMS AND CONDITIONS

1. Tenders are invited from the reputed Manufacturers for the supply of 5450 BALES of 5 ply Jute twine (Weighing 185Kg.Nett per bale) as per the specification in Annexure A of the e-Tender document. (Photostat copy of valid manufacturing mill license should be uploaded)
2. Duly attested Photostat copy of the certificate of Registration as a firm under GST Act duly renewed up to date should be uploaded.
3. The tenderers should remit the Earnest Money Deposit by RTGS/NEFT in favour of TNCSC . The tenderers are requested to upload the UTR number, e-Tender number and a certificate in Bank's letter head mentioning name of the tenderer, EMD Amount. Tender not covered by requisite Earnest Money Deposit will be summarily rejected.
4. Two samples of 5 ply Jute twine as per the specifications indicated in *Annexure-A* should be submitted at TNCSC, Head Office on or before the closing time of e-Tender ie., (before 11.00 AM on 19.08.2022). The Jute twine samples should satisfy TNCSC specification.
5. The audited Balance sheet, Profit and Loss account and the Income-tax return submitted for the 3 financial years duly certified by the Auditor for the years, 2018-2019 , 2019-2020 and 2020-2021 should be uploaded.
6. There should not be any pending supply to TNCSC in the ordered quantity of the previous tenders than the allowed proportionate quantity to be supplied up to the day of opening of tender. If the pendency is more than the proportionate quantity, the tenderer is not eligible to participate in the tender.
7. Certificate for not being black listed either by TNCSC or by any other Government undertakings in the format given in Annexure-I duly attested by the tenderer. Making the wrong claims and not reporting the fact to the Tender Inviting Authority about blacklisting etc., will attract criminal action.
8. The tenderer should not use the address of the manufacturing/packing units/premises of the black listed firms in their package/bags in any manner. If any such instances are found later, the contract so awarded will be cancelled or terminated at any point of time.
9. Tender inviting authority shall have the power to inspect and draw the sample in premises, storage places and processing places and take a decision on the suitability of the tenderer.
10. Declaration duly signed by the tenderer in the Annexure-C.
11. e-tender should be uploaded in two parts (Part-I bid and Part-II bid). The Part-I bid should contain "The Specifications and Commercial offer" and Part-II bid should contain "Price offer" duly signed by the tenderer in each page in token of agreeing to the terms and conditions.
12. Part – II bid uploaded by the tenderers who satisfy the criteria laid down by TNCSC in the Part – I bid alone will be opened on some other day that too after getting analytical report from a reputed Lab/National Test House to confirm as to whether the samples of 5 ply jute twine produced by the tenderers do confirm to the TNCSC specification indicated in

Signature of the Tenderer

(Name in Capital Letters)

Annexure – A.

13. All the pages of the e-Tender document should be duly signed and uploaded. The entire set of E-tender document should be uploaded without any break in pages. The documents shall be serially arranged in the order of Checklist and shall be uploaded. The page number in which the requisite documents are available should be indicated in the checklist.

NOTE :

- 1) Complete E-tender document can be viewed and downloaded through <https://www.mstcecommerce.com/eprochome/tncsc> and www.tenders.tn.gov.in
- 2) Contact phone [for TNCSC] No.044-26426773-6 & 26425493.
[for MSTC] No.044-25222842/25251910/25261005/
9841002253 & 9176397264

Signature of the Tenderer

(Name in Capital Letters)

COVERING LETTER – PART I BID
E-tender FOR THE SUPPLY OF 5450 BALES OF 5 PLY JUTE TWINE
(WEIGHING 185 Kg. NETT PER BALE) AS PER SPECIFICATION

E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20
(SPECIFICATIONS AND COMMERCIAL OFFER)

e-MAIL :
 PHONE :
 FAX :

From
 M/s.

To:

The Managing Director,
 TNCSC ,
 No.12, Thambusamy Road,
 Kilpauk, Chennai-600 010.

Sir,

Sub: E-tender for the supply of 5450 bales of 5 ply Jute twine (weighing 185kg nett per bale) - Submission of Part-I bid for Commercial / Specification -Reg.

Ref: Your E-tender Notification BS4/011600/2022/TNCSC/22-23/ET-20 dated 18.07.2022 published on 19.07.2022.

In continuation of the above E-tender, we submit our tender containing commercial Terms, EMD, Samples, Declaration, Checklist and requisite documents in support of E-tender condition no.3 and other conditions mentioned in this E-tender document for the supply of 5450 bales of 5 ply Jute twine (weighing 185 Kg nett per bale) as per the specification indicated in Annexure A of the E-tender document.

We agree to abide by the terms and conditions as stipulated by the TNCSC and also agree to supply the entire ordered quantity at the rates quoted by us within the time schedule fixed by the TNCSC to all the Districts in Tamil Nadu.

Thanking you.

Yours faithfully,

Signature of the Tenderer

(Name in Capital Letters)

**TERMS AND CONDITIONS FOR THE SUPPLY OF 5450 BALES OF 5 PLY JUTE
TWINE (WEIGHING 185 Kg.NETT PER BALE)**

4. GENERAL INSTRUCTIONS

The tenderers are requested to go through instructions, terms and conditions and specifications given in this E-tender document. Failure to furnish the required information in every aspect will be at the tenderer's risk and may result in the rejection of the tender.

4.1 AMENDMENTS TO THE e-tender

- a) Before the last date for the receipt of e-tender, TNCSC may amend any of the tender conditions as may be desired by the purchaser or wherever TNCSC feels that such an amendment is absolutely necessary.
- b) Also, amendment to E-tender conditions will be given in response to clarifications by prospective tenderers and it will be solely at the discretion of TNCSC. Any amendment regarding the modification of E-tender condition, postponement of E-tender, cancellation of the E-tender etc., (if any) will be communicated through MSTC website <https://www.mstcecommerce.com/eprochome/tncsc> which should be verified by the intending tenderer and submitted along with tender. No paper publication will be made in this regard. It is the responsibility of the tenderers to get upto date information from the websites about the tender.
- c) TNCSC, at its discretion may or may not extend the due date and time for the submission of E-tender on account of amendments.

4.2 LANGUAGE OF THE e-Tender

The E-tender prepared by the tenderer as well as all correspondences and documents relating to the tender shall be in English language only. Documents which are in regional languages other than Tamil should be accompanied by a self-attested copy of translation in English.

5.COST OF e- TENDERING

The tenderer shall bear all costs associated with the preparation and submission of E-tender and the purchaser will in **NO** case be responsible **OR** liable for these costs, regardless of the conduct or outcome of the E-tender.

Signature of the Tenderer

(Name in Capital Letters)

6. EARNEST MONEY DEPOSIT

The tenderers should remit an Earnest Money Deposit of **Rs.11,53,942/- (Rupees eleven lakh fifty three thousand nine hundred and forty two only)** by RTGS / NEFT in favour of "The Tamil Nadu Civil Supplies Corporation" as given below :

Beneficiary Account number : 10242277790

Beneficiary Bank Name : SBI

Beneficiary Bank Branch : MEENAMBAKKAM AIRPORT BRANCH

Beneficiary Bank IFSC Code : SBIN0005789

The Bidders are requested to upload the UTR number and E-tender number and a certificate in Bank's letter head mentioning Name of the tenderer, EMD Amount.

The E.M.D will not be received in cash or currency notes or cheques or in the shape of TNCSC or government bonds and the tender shall be rejected if EMD is not paid in the prescribed manner.

- i. E-tenders **received without the Earnest Money Deposit will be summarily rejected.** Any amount pending with T.N.C.S.C will **NOT** be taken into account as Earnest Money Deposit for this E-tender even if so requested. In the case of successful tenderers, on written request, the Earnest Money Deposit may be adjusted towards the security deposit payable.
- ii. In the case of unsuccessful tenderers, the Earnest Money Deposit will be refunded within a reasonable time on written request from the tenderers.
- iii. The amount remitted towards Earnest Money Deposit is liable to be forfeited in case if the :
 - (a) tenderer withdraws his E-tender or back out after acceptance.
 - (b) tenderer withdraws his E-tender before the expiry of validity of the offer or fails to remit the security deposit.
 - (c) tenderer violates any of the provisions of these regulations contained herein.
 - (d) tenderer revises the terms quoted during the validity period.
 - (e) tenderer fails to participate in the E-tender after remitting EMD into TNCSC account without any proper reason and TNCSC construed that the tenderer has not participated in the E-tender with ulterior motive to cause hindrance to Purchase of Jute Twine
 - (f) tenderer fails to sign the contract.
- iv. The Earnest Money Deposit remitted will not carry any interest.

7. SUBMISSION OF E-TENDER

All documents for eligibility and E-tender documents should be uploaded in the MSTC e-procurement website. **The tenderers should fill the TECHNO COMMERCIAL AND PRICE SHEET available only in the Live E-TENDER floor.** After successful completion, tenderers will get confirmation mail. Vendor manual will give all the step by

Signature of the Tenderer

step process of the E-tender process which can be downloaded from the website.

Each and every page of the E-tender document including specifications downloaded through website should be signed in DIGITAL SIGNATURE of having accepted all the tender conditions and submit in Part-I bid

8. OPENING OF E-tender

- a) Tenders received through E-tender received upto **11.00 A.M** in the website on 19.08.2022 will be taken up for opening. E-tender will be opened by the Managing Director, TNCSC, Head Office or by any other Officers / Committee authorised by Managing Director at **11.30 A.M on 19.08.2022**.
- b) E-tenders thus received will initially be examined by the Tender Scrutiny Committee of TNCSC and the Committee has the right to disqualify any of the tenderer / tenderers in case the committee do not satisfy with the requisite documents furnished including the past performances in executing the earlier contracts entrusted by the TNCSC. The TNCSC reserves the right to reject the E-tenders such of those existing tenderers with whom orders have already been placed but causing delay in supply.
- c) Part – II bid received through E-tender will be opened provided if they satisfy the standard criteria laid down by the TNCSC in Part-I bid including their past performance. The Part-II bid will be opened on some other day that too after getting analytical report from a reputed Lab/National Test House, Tharamani, Chennai on the point whether the samples of 5 Ply Jute Twine (Weighing 185Kg nett per bale) produced by the tenderers do conform to the specification indicated in Annexure- A of the E-tender document.
- d) If the date fixed for opening the E-tender happens to be a Government holiday, the E-tender will be received **upto 11.00 A.M** on the next working day and it will be opened at **11.30 A.M** on the same day.

9. COMMERCIAL CONDITIONS AND DOCUMENTS TO BE UPLOADED IN THE PART-I BID :

The TNCSC is very keen in purchasing quality 5 ply Jute Twine conforming to the specifications as indicated in the Annexure-A.

The time fixed for supplying 5450 bales of 5 Ply Jute Twine (weighing 185Kg net per bale) as per specification is **60 godown working days** from the date of issue of confirmation order. The tenderers who are capable of supplying the ordered quantity of 5 Ply Jute Twine as per specification within time limit fixed with reference to the offered quantity at the discretion of TNCSC from the date of confirmation order to all the godowns

Signature of the Tenderer

(Name in Capital Letters)

of TNCSC in the 33 regions within Tamil Nadu including hired godown or any other godowns specified later are alone eligible to participate in the E-tender since the stock to be purchased is to be supplied for stitching paddy gunny bags and also for stitching gunny bags carrying PDS commodities in the godowns/for Modern Rice mills. The ordered quantity of 5 ply Jute Twine should be supplied on regular basis in order to facilitate TNCSC to ensure weighment, quality and timely delivery. The time fixed for completing the ordered quantity of 5 Ply Jute twine as per specification would be **60 godown working days**.

The following documents shall be uploaded failing which the tender shall be rejected. No request on this aspect shall be entertained from the rejected tenderers at a later day.

1. Documents in support of Manufacturers should be uploaded.
2. Duly attested Photostat copy of the certificate of Registration as a firm under GST Act duly renewed up to date should be uploaded.
3. The tenderers should remit an Earnest Money Deposit of **Rs.11,53,942/- (Rupees eleven lakh fifty three thousand nine hundred and forty two only)** by RTGS / NEFT in favour of "**The Tamil Nadu Civil Supplies Corporation**" as given below :

Beneficiary Account number: 10242277790

Beneficiary Bank Name : SBI

Beneficiary Bank Branch : MEENAMBAKKAM AIRPORT BRANCH

Beneficiary Bank IFSC Code: SBIN0005789

The tenderers are requested to upload the UTR number and E-tender number and a certificate in Bank's letter head mentioning Name of the tenderer, EMD Amount. Tender not covered by requisite Earnest Money Deposit will be summarily rejected.

The E.M.D will not be received in cash or currency notes or cheques or in the shape of TNCSC or Government bonds and the E-tender shall be rejected if EMD is not paid in the prescribed manner.

4. Two samples of 5 ply Jute Twine as per the specification indicated in the Annexure A should be submitted at TNCSC, Head Office on or before the closing time of E-tender ie., (before 11.00 AM on 19..08.2022) A letter as per Annexure J should be uploaded.
5. The audited Balance sheet, Profit and Loss account and the Income-tax return submitted for the 3 financial years duly certified by the Auditor for the years, 2018-2019 , 2019-2020 and 2020-2021 should be uploaded.
6. A letter stating that there is no pending supply to TNCSC in the ordered quantity of the previous tenders than the allowed proportionate quantity to be supplied up to the day of opening of tender should be uploaded. If the pendency is more than the proportionate quantity, the tenderer is not eligible to participate in the tender.
7. Certificate for not being black listed either by TNCSC or by any other Government undertakings in the format given in Annexure-B duly attested by the tenderer should be uploaded.
8. Certifying that the tenderer do not use the address of the manufacturing/packing

Signature of the Tenderer

(Name in Capital Letters)

units/premises of the black listed firms in the bags in any manner should be uploaded. (Annexure C)

9. A Letter of consent as per annexure K of the E-tender document in support of tender condition no.3(9) should be uploaded.
10. E-tender should be uploaded in two parts (Part-I bid and Part-II bid). The Part-I bid should contain "The Specifications and Commercial offer" and Part-II bid should contain "Price offer" duly signed by the tenderer in each page in token of agreeing to the terms and conditions.
11. Declaration duly signed by the tenderer in the Annexure-C should be uploaded.
12. All the pages of the E-tender document should be duly signed agreeing to abide by the various terms and conditions as stipulated by the TNCSC and uploaded. The entire set of E-tender document should be uploaded without any break in pages.
13. Checklist in Annexure-D for the list of documents should be uploaded. The documents shall be serially arranged in the order of Checklist and shall be uploaded. The page number in which the requisite documents are available should be indicated in the checklist.
14. Authorisation letter of tenderers / tenderers representatives with photo ID should be uploaded.
15. Covering letter – Part I bid as prescribed should be uploaded.
16. Part - II cover should contain check list as indicated in Annexure G and price Bid (Annexure – F). Do not fill up the price bid annexure. **The price bid should be only filled up in online E-tender floor.**

10. OTHER CONDITIONS:

- a) Each and every page of the E-tender documents including specifications downloaded through website should be signed in DIGITAL SIGNATURE of having accepted all the E-tender conditions and submit in part-I bid. The entire e-Tender document should be uploaded without any break in page numbers.
- b) The person or persons signing the E-tender shall state the capacity under which he/they/is/are signing the E-tender. If an individual makes E-tender, it shall be signed with his full name and address. If it is made by a firm, it shall be signed by all the partners of the firm or by a partner of the firm duly empowered or authorised to do so and the authorisation / Power of Attorney should also be uploaded.
- c) If the E-tender is made by a Corporation / Company / Co-operative society / firm, it shall be signed by a duly authorized officer, who shall produce with the tender satisfactory evidence of such authorization. Such tendering Corporation/ Company / Co-operative society / firm is required to furnish evidence of its existence even before the date of this Tender.
- d) Either the tenderer or the person duly authorized by the tenderer alone will be allowed to be present at the time of Negotiation. The person so authorized shall produce proper evidence that he / she belongs to the office of the respective tenderer. The power agent

Signature of the Tenderer

(Name in Capital Letters)

shall produce power attested by a Notary Public. If already produced attested copy of the same shall be produced for each E-tender.

- e) TNCSC reserves the right to reject any tender without assigning any reasons therefore and the same shall not be questioned on any ground, whatsoever. Also, if the Government has taken a policy decision, TNCSC reserves the right to cancel the purchase order or to reduce the ordered quantity.
- f) If the rates quoted in figures and in words differ, the lower of the two will be adopted.
- g) The tender submitted strictly in accordance with the terms and conditions of the tender document read with the Tamil Nadu Transparency in Tenders Act 1998 and Rules 2000, thereof shall alone be considered.
- h) TNCSC reserves the right to negotiate with the 'L1' tenderer and also to ask other tenderers to match with 'L1' negotiated rate and place orders accordingly with all the tenderers.
- i) The TNCSC reserves rights to place order on the tenderer quoting the lowest evaluated price for not less than 60% of the quantity covered in the tender at the price quoted by him and place orders for the remaining quantity on the tenderers quoting the next lowest evaluated prices at the lowest evaluated price.
- j) The testing charges for the tender sample submitted and samples drawn at the unloading points should also be borne by the supplier.
- k) The tenderer should produce a certificate as in Annexure –B for not having been black listed. Making a wrong claim and not reporting the fact to the Tender Inviting Authority about blacklisting etc., will attract criminal action.
- l) The tenderer should quote the rate for **5 ply Jute twine** annexed with price bid. Do not fill up the price bid annexure. **The price bid should be only filled up in online E-tender floor.**

11. VALIDITY OF OFFER:

The rate and offer made by the tenderers shall be valid for acceptance upto **90 days from the date of opening of** E-tender. The tenderer should not quote any other date of validity of the tender. Tenders quoting any other validity date are liable to be summarily rejected.

12. SECURITY DEPOSIT:

The successful tenderer shall remit Security Deposit amount at 5% (Five Percent) of the value of the cost of the quantity ordered for supply, within 3 (Three) days from the date of issue of confirmation order by Fax/E-mail/Letter from the Managing Director, TNCSC by means of demand draft drawn in favour of "THE TAMIL NADU CIVIL SUPPLIES CORPORATION ", obtained from any Nationalised Banks / Scheduled Banks. No Cheque or Bank Guarantee will be accepted. In the case of successful tenderers, the Earnest Money Deposit will be adjusted towards the Security Deposit payable by the tenderer on their written request. Any other amount pending with TNCSC will not be

Signature of the Tenderer

(Name in Capital Letters)

adjusted against the Security Deposit even if so requested. If the Security Deposit is not paid within the time specified, the Earnest Money deposit remitted by the tenderer shall be forfeited, besides, the TNCSC shall be entitled to recover the consequential loss if any sustained by the corporation from the tenderer due to purchase made in E-tender or in other manners. The Security Deposit will not carry any interest.

The amount of Security Deposit remitted by the successful tenderer will be refunded only on request, on completion of the ordered stocks of 5 ply jute twine successfully and payment of 90% and 10% payments.

13. FORFEITURE OF EMD/SD.

- 13.1) In the event of failure to supply the ordered quantity of 5 Ply Jute Twine (weighing 185 Kg nett per bale) as per specification and for violation of conditions, TNCSC reserves the right to purchase the undelivered quantity through E-tender at the risk and cost of the successful tenderer and to take action to forfeit SD/EMD and apart from collecting the consequential loss or by adjusting the loss from the bills payable to the supplier.
- 13.2) In the event of Non-performance of the contract provisions or failure to effect supply of the ordered quantity of 5 Ply Jute Twine (weighing 185 Kg nett per bale) as per specification within the stipulated time or during the extended period and if it is found that the tenderer cheated the Corporation in any manner during the currency of the contract or also found on a later date, the Corporation reserves the right to disqualify the tenderer to participate in future tenders or black list the firm upto the maximum of 5 years as decided by TNCSC besides forfeiting the Security Deposit, and EMD. No correspondence will be entertained in this regard.
- 13.3) Any issue/dispute arises in the quality of the Jute Twine supplied during the currency of the Contract or if found on a later date, based on the intensity of the quality issue, the Managing Director, TNCSC reserves the right to withheld/ recover amount besides collecting consequential loss if any from the tenderer . The tenderer is liable to pay such dues to the Corporation immediately on demand without raising any dispute. On submission of proper evidence by the supplier, the withheld amount will be released only after the audit for that current year is completed.

14. AGREEMENT :

The successful tenderer shall execute a separate agreement for the supply of 5 Ply Jute Twine as per the terms and conditions in a stamp paper of value as prescribed by law within three days from the date of remittance of Security Deposit. In the event of failure to execute the agreement within the time prescribed, the Security Deposit amount remitted by the tenderer shall be forfeited.

Signature of the Tenderer

(Name in Capital Letters)

Further, the TNCSC reserves the right to collect the consequential loss sustained if any from the tenderer due to purchase made through E-tender or through other sources and the tenderer is bound to pay the same on demand.

15. SPECIFICATIONS:

- a) Stocks which confirm to the specification as indicated in the Annexure-A will be accepted. In the event of supply of stocks by the tenderer not confirming to specifications as indicated in Annexure-A, such stocks are liable for rejection. Such rejected / defective stock should be replaced at the risk and costs of the tenderer within 15 days from the date of rejection. If they are not replaced within the said time, T.N.C.S.C. reserves the right to deduct the value of lesser ply of rejected portion of stock from the bills payable. The decision of the quality control staff of T.N.C.S.C. of the unloading points / T.N.C.S.C. laboratory will be final and should **not** be disputed.
- b) If the supplier continues to supply defective 5 ply Jute Twine, the purchaser has the right to cancel the remaining portion of quantity/terminate the contract and procure the same from other sources at the then prevailing market rate. In that event, the loss sustained by the purchase if any, will be recovered from the supplier.
- c) In the event of non-removal of defective/damage 5 ply Jute twine, the purchaser has liberty to dispose of such goods in such a manner as they deemed fit. The sales proceeds will be credited to the account of the supplier after deducting the expenses incurred for such disposal. The supplier will not be entitled to claim any loss/damage occurred by such sale. The decision of the Tamil Nadu Civil Supplies Corporation shall be final and binding on the supplier. In case, the purchaser is unable to dispose of rejected 5 Ply Jute Twines of the supplier, the supplier is bound to pay storage charges to the purchaser at the Tamil Nadu Civil Supplies Corporation approved rates until the goods are removed.
- d) If any amount is left unrecovered after the above adjustment, the same will be recovered from pending dues, Earnest Money Deposit and Security Deposit of the suppliers.
- e) The rejected 5 Ply Jute Twine should be lifted by the supplier at their own risk and responsibility within 15 days from the date of receipt of communication from the Corporation after replacement.

16. DURATION OF SUPPLY:

- a) Supply of entire ordered quantity of **5450** bales of 5 ply Jute Twine weighing 185 Kg nett per bale should be completed **within 60 godown working days** (excluding Sundays and Government holidays for the Godown points) commencing the supply immediately from the date of issue of Confirmation order received from the Managing Director, TNCSC. In case, the stock is very urgently required, the successful tenderer should commence supply immediately from the date of issue of confirmation order from the Managing Director by Fax/E-mail/ or letter pending remittance of Security Deposit and Execution of Agreement.

Signature of the Tenderer

(Name in Capital Letters)

- b) Despatch Details: The supplier should furnish the details of despatches made at their end to TNCSC, HO then and there and also to the concerned destination points by letter/E-mail.
- c) The Tamil Nadu Civil Supplies Corporation reserves the right to vary the quantity finally ordered to be purchased to the extent of 25% either way of the requirement of Jute Twine as per the specification mentioned in the Annexure A of the E-tender document. The tenderers cannot claim it as a matter of contractual obligation to vary the quantity either way.

17. DETERMINATION OF THE LOWEST EVALUATED PRICE:

- a) Tenderer may quote their rate separately for 5 Ply Jute Twine (weighing 185 Kg net. per bale as per Specification) as in the Annexure-F of the price bid. **Do not fill up the price bid annexure. The price bid should be only filled up in online E-tender floor.**
- b) The tenderer should quote a rate per Kilogram in Indian Rupee as per the price bid (Annexure-F) for the delivery of stock at the destination points earmarked in Annexure-H. The E-tender document and the price bid (Annexure-F) should be signed by the tenderer at the bottom with the office seal duly affixed and furnished in Part-II tender cover. One rate should be quoted for the entire period of supply.
- c) The Price should be legibly written and every correction in the tender should invariably be attested with full signature by the tenderer with date before submission of the E-tender to the authorities concerned; failing which the E-tender will become ineligible for further consideration. Correction done with correcting fluid should also be attested. In case of discrepancy between the prices quoted in words and figures, lower of the two will be adopted.
- d) In respect of Tamil Nadu, tenderers registered under GST Act, they should quote the basic rate per Kg. in Indian Rupee plus GST if any payable and it should be mentioned separately as follows: i) Basic price ii) GST.
- e) The evaluation shall include GST and all other expenditure upto delivery in the T.N.C.S.C. godowns of all Districts within Tamil Nadu.
- f) In case of second sale by the tenderer "No Tax" shall be payable by T.N.C.S.C. However, in the case of first sales by the tenderer to T.N.C.S.C., the appropriate rate of GST will be paid. In the case of second or subsequent sales, No Tax should be quoted, it should be shown as 'Nil' in the respective column. Further, there should not be mentioning of "inclusive of Tax", GST should be separately shown in the case of first sales.

Signature of the Tenderer

(Name in Capital Letters)

- g) No condition should be mentioned while quoting the Basic price and tax payable in the column prescribed. If any condition is mentioned, the tender will be summarily rejected. Basic price and rate of tax should be mentioned separately in the Schedule.
- h) The evaluation will be done as per the provisions of the Tamil Nadu Transparency in tenders Act 1998 and Rules 2000 and further amendments thereon.
- i) The loading charges and all other expenses if any should be borne by the successful tenderer. The unloading charges at godown point will be borne by the TNCSC. The rate quoted for ex-loading stations or delivery at Rail Heads other than TNCSC godowns as specified above will not be accepted and such tenders will summarily be rejected.
- j) In order to secure best possible procurement price, negotiation with the successful tenderer will be conducted if the lowest offer of the tenderer is found excessive.
- k) The rates should be quoted for delivery inclusive of all other expenditure F.O.R. TNCSC Godowns within Tamil Nadu.
- l) The evaluation will be done as per the Rule – 29 and Section – 10(5) of the Tamil Nadu Transparency in Tenders Act 1998 and Rules 2000 and further amendments, thereon.
- m) Tenderer should specifically mention the places from where the supply is made.
- n) The Managing Director reserves the right to relax or waive or amend any of the E-tender conditions and to reject the E-tender if any of the conditions enumerated above are violated.

18. PAYMENT :

(i) 90% Payment shall be made within 3 weeks from the date of submission of the bills at the Head Office for the actual quantity supplied on receipt of claims supported by the following documents in original after deducting penalty for the belated supply, if any.

- a) Seller's bill in duplicate on the basis of the confirmed rates.
- b) The first copy (Party copy) of the acknowledgements issued by the TNCSC officials of the unloading points indicating the quantity (net weight) of Jute Twine.
- c) Lorry consignment Note.

(ii) The balance 10% will be released only on receipt of Quality certificate and completion report issued by the TNCSC officials at unloading points after deducting the value of lesser ply of defective / rejected position of stock. . It is the responsibility of the supplier to collect the Quality certificate and completion report from the regions concerned.

(iii) The payment shall be made by means of ECS -RTGS / NEFT payment in favour of the tenderer within reasonable time of submission of bill after deducting

Signature of the Tenderer

(Name in Capital Letters)

applicable commission. The tenderer should furnish the details required for electronic transfer of funds.

(iv) In case of first sale, basic cost plus Taxes will be paid. But in respect of second sales, no Tax shall be payable. GST should be separately shown in the case of first sale.

(v) The Managing Director also reserves right to recover /withheld any dues from the tenderer which is found on a later date during the Audit / excess payment after final settlement is made to them. The tenderer is liable to pay such dues to the Corporation immediately on demand without raising any dispute.

19. PENALTY ON DEFAULT/EXTENSION OF TIME:

i) Failure to keep up the delivery schedule as per clause 16 of this tender condition, a penalty of 2% per day per bale on the value of number of bales covered by belated supply shall be levied for every day of delay in supply or for short supply. In the event of the failure of the successful tenderer to deliver the stock within the stipulated time, it shall be open to the Managing Director, TNCSC, to purchase the Jute twine from any other sources at the prevailing market rate at the risk and cost of the successful tenderer, besides forfeiting the Security Deposit and apart from collecting the consequential loss.

In the event of non-performance of the contract provisions, failure to effect supply the ordered quantity within the stipulated time or in the extended period and if it is found that the tenderer cheated the Corporation in any manner during the currency of the contract or also found on a later date, the Corporation reserves the right to disqualify the tenderer to participate in future tenders or black list the firm up to a maximum of 5 years as decided by the Managing Director.

ii) Managing Director reserves the right either to cancel the order for the portion of the undelivered quantity or to grant extension of time with / without penalty subject to his satisfaction on the performance of the contract or to take action to terminate the contract, forfeit the Security Deposit and collect consequential loss if any.

20) Tender will be finalised as per the Tamil Nadu Transparency in Tenders Act 1998 and Rules 2000 and amended from time to time.

21. FORCE MAJEURE:

a) If any delay in delivery is expected due to natural calamities like earthquakes, flood, fire, storm, acts of state, the direct or indirect consequences or war (declared or undeclared) hostilities of National emergencies or civil commotions and declared strikes or lock out exceeding 10 days the supplier should inform to the purchaser by FAX/E-mail/RPAD letter for the expected delay in delivery, positively within 3 days from the date of occurrence of above events with proof of documentary evidence.

b) The Tamil Nadu Civil Supplies Corporation reserves the right to examine the request

Signature of the Tenderer

(Name in Capital Letters)

of the supplier in this regard and take appropriate action. The decision of the Tamil Nadu Civil Supplies Corporation will be final and binding on the supplier.

- c) In the event of delay lasting over fifteen days arising out of Act of God/cause of force majeure, the Corporation reserves the right to cancel the order/contract without any compensation whatsoever and/or any consequential loss etc.,
- d) Only events of force majeure which affect the work at the time of its occurrence shall be taken into cognizance. The Corporation shall not be liable to pay any extra cost or increased rates due to delay under force majeure conditions. Only appropriate extension of time will be granted.
- e) However, if the supplies are delayed under force majeure conditions, the price payable will be applicable as per scheduled month of dispatch or the actual month of dispatch whichever is less subject to the condition that the supplier gives information immediately to the Corporation about the force majeure condition preventing them from making supplies by giving proof of such force majeure conditions.
- f) So also, if the purchaser is not in a position to accept supplies as per terms of delivery due to force majeure clause indicating any one of the following reasons, the purchaser reserves the right to suspend the normal supply till the position returns to normalcy or even to terminate the contract if the circumstances are beyond purchaser's control.

1.Strike

2.Non-availability of storage space

3.Other unforeseen reason due to natural calamities.

22. CONTRACT AMENDMENTS

- a) There shall be no variation in or modification of the terms of the Contract and the same shall be made, if required, by written amendments signed by the parties.
- b) No Director or official or Employee of the Corporation shall, in any way, be personally bound or liable for his / her acts or obligations of the Corporation under the contract or answerable for any default or omission in the observance or performance of any acts, matters or things which are herein contained.

23. ARBITRATION:

In the case of any dispute in the tender including the interpretation of any of the clauses of the E-tender or the agreement to be executed, the matter shall be referred by the Corporation / tenderer to an Arbitrator who shall be selected by the party from the panel of the Arbitrators approved by the Board of Directors of TNCSC and communicate the same within 15 days from the date of receipt of the letter from the Corporation along with the panel of the Arbitrators. If there is no reply from the

Signature of the Tenderer

(Name in Capital Letters)

tenderer within 15 days, Corporation shall choose any one of the Arbitrators from the panel of Arbitrators referred to above. The remuneration for the Arbitrator and other expenses shall be shared equally by the TNCSC and the party to the Arbitration.

The Arbitration shall be held at the Head office of the TNCSC , Chennai. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.

The Arbitrator may with the mutual consent of the parties extend the time for making the award and the same is enforceable in the court at Chennai City only.

24. DISPUTE OUT OF ARBITRATION:

Any other disputes arising out of the Arbitration award or any civil remedy for non-fulfillment of any of the terms and conditions of the E-tender / Agreement shall be subject to the Jurisdiction of the Civil Courts at Chennai city only

We agree to the above terms and conditions.

PROPRIETOR / PARTNER OF THE TENDERER

DATE :

NAME IN BLOCK LETTERS :

ADDRESS :

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE-A**E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20****SPECIFICATION FOR 5 PLY JUTE TWINE**

i) The Jute Twine shall be made into 90 (Ninety) inches girth Twine and shall be made of 5 Number of yarns twisted with S Twist". It shall be well and evenly twisted and shall be free from defect. The Twine must have uniform thickness. Two sealed samples of one Kg each should be delivered along with the E-tender. The twine in the hanks should be of uniformity in size / thickness with continuity of twine without any cut or break, with minimum harness.

ii) The Jute Twine should be strong enough and should substantially free from hinks, curls and slacks in the yarn visible to unaided eye.

iii) Each bale shall weigh not less than 185 Kg nett. Adequate packing materials should be used for packing purpose to withstand transit stress and jerks.

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE -B

E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20

CERTIFICATE

CERTIFIED THAT...../ THE FIRM / COMPANY / PARTNERSHIP OR
ANY OTHER FIRM / COMPANY IN WHICH THE TENDERER IS A PARTNER / SHARE
HOLDER HAD NOT BEEN BLACKLISTED EITHER BY TNCSC OR BY GOVERNMENT
UNDERTAKINGS EARLIER.

SIGNATURE OF TENDERER

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE -C**E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20****DECLARATION FORM**

- a) I/WE _____ HAVE MY/OUR _____ OFFICE AT _____ DO DECLARE THAT I/WE HAVE CAREFULLY READ ALL THE CONDITIONS OF E-TENDER UPLOADED BY THE MANAGING DIRECTOR, TAMILNADU CIVIL SUPPLIES CORPORATION, CHENNAI VIDE E-TENDER REFERENCE NO. **BS4/011600/2022/TNCSC/22-23/ET- 20** FOR THE PURCHASE OF 5 PLY JUTE TWINE AS PER SPECIFICATION INDICATED IN ANNEXURE A OF THE TENDER DOCUMENT AND WE SHALL COMPLETE THE SUPPLY OF THE ORDERED QUANTITY WITHIN THE TIME LIMIT OF **60 GODOWN WORKING DAYS** OR WITHIN THE TIME LIMIT FIXED WITH REFERENCE TO THE ORDERED QUANTITY AT THE DISCRETION OF TNCSC FROM THE DATE OF ISSUE OF CONFIRMATION ORDER AND ABIDE BY ALL CONDITIONS SET FORTH THEREIN. WE ALSO DO HEREBY UNDERTAKE AND ASSURE THAT WE SHALL SUPPLY THE STOCK OF 5 PLY JUTE TWINE AS PER SPECIFICATION REQUIRED.
- b) I / WE HAVE DOWNLOADED THE TENDER FORM FROM THE INTERNET SITE <https://www.mstcecommerce.com/eprochome/tncsc> / www.tncsc.tn.gov.in / www.tenders.tn.gov.in AND I / WE HAVE NOT TAMPERED / MODIFIED THE TENDER FORMS IN ANY MANNER. IN CASE, IF THE SAME IS FOUND TO BE TAMPERED / MODIFIED I/WE UNDERSTAND THAT MY/OUR TENDER WILL BE SUMMARILY REJECTED AND FULL EARNEST MONEY DEPOSIT WILL BE FORFEITED AND I/WE AM/ARE LIABLE TO BE BANNED FROM DOING BUSINESS WITH T.N.C.S.C. AND / OR PROSECUTED.
- c) I/WE FURTHER DECLARE THAT I/WE POSSESS VALID LICENCE BEARING NO..... VALID UPTO.....
- d) WE WILL NOT SUPPLY THE 5 PLY JUTE TWINE THAT ARE PRODUCED AND PACKED IN THE PREMISES / PACKING UNITS OF ANY OF THE FIRMS WHICH HAVE ALREADY BEEN BLACK LISTED BY TNCSC OR BY ANY GOVERNMENT DEPARTMENT / GOVERNMENT UNDERTAKINGS AND DO NOT USE THE ADDRESS OF THE MANUFACTURING / PACKING UNITS/PREMISES OF THE BLACK LISTED FIRMS IN THE BAGS/PACKAGE IN ANY MANNER. WE ARE AWARE THAT, ANY SUCH INSTANCES ARE FOUND LATER, THE CONTRACT SO AWARDED WILL BE CANCELLED OR TERMINATED AT ANY POINT OF TIME.

SIGNATURE OF THE TENDERER

DATE :

NAME OF THE
ORGANISATION
AND ADDRESS :

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE-D**CHECK LIST****E-tender REF. NO.: BS4/011600/2022/TNCSC/22-23/ET- 20**

Sl. No.	Description	Please indicate Yes or No	Please Furnish relevant details	Page No.	File name of the uploaded document
1	Whether filled in check list is uploaded (Annexure D) – <u>[S.No.1-14 of the check list is mandatory and all the relevant details should be filled without any omission and uploaded].</u>				
2	A) Whether all documents relevant to Part-I bid are serially arranged as per the E-tender condition is uploaded? B) Whether the page number and File name in which the requisite documents are available has been marked?		<u>A)</u> <u>B)</u>		
3	Whether Documents in support of Manufacturers uploaded? Whether Photostat copy of valid manufacturing mill license is uploaded? (in support of clause 3(1).		<u>License No.:</u> <u>License Issued Authority:</u> <u>Date of Issue:</u> <u>Valid upto:</u>		
4	Whether duly attested Photostat copy of GST number issued under GST Act is uploaded? (it should be renewed upto date)		<u>GST No.:</u>		
5	Whether EMD of Rs.11,53,942/- (Rupees eleven lakh fifty three thousand nine hundred and forty two only) by means of RTGS / NEFT in favour of Tamil Nadu Civil Supplies Corporation to the account number is uploaded? (Clause 3(3)).		<u>Amount:</u> <u>UTR No. & Date:</u> <u>Bank & Branch :</u>		

Signature of the Tenderer

(Name in Capital Letters)

Sl. No.	Description	Please indicate Yes or No	Please Furnish relevant details	Page No.	File name of the uploaded document
6	Whether letter for submission of two numbers of Jute Twine sample is uploaded? (in support of clause 3(4).				
7	Whether declaration form with respect to no pending supply as in Annexure - I is uploaded? (Clause 3(6)				
8	Whether certificate for not having black listed as in Annexure – B is uploaded? Clause 3(7)				
9	Whether letter in support of tender condition 3(8) is uploaded?				
10	Whether Consent letter as per Annexure K of E-tender document in support of clause 3(9) is uploaded?				
11	Whether Declaration duly signed by the tenderer in the Annexure-C of the tender document uploaded? (Clause no.3(10)				
12	Whether E-tender conditions in original duly signed by the tenderer in each page agreeing to abide by the various terms and conditions as stipulated by the TNCSC is uploaded? and whether the entire set of E-tender document is uploaded without any break in pages. (All pages from 1 to 40) should be signed and uploaded]				
13	Whether authorization letter of tenderers / tenderers representatives with photo ID is uploaded.		<u>Name _____ & Designation of the person authorised:</u> <u>ID Proof:</u>		

Signature of the Tenderer

(Name in Capital Letters)

14.	The audited Balance Sheet, profit & loss account and the Income Tax return submitted for the last 3 financial years duly certified by the Auditor for the years 2018-2019, 2019-2020 and 2020 - 2021 should be uploaded? (clause no.3(5))		<u>2018 – 2019</u> <u>2019 – 2020</u> <u>2020 - 2021</u>		
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Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE - E**E-tender FOR SUPPLY OF 5 PLY JUTE TWINE
E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20****PART-II (PRICE)**

PHONE :

e-Mail :

FAX :

From:

M/s.

To:

The Managing Director,
TNCSC ,
No.12, Thambusamy Road,
Kilpauk, Chennai-606 010.

Sir,

Sub: E-tender for the supply of 5 ply Jute Twine as per specification–
Submission of Part-II - Rate offered - Reg.

Ref: 1. E-tender reference No. BS4/011600/2022/TNCSC/22-23/ET-20
2. Our E-tender submitted to-day for “Specification” and Commercial
Offer.

In continuation of our above tender, we submit herewith the Price offer for supply of 5 Ply Jute Twine as follows as per TNCSC specifications.

We agree to abide by the terms and conditions as stipulated by the TNCSC and also agree to supply the entire ordered quantity at the rates quoted by us as per supply schedule to all the Districts in Tamil Nadu.

Thanking you,**Yours faithfully**

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE-F**E-tender ref. NO.: BS4/011600/2022/TNCSC/22-23/ET- 20****SCHEDULE OF PRICE OFFER FOR SUPPLY OF
5 PLY JUTE TWINE**

NAME OF GOODS	PLACE OF SUPPLY	SCHEDULE OF SUPPLY	QUANTITY OFFERED IN BALES	RATE PER KILOGRAM (IN WORDS AND FIGURES) (IN RUPEES)
(1)	(2)	(3)	(4)	(5)
5 PLY JUTE TWINE AS PER SPECIFICATIONS ATTACHED IN PART - I	IN TAMIL NADU CIVIL SUPPLIES CORPORATION GODOWNS IN ALL DISTRICTS WITHIN TAMIL NADU (INCLUDING HIRED GODOWNS OR ANY OTHER GODOWN POINTS SPECIFIED LATER))	WITHIN 60 GODOWN WORKING DAYS COMMENCING THE SUPPLY IMMEDIATELY FROM THE DATE OF <u>ISSUE OF CONFIRMATION ORDER</u> COMMUNICATION/ BY TNCSC	5450 BALES OF 5 PLY JUTE TWINE WEIGHING 185 KG NETT PER BALE AS PER SPECIFICATION	BASIC PRICE: } GST <hr/> TOTAL <hr/> <u>NOTE: [DO NOT FILL UP THE PRICE BID ANNEXURE. THE PRICE BID SHOULD BE ONLY FILLED UP IN ONLINE E-tender FLOOR]</u>
Total (Basic Price inclusive of GST) (Rupees in Words) : Rupees _____ only				

NOTE:

- 1.GST SHOULD BE SPECIFIED SEPARATELY.
- 2.THE RATE SHOULD BE QUOTED ONLY IN INDIAN RUPEE.
3. IN CASE OF DISCREPANCY BETWEEN THE PRICES QUOTED IN WORDS AND FIGURES, LOWER OF THE TWO WILL BE ADOPTED.

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE-G**CHECK LIST****E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20**

Sl. No.	Details	Please Write Yes or No	Please mention Page No & File name of the uploaded tender document
1.	Whether covering letter as prescribed duly signed by the tenderer is uploaded?		
2	Whether Price offer for 5 Ply Jute Twine (weighing 185 Kg net per bale) as per specification in Annexure-A is uploaded?		
3	Whether corrections if any in the price offer have been duly attested by the tenderer and uploaded?		

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE - H
E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET-20
PLACE OF DELIVERY FOR THE SUPPLY OF 5450 BALES
OF 5 PLY JUTE TWINE

S.No	Name of the Region	Qty to be supplied
1	Ariyalur	106 Bales
2	Chennai (North)	1 Bales
3	Chennai (South)	0 Bales
4	Coimbatore	12 Bales
5	Cuddalore	316 Bales
6	Dharmapuri	6 Bales
7	Dindigul	60 Bales
8	Erode	137 Bales
9	Kancheepuram	500 Bales
10	Kanniyakumari	21 Bales
11	Karur	20 Bales
12	Krishnagiri	3 Bales
13	Madurai	177 Bales
14	Nagapattinam	492 Bales
15	Namakkal	17 Bales
16	Nilgris	3 Bales
17	Perambalur	48 Bales
18	Pudukottai	97 Bales
19	Ramnad	39 Bales
20	Salem	41 Bales
21	Sivagangai	42 Bales
22	Thanjavur	1240 Bales
23	Theni	22 Bales
24	Thirunelveli	250 Bales
25	Thiruppur	48 Bales
26	Thiruvallur	100 Bales
27	Thiruvannamalai	246 Bales
28	Trichy	206 Bales
29	Thiruvarur	947 Bales
30	Tuticorin	19 Bales
31	Vellore	107 Bales
32	Villupuram	51 Bales
33	Virudhunagar	76 Bales
Total		5450 Bales

Note: In all Districts of TamilNadu Civil Supplies Corporation godowns within Tamil Nadu (including hired godowns or any other godown points specified later.)

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE – I**E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET- 20****DECLARATION FORM**

I/WE

... .. DO HEREBY DECLARE THAT THERE IS NO PENDING SUPPLY TO TAMIL
NADU CIVIL SUPPLIES CORPORATION IN THE ORDERED QUANTITY OF THE
PREVIOUS TENDERS THAN THE ALLOWED PROPORTIONATE QUANTITY TO
BE SUPPLIED UPTO THE DAY OF OPENING OF E-TENDER.

SIGNATURE OF THE TENDERER

DATE:

NAME AND ADDRESS OF THE
ORGANISATION

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE- J**E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET- 20**

Two samples to be submitted to TNCSC Head Office, before closing of E-tender

Email id :
PHONE :
FAX :
From:

To:

The Managing Director,
TNCSC,
No.12, Thambusamy Road,
Kilpauk, Chennai-600 010.

Sir,

Sub: TNCSC-Head Office-Business Section E-tender to be held on 19.08.2022 -
for the purchase of 5450 Bales of Jute Twine as per specification –
Submission of two samples of - Reg.

Ref: E-tender reference No. BS4/011600/2022//TNCSC/22-23/ET-20
dated 18.07.2022.

With reference to the above, we submit herewith two samples of Jute Twine as per
specification indicated in Annexure – A of the E-tender document at TNCSC, Head
Office, Chennai.

We agree to abide by the terms and conditions as stipulated by the TNCSC.

Thanking you**Yours faithfully,****Signature of the Tenderer**

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE- K**E-tender REF NO.: BS4/011600/2022/TNCSC/22-23/ET- 20**

Email id :
PHONE :
FAX :
From:

To:

The Managing Director,
TNCSC,
No.12, Thambusamy Road,
Kilpauk, Chennai-600 010.

Sir,

Sub: TNCSC-Head Office-Business Section E-tender to be held
on 19.08.2022 - for the purchase of 5450 Bales of Jute Twine as per
specification – Consent letter – to conduct inspection-to draw samples -
Reg.

Ref: E-tender reference No. BS4/011600/2022//TNCSC/22-23/ET-20

dated 18.07.2022.

With reference to the above, we hereby consent to conduct inspection and draw the
sample in premises, storage places and processing places by the officials of TNCSC and
to take decision on the suitability of the tenderer.

We agree to abide by the terms and conditions as stipulated by the TNCSC.

Thanking you

Yours faithfully,

Signature of the Tenderer

Signature of the Tenderer

(Name in Capital Letters)

ANNEXURE-L**LIST OF BANKS IN WHICH D.D. TO BE DRAWN IN FAVOUR OF TNCSC TOWARDS EARNEST MONEY DEPOSIT AND SECURITY DEPOSIT****The following are the Scheduled Banks in India (Public Sector):**

- State Bank of India
- State Bank of Bikaner and Jaipur
- State Bank of Hyderabad
- State Bank of Indore
- State Bank of Mysore
- State Bank of Saurashtra
- State Bank of Travancore
- Andhra Bank
- Allahabad Bank
- Bank of Baroda
- Bank of India
- Bank of Maharashtra
- Canara Bank
- Central Bank of India
- Corporation Bank
- Dena Bank
- Indian Overseas Bank
- Indian Bank
- Oriental Bank of Commerce
- Punjab National Bank • Punjab and Sind Bank
- Syndicate Bank • Union Bank of India
- United Bank of India
- UCO Bank
- Vijaya Bank

The following are the Scheduled Banks in India (Private Sector):

- ING Vysya Bank Ltd
- Axis Bank Ltd
- Indusind Bank Ltd
- ICICI Bank Ltd
- South Indian Bank
- HDFC Bank Ltd
- Centurion Bank Ltd
- Bank of Punjab Ltd
- IDBI Bank Ltd
- Lakshmi Vilas Bank Ltd., Karur Vysya Bank Ltd & Tamil Nadu Mercantile Bank Ltd.

The following are the Scheduled Foreign Banks in India:

- American Express Bank Ltd.
- ANZ Grindlays Bank Plc.
- Bank of America NT & SA
- Bank of Tokyo Ltd.
- BanqucM Nationale de Paris
- Barclays Bank Plc
- Citi Bank N.C.
- Deutsche Bank A.G.
- Hongkong and Shanghai Banking Corporation
- Standard Chartered Bank.
- The Chase Manhattan Bank Ltd.
- Dresdner Bank AG`

Signature of the Tenderer

(Name in Capital Letters)