



**GOVERNMENT OF TAMIL NADU
PUBLIC WORKS DEPARTMENT
BUILDINGS ORGANISATION**

***Buildings (Construction and Maintenance) Circle,
Chepauk, Chennai-600 005***

**PRE-QUALIFICATION APPLICATION AND
PRICE TENDER - TWO COVER SYSTEM**

NAME OF WORK **Carrying out modification works (Civil) in the fifth floor of New Additional Law Chamber building for shifting the Tamil Nadu Mediation and conciliation Centre, Madras High Court, Chennai-600 104.**

E.M.D AMOUNT **Rs.2,61,000/-**

DATE OF TENDER **22.07.2022**

ISSUED TO :

**Superintending Engineer, PWD.,
Buildings (Construction and Maintenance) Circle,
Chepauk, Chennai-5.**

FOR THE SPECIAL ATTENTION OF THE APPLICANTS

1. Issuance of documents under two cover system i.e. Qualification schedule and price tender schedule (Commercial tender) to the Applicant will be purely based on the basic Documents and information furnished along with the requisition and cost of tender documents. Application will not confer any right on the Applicant for automatic Qualification for price tender for the work.
2. Approval or otherwise of the Qualification tender will be strictly based on the detailed evaluation done on the basis of the Documents / Records / Evidences / Certificates produced by the Applicant in the Qualification Application.
3. Qualification tender (Cover 1) will be opened as per Notice Inviting Tender and after detailed evaluation, the date and time of opening of price tender will be intimated to the qualified applicants.

**Superintending Engineer, PWD,
Buildings (Construction and Maintenance) Circle,
Chepauk, Chennai-5.**

TWO COVER SYSTEM

QUALIFICATION TENDER & PRICE TENDER APPLICATION

REF.No.13 BCM/2022-23/DATED: .07.2022.

From

TO

The Superintending Engineer, PWD.,
Buildings (Construction and
Maintenance) Circle,
Chepauk, Chennai-5.

Sir,

Sub : Carrying out modification works (Civil) in the fifth floor of New Additional Law Chamber building for shifting the Tamil Nadu Mediation and conciliation Centre, Madras High Court, Chennai-600 104.

Ref : Qualification & price tender Notice No.13 BCM/2022-23/DATED: .07.2022

* * *

1. Having examined the two cover system documents in respect of Qualification schedule & price tender schedule including scope of work, Time Frame for construction and the criteria stipulated for Qualification. I / We hereby submit all necessary information and relevant documents for Qualifying me/us, to offer my/our tender for the above mentioned work.
2. The Application is made by me / us on behalf of (Partnership firm / Private limited company / Public Limited Company) in the capacity of _ _ _ _ _
_ _ _ _ _ duly Authorised to submit the tender.
3. Necessary evidence admissible in law in respect of authority assigned to me / us on behalf of the Partnership Firm / Private Limited Company / Public Limited Company, for applying for qualification is attached herewith.
4. I / We present my / our documents herewith taking into consideration all the instructions in the Qualification schedule supplied to me / us including special instructions to Applicants / Criteria for Qualification schedule / Information and Instructions in the detailed two cover tender notice etc.

5. The EMD amount is enclosed in the shape as notified in the Qualification tender

I.

II.

III.

6. I / We understand that the **Superintending Engineer, PWD., Buildings (Construction and Maintenance) Circle, Chennai-5** reserves the right to reject any or all the tenders without assigning any reason therefore or to drop the proposal altogether.

Date:

**Signature of the Applicant including
Title Capacity in which Application is made**

Name :

(IN BLOCK LETTERS)

Encl : 1. Qualification schedule and price tender schedule (Two cover system)

2.

3.

4.

5.

QUALIFICATION & PRICE TENDER NOTICE

FORM OF CONTRACT :

LUMP SUM AGREEMENT : TWO COVER SYSTEM

1. INVITATION :

Tender under sealed two cover tender system i.e. Qualification schedule & price tender schedule (item rate tenders) are invited for and on behalf of the Governor of Tamil Nadu by the Superintending Engineer, PWD., Buildings (Construction and Maintenance) Circle, Chennai-5. One Cover contains EMD Qualification conditions and other details. The second sealed Cover containing price tender schedule.

2. FOR SPECIAL ATTENTION :

- (i). Only the contractors, registered with Tamilnadu State Public Works Department under Class I (as per revised classification) with monetary limit above Rs.75.00 lakhs (Rupees Seventy Five Lakhs) and with proven track record are eligible.
- (ii)
 - a) The Applicants should have completed atleast one similar nature of work with value not less than **Rs.250.65 Lakhs (Rupees Two Hundred and fifty point six five Lakhs only)** "under a **"single agreement"** in the Madras High Court Campus in any one of the preceding **"Five"** years .
 - (or)**
 - b) Two works in two agreement of Similar nature with value not less than 25% (each work) of proposed contract value **Rs. 125.32 (Rupees One hundred and twenty five point three two only)** in the Madras High Court Campus in any one of the preceding **"Five"** years.
- (iv) Annual turnover of the Applicant should not be less than **Rs.1503.90 lakhs (Rupees One thousand five hundred and three point nine zero lakhs only)** in any one year of the previous five years.
- (v) The Tenderer should furnish the **Copy of Goods and Services Tax (GST) Registration No.**

Government of India has notified vide Notification No. 20 / 2017 – Central Tax (Rate), dated 22nd August, 2017 and Notification No.24 / 2017 – Central Tax (Rate), dated 21st September, 2017, and 31/2017 central Tax (Rate) dt.13.10.2017 the concessional rate of the Goods and Services Tax (GST) at 12% [CGST at 6% + SGST at 6%] is leviable for any Government Contract, whether Civil or Electrical, irrespective of the Goods and Services Tax (GST) rate applicable on purchase of goods used in the execution of Government Contract.

And the GST amount will be calculated at 12% from the sum of total tendered value quoted by the tenderer for construction cost (excluding GST) specified in the BOQ, Subject to GST rate applicable from time to time as recommended by the GST Council

- a) As per Notification 202, dated 29.06.2017 and as per sub-section (2) of Section 7 of the Tamil Nadu Goods and Services Act, 2017, (Tamil Nadu Act 19 of 2017), activities or transactions undertaken by State Government shall be treated neither as supply of goods nor a supply of service.**
- b) As per Chapter IX (Section 41) of the Tamil Nadu Goods and Services Act, 2017, every registered persons may be entitled to take the credit of eligible input tax, as self-assessed, in his return and such amount shall be credited on a provisional basis to his electronic credit ledger.**
- c) As per PWD SOR 2021-22 under General Note, 8 (ix), the Contractor is eligible to get refund of excess tax paid over or liable to pay tax for this Contract Work.**

The Government decided the following proposal

- Permission is granted to execute the Civil and Electrical works in a single agreement and awarded to a Civil Contractor, as one package as being practiced in World Bank assisted schemes, in order to avoid delay in completion of the building construction works, subject to the following condition;-
- In case the Civil Contractor does not have Electrical License issued by electrical Licensing Board of Government of Tamil Nadu, the Civil contractor while applying for tender has to furnish an Undertaking from the electrical Engineer, who is having Electrical License issued from Electrical Licensing Board, Government of Tamil Nadu stating that the concerned electrical works will be executed under his supervision.
- The Electrical Engineer of Public Works Department hold responsibility of inspecting the execution of electrical works and recording the measurement in Measurement Book and certifying for making payment in respect of Electrical works executed under the supervision of authorized Electrical Engineer in the single agreement executed by the Civil Contractor.
- Permission also granted for awarding of contract to the electrical contractors for the combined works of Civil and electrical, in a single agreement, based on the views of the Hon'ble High Court of Madras in its order dated:24.11.2009 passed in writ Appeal No.1688/2009, subject to the following conditions:
 - Electrical contractor has to engage qualified Civil Engineer with good credentials in Civil engineering works.
 - The Electrical contractors have to produce consent letters from the Civil Engineers stating that they are willing to works in that particular site.
 - The electrical contractors can participate in Civil works also up to their eligibility in electrical works according to the class under which they have been registered and
 - The Civil Engineer of Public Works Department hold responsibility of inspecting the execution of civil works and recording the measurement in measurement Book and certifying for making payment in respect of civil works executed by the electrical Contractor in the single agreement.

3. PURCHASE OF DOCUMENTS:

- a. The documents under two cover system Qualification schedule & price tender schedule will be available for sale at a cost of Rs.15,000/- plus Rs.1800/- GST in the office of the Superintending Engineer, PWD., Buildings (Construction and Maintenance) Circle, Chennai-5 During office hours from 07.07.2022 to 21.07.2022 .
- b. The qualification schedule and price tender schedule will also be sent by Post to any prospective tenderer who makes a request for the documents on payment of specified in para 3 an amount as (a) along with postal charges of Rs.500/- (Rupees five hundred only) separately in the shape of Demand Draft drawn in favour of the Executive Engineer, PWD., North Presidency Division, Chepauk, Chennai-5. obtained from any Nationalised Bank / Scheduled Bank and documentary evidences. This office is not responsible for any Postal delay or loss in transits.
- c. Price tender schedule will also be issued along with Qualification schedule documents.

4. DESCRIPTION OF PROJECT :

"Carrying out modification works (Civil) in the fifth floor of New Additional Law Chamber building for shifting the Tamil Nadu Mediation and conciliation Centre, Madras High Court, Chennai-600 104"

5. SCOPE AND STATUS OF THE WORK UNDER THIS TENDER :

Modification works

7. PERIOD OF COMPLETION

The period of completion shall be **6 Months Calendar months**, which is inclusive of monsoon period from the date of handing over of the site to the successful contractor.

EARNEST MONEY DEPOSIT

- 7.1. Earnest money deposit of **Rs.2,61,000/- (including GST)** (Rupees Two lakhs and sixty one thousand only) must accompany the qualification Tender for this work.

7.2. The Earnest money deposit may be produced in any one of the following forms.

- i Demand Draft issued by Nationalised or Scheduled Banks drawn in favour of Executive Engineer, PWD., North Presidency Division, Chepauk, Chennai-5.
- ii Small savings scripts /Postal Deposits / Accounts and Kisan Vikas Patras duly pledged in favour of the Executive Engineer, PWD., North Presidency Division, Chepauk, Chennai-5.
- iii Indira Vikas patras [at 100 % of the Initial sale value or 50% of the maturity (face value) Value].

7.3 Qualification schedule not accompanied with Earnest money deposit will be rejected as 'Non-responsive' tender.

7.4 If the tenderer withdraws his tender after the acceptance of tender or fails to pay the requisite security deposit amount within the specified period of time, the Earnest money deposit paid with the tender will be forfeited.

7.5 Communication to the unsuccessful tenderers will be sent in **7** (seven) days time from the date of communication sent to the successful tenderer. Within **15** (fifteen) days from the date of receipt of refund vouchers duly stamped and signed from the unsuccessful tender, refund of Earnest money deposit will be made.

8. SECURITY DEPOSIT :

8.1. The successful tenderer shall furnish a Security Deposit for an amount equivalent to 2% of the contract value **(including GST)**, which includes the earnest money deposit already paid within 15 days (Fifteen days) from the date of receipt of work order. If the successful tenderer Fails to execute the contract (i.e. sign the agreement) within the aforesaid 15 days time, the Earnest Money Deposit amount remitted with the Qualification Tender will be forfeited.

8.2. The Security Deposit in the shape of irrevocable Bank guarantee will also be accepted.

- 8.3. In addition to the aforesaid security deposit, the Executive Engineer shall deduct from the running account bills, a sum of equivalent to 5% (Five Percent) of the total value of each bill as retention money. Irrevocable Bank Guarantee shall be accepted towards Security Deposit, Retention money only.(G.O.Ms.No.283/PW (G2) Dept, dt.21.05.1999).
- 8.4. 2 ½ % (TWO AND A HALF PERCENT) of the total value of the work will be retained in the final bill of the work for a period of one year reckoned from the date of completion of the work or as soon after the expiration of such period of one year as all defects shall have been made good according to the true intent and meaning hereof whichever shall last happen.
- 8.5. The Retention money of 2 1/2% (Two and a Half Percent) of the total value of contract after deducting any amount due to the Department, shall be refunded to the contractor after the defects liabilities attached to the contract is over (as per Para 8.4 above) subject to the following conditions
- i. The Executive Engineer, concerned should certify that no liability is due from the contractor.
 - ii. The contractor should execute and produce an indemnity bond for a further period of **"FOUR"** years indemnifying the Government against any loss or expenditure, incurred to rectify any defects noticed due to faulty workmanship by the contractor or Sub – Standard materials used by the contractor, during the period of **"FOUR"** years.
- 8.6. Concessions granted to standing contractors on payment of deposits are not applicable to this contract.

9. LANGUAGE OF TWO COVER TENDER SYSTEM:

Tenders shall be offered only in the prescribed forms in **"ENGLISH"** only.

10. VALIDITY OF PRICE TENDER:

The price tender shall be valid for a period of 90 days (Ninety Days) from the date, notified for opening of qualification Tender.

11. SUBMISSION OF PRICE TENDER BY TWO COVER SYSTEM

11.1 Tenderers should quote their rates and prices (both in figures and words) for all the items of the Works described in the Bill of Quantities **excluding GST** along with sum of the quoted tender value **GST 12%** will be quoted at the end of Gross amount of Schedule -A (both in figures and words).

11.1 The two covers (i.e. Qualification Tender and Price tender) must be submitted Separately in a wax sealed envelope. The Cover No.1 containing the Qualification Tender & documents and Cover No.2 containing the Price tender (Called as inner envelopes) must be superscribed as mentioned below and addressed to the tender calling authority.

SHOULD BE SUPERSCRIBED AS FOLLOWS

QUALIFICATION TENDER COVER NO.1

- a. NAME OF WORK
- b. TENDER NOTICE NO.
- c. DUE DATE FOR OPENING OF TENDER
E.M.D. **Rs.2,61,000/- (including GST)**
(Rupees Two lakhs and sixty one thousand only) (To be furnished with the qualification Tender)
- d. NAME OF CONTRACTOR AND ADDRESS

PRICE TENDER COVER NO.2

- a. NAME OF WORK
- b. TENDER NOTICE NO.
- c. NAME OF CONTRACTOR
AND ADDRESS

11.3. If the cover is not sealed and superscribed as instructed, no responsibility will be assumed for any misplacement of tender or premature opening of the envelope or parcel.

11.4. Tenders received late on any account or any reasons whatsoever will not be opened or considered and will be returned to the tenderer unopened.

11.5. Telegraphic tenders will not be accepted.

12. OPENING OF TENDERS :

The Qualification Tender will be opened by the Superintending Engineer, PWD., Buildings (Construction and Maintenance) Circle, Chennai-5 at 16.00 Hours, on the **22.07.2022** notified date in the presence of the tenderers or their authorised representatives who choose to be present; after detailed evaluation of qualification Tender, price Tender (Cover –II) will be opened only of the qualified contractors those who are satisfy the eligible criteria. The date and time of opening of price Tender will be informed to the qualified tenderers by the Superintending Engineer later.

13. NEGOTIATION :

“The lowest tenderer will be identified who quotes lowest total tender price which including GST as per the clause Negotiation of rates will be made only with the lowest tenderer for reducing the quoted rates and the negotiation will be made for the rates quoted to the items in the construction part alone and not for GST amount.”

“After negotiation with lowest tenderer, the GST amount will be recalculated at 12% of the sum of the Negotiated tender value (excluding GST) for construction Cost specified in the BOQ, subject to GST rate applicable from time to time as recommended by the GST Council.”

14. RATES AND PRICES :

Full Price adjustment clause on cement, steel, bitumen and PLO only is applicable to this contract as per G.O.Ms.No.101/PW(G2) Dept.Dt.10.06.2009.

15. WHOM TO CONTACT :

The Superintending Engineer, PWD., Buildings (Construction and Maintenance) Circle, Chennai-5 – may be contacted for further information in the matter.

**Dated signature of the Applicant
with seal**

**Superintending Engineer, PWD.,
Buildings (Construction and
Maintenance) Circle,
Chennai-5**

PRICE ADJUSTMENT CLAUSE

Price Adjustment Clause is eligible for this work subject to the following

- Full Price adjustment **on cement steel, Bitumen and PLO** is applicable, if the **Contract period is 12 Months and below** as per specified formula.
- Price adjustment will be calculated only on the estimated cost of work.
- Bitumen and POL will be considered on "Pass through" basis with payment of actual rates / price at the rates charged by Indian Oil Corporation.
- Price adjustment will be made for both **increase and decrease** in the cost of materials.
- Price variation will be calculated once in a quarter in respect of Cement and steel as per specified formula from the date of agreement upto the end of agreement period.
- For the purpose of calculating price adjustment, the quarter would be reckoned with reference to the quarter of the calendar year in which the agreement is signed.
- Price escalation will be calculated based on milestones fixed in physical terms and prefixed time lines for usage of inputs, which would clearly stipulate the nature and quantum of cement, steel and other inputs which would be utilized for the work in each time period between two milestones.
- Escalation will be given for only those quantities which would have been used had the contractor stuck to this original time line.
- If the contractor does a certain quantity of the work in the third quarter which he should have done in the second quarter, he can still claim escalation on that quantity at the rates as applicable in the second quarter.
- Price adjustment mechanism will cease to operate for the value of work executed beyond the agreement period.
- Agreement period shall include the "actual period" for which the work was "suspended officially" and extension of time permitted for any valid reasons, such as, war, natural calamities, like flood, earthquake and other risks arising out of acts of God during the agreement period; work delayed due to the land acquisition process; change in design, change in scope of work, etc., which is given in writing by the Tender Calling Officer of the respective work.
- Bonus as an incentive for advance completion of work by not less than 10% of agreement period will be paid at 1% on the value of actual quantum of works executed at tendered rates.

INFORMATION AND INSTRUCTION FOR TENDERERS UNDER TWO COVER SYSTEM

I. FOR SPECIAL ATTENTION :

Qualification Tender hereunder is invited in accordance with the PWD Procedure for Qualification of Tenderers.

II. MINIMUM CRITERIA FOR QUALIFICATION:

1(a). The Applicant in the same "NAME" and "STYLE" should have been in the Civil Engineering Construction field atleast for the past "FIVE" years.

EVIDENCE TO BE PRODUCED:

- i. Audited Balance sheet with Chartered Accountant's Certificate for the past **"FIVE"** years in the case of individual Contractors, Partnership Firms, Private / Public Limited Companies.
- ii. Registered Partnership deed in the case of Partnership Firms.
- iii. Articles of Association and memorandum of Association registered with Registrar of Companies as per company act in the case of Private Limited Companies and Public Limited Companies.
- iv. The Tenderer should furnish the **Copy of Goods and Services Tax (GST) Registration No.**

1 (b). The Applicant should be Registered contractor of Tamilnadu State Public Works Department under Class I, as per revised classification with monetary limit above Rs.75.00 Lakhs (Rupees Seventy Five Lakhs) with proven track record.

EVIDENCE TO BE PRODUCED :

- i. Attested copy of the communication issued by the Registering Authority, registering the name of the Applicant as **Class I** Civil Contractor in Tamilnadu State Public Works Department as per Revised Classification and Live List Certificate

1 (c). The Applicant shall be solvent to a tune of at least **Rs.30.00 Lakhs** (Rupees Thirty Lakhs only) on immovable properties in his name.

EVIDENCE TO BE PRODUCED :

- i. Current Revenue Solvency Certificate for not less than **Rs.30.00 Lakhs** (Rupees Thirty Lakhs only) issued by Tahsildar
 - ii. Encumbrance Certificate issued by the Registration Department on the properties listed out in the Solvency Certificate for the period from the date of issue of solvency upto **05.07.2022. (Without any break)**
- 1 (d). The Applicant should produce Income Tax Clearance valid for the current period & 'TIN' Number, 'VAT' Verification Certificate valid for the current period and copy of Goods and Services Tax (GST) Registration No.

EVIDENCE TO BE PRODUCED :

- i. Saral form supported by auditor statement submitted to the Income Tax Department valid for the current period, duly attested.
 - ii. The Income Tax claimed and paid during the past "FIVE" years and the total contract amount received in the past "FIVE" years should have been indicated in the Income Tax Clearance Certificate.
 - iii. Attested Copy of Registration Certificate showing the 'TIN' Number assigned by the Commercial Tax Department issued by the Competent State / Central Commercial Tax Department officials.
 - iv. Attested Photocopy of the 'VAT' verification certificate issued by competent State / Central Commercial Tax Department officials.
 - v. G.S.T Registration Certificate and Registration No
- 1 (e). The Applicant should furnish the details of major building works and other civil works completed during the past "FIVE" years.

EVIDENCE TO BE PRODUCED :

List of major building works and other Civil Engineering Construction Works completed in the past Five years with full complete details such as

- (i). Name of Work
- (ii). Value of work
- (iii). Name of Employer
- (iv). Agreement Number
- (v). Period of Completion as stipulated in the agreement
- (vi). Time taken for completing the work
- (vii). Reasons for delay if any
- (viii). Type & Nature of work
- (ix). Certificate issued by the competent authority not below the rank of Executive Engineer.

Details furnished without supporting certificates will not be considered.

2. A) One work of Similar nature with value not less than 50% of proposed contract in a single agreement in any one of the preceding 5(FIVE) years **Rs. 250.65 Lakhs (Rupees Two Hundred and fifty point six five Lakhs only)** in the Madras High Court Campus in any one of the preceding **"Five"** years

(or)

B) Two works in two agreement of Similar nature with value not less than 25% (each work) of proposed contract value in any one of the preceding 5 (FIVE) years **Rs. 125.32 (Rupees One hundred and twenty five point three two only)** in the Madras High Court Campus in any one of the preceding **"Five"** years

EVIDENCE TO BE PRODUCED :

- i. Certificate issued by the Engineer – in – Charge – (Not below the rank of Executive Engineer / Project Engineer)– of the work clearly showing the following details.
 - a. Name of work
 - b. Location of the work –(Town / Taluk / State)-
 - c. Name / Designation of the Employer / Owner
 - d. Value of work – (As per Agreement)-
 - e. Agreement Number
 - f. Stipulated period of contract as per agreement
 - g. Date of commencement of work
 - h. Date of actual completion of work
 - i. Reasons for delay in completing the work, if any
 - k. Actual value of work as per final payment made
 - l. Quality of work executed.
3. Annual turnover of the applicant shall be not less than **Rs.1503.90 lakhs (Rupees One thousand five hundred and three point nine zero lakhs only)** in any one year of the previous five years.

EVIDENCE TO BE PRODUCED

- i. Audited Balance sheet, Profit and loss Account etc., duly certified by the Chartered Accountant for the preceding "FIVE "years.
- ii. The total contract amount received as shown in the Balance Sheets should have been reflected in the Income Tax Clearance Certificate also. In case if there is difference in the contract amount received as depicted in the

Balance sheets and as furnished in the Income Tax Clearance Certificate, lesser among the two figures alone will be taken for consideration.

4. The applicant should have a minimum issued and called up Share capital plus capital reserves equal to at least 20% of the value of work which qualification tenders & price tender have been called for –(In this case 20% value of the work is **Rs. 100.26 (Rupees One hundred point two six only)**)

EVIDENCE TO BE PRODUCED :

- i. Audited Balance Sheet for the preceding five years duly certified by the Chartered Accountant.
- ii. The amount indicated in the Audited Balance Sheets as

| | |
|--|--------------------------|
| a. Paid up Share Capital | In the Case of Private / |
| b. Called up and subscribed share capital | Public Limited Company |
| c. Partner's Capital Account in the case of Partnership firm. | |
| d. Individual Capital Account in the case of individual Contractors. | |

AND

- e. Reserves and Surplus Available in Capital account alone will be taken as amount available as paid up share capital / called up share capital.
5. The applicant shall have working capital available atleast sufficient to finance one – month current activity on the assumption that this work is awarded to the applicant, on being Qualified.

Definition :

- a. Working capital means the amount available in the Bank Accounts of the applicant on the date of submission of application plus the unutilised amount of overdraft / credit facility extended to the applicant by the Nationalised / Scheduled Banks.
- b. One month current activity means, sum total of the value of the unfinished portion of works already committed by the applicant and being executed by the applicant–(out standing value)-divided by the balance period available for completion of each of the committed works under execution plus the value of the work for which the qualification Tender & price tender is called for divided by the number of months stipulated for its completion.

- c Outstanding value of committed works means the total value of each project under execution minus the value of work completed as on the date of submission of qualification schedule.

Evidences / Documents to be produced :

- a). List of works already committed by the applicant and are in progress.
- b). Certificate–(for each of the committed works)- issued by the Engineer-in-charge–(Not below the rank of Executive Engineer / Project Engineer)- of the work, being executed by the applicant with the following details.
1. Name of work
 2. Name / designation of the Owner / Employer
 3. Agreement Number
 4. Total value of the work
 5. Period of completion stipulated in the agreement
 6. Date of commencement of the work
 7. Balance period available for completing the work
 8. Value of work so far completed.
 9. Value of Balance items of work to be completed.
 10. Physical Progress or stage of work
 11. Remarks
- c. Certificate issued by Bank / Banks / showing the amount available (on the date of submission of application) in the current Account / Savings Bank Account of the applicant.
- d. Certificate issued by the Bank / Banks showing the limit up to which overdraft / credit facilities is extended to applicant and the overdraft / Credit facility availed by the applicant up to date and the unutilised overdraft / credit facility available.

NOTE :

Fixed Deposit in the name of the "Applicant" will also be considered for the purpose of working capital, on production of "Certificate" issued by the Respective Banks, clearly stating that the Fixed Deposits are available in the Name of the "Applicant" and the same are "Encumbrance Free" and can be readily "Encashable".

6. The applicant should not have any of his contract terminated / rescinded due to breach of contract on the part of the applicant during the past "FIVE" years by any agency.

Evidence to be Produced:

(i). Sworn in affidavit duly certified by Notary Public, is to be produced (Specimen appended) – in twenty rupee Non-Judicial Stamp Paper.

7. The applicant shall have a Project Manager together with Site Engineers with B.E., (Civil) Degree in civil engineering or Diploma holders in Civil Engineering with minimum field experience, noted against each, available as given below, exclusively for this work.

- 1 Project Manager : 1 No** - (One Number) B.E.,(Civil) Degree in Civil Engineering with atleast Ten years experience in executing similar works.
- 2. Site Engineers: : 3 Nos** –(Three numbers) – B.E., Degree in Civil Engineering with atleast three years experience
- : 2 Nos** –(Two Numbers) Diploma in Civil Engineering with atleast three years experience
- : 1 No** – (One Numbers) – B.E., Degree in Electrical and Electronic Engineering with atleast three years experience

DOCUMENTS TO BE PRODUCED:

- i. List of Technically Qualified personnel under permanent / Regular employment available with the Applicant with details such as (a).Name (b). Qualification (c). Total Experience (d). Under regular Employment with the applicant since ----- (e). Emoluments paid etc.,
- ii. List of Technical Personnels to be deployed for this work along with their willingness & attested Xerox copy of the testimonials in support of the qualification of the personnel to be deployed.
- iii. If required number of Technical Personnels are not under Regular Employment of the applicant, Names, Qualification, Experience etc., of the Technical Personnel to be employed for this work along with their willingness and Xerox copy of the testimonials in support of the

qualification of the Technical Personnels proposed to be employed exclusively for this work should be furnished.

8. The applicant shall have the following minimum construction equipments Tools and Plants exclusively available for this work. – (Either own or under lease with the applicant)

| | | |
|---|---|--|
| 1 | Concrete Mixer Machine with Hopper | : 4 Nos – (Four Numbers) |
| 2 | Vibrators | : 5 Nos – (Five Numbers) |
| 3 | Dewatering pumps | : 4 Nos – (Four Numbers) |
| 4 | Lorry / Tipper | : 1 No – (One Number) |
| 5 | Steel centering Materials to cover an area of | : 1000 sq.m- (One thousand square metres.) |
| 6 | Mechanical spray set for curing | : 4 Nos – (Four Numbers) |
| 7 | Mechanical Hoist | : 2 Nos – (Two Numbers) |
| 8 | Poclain & JCB | : 1 Nos – (One Number) |

DOCUMENTS TO BE PRODUCED :

- i. Xerox copy of the R.C. Books for the Machineries / Vehicles owned by the applicant.
- ii. Sworn in Affidavit and Chartered Accountant's Certificate stating the details of equipments, tools and plants available with the applicant with make year of purchase, capacity, present working condition of the equipment etc.,
- iii. If the Tools and plants are proposed to be taken on lease or already on lease with the applicant, the source, from which the Tools and plants have been taken on lease or proposed to be taken on lease with proof, should be furnished in addition to the particulars in item– ii -.

NOTE

1. If any of the information furnished by the applicant is found to be concealed or false at a later date, the contract will be terminated forthwith without prejudice to the rights thereon, consequent on termination and the contractor will be banned from business dealings.

2. All the documentary evidences should be stitched neatly (Spiral Binding should be avoided) and the pages should be serially numbered. Index of the Documents produced should be prepared and reference to page number of the documents produced should be furnished in the index.
3. The Qualification Tender evaluation shall be done on a **PASS or FAIL** basis against each of the above **8** (Eight) Criteria.
4. The evaluation will be done only based on the information, evidence, documents, Records, particulars furnished by the applicant and hence the applicants are advised to furnish adequate and relevant information along with requisite documentary evidences without any omission.
5. As far as possible, details shall be furnished in the schedules appended to this Application. If the space left is found insufficient, additional sheets may be attached to the schedules.
6. Photograph of the building works completed by the applicants may be pasted in thick white paper and produced along with the documents.
7. Brochures, Pamphlets etc, shall also be stitched along with the documents volume.
8. All applicants are cautioned that the Qualification Tender application containing any deviation from the contractual terms and conditions, specifications or other requirements will be rejected as Non-Responsive and low performance reliability.

III. METHODS OF TENDERING:

- i. If the Qualification application is made by an individual, it should be signed by the individual, with his full name and his current address.
- ii. If the Qualification application is made by a sole Proprietary firm, it shall be signed by the proprietor along with his full name and full name of the firm with it's current address. Documents with regard to registration as firm by the Registrar of Firms should be produced.
- iii. If the Qualification application is made by a FIRM in partnership, it shall be signed by all the partners of the firm with their full names and current address or by a partner authorised by the firm (either as per Articles of the Deed of Partnership / by power of attorney)- for signing in Tenders, Agreements etc. In which case, certified copy of the Registered deed of Partnership along with the current address of all the partners and a

certified photocopy of the Registered Power of Attorney issued in favour of the Signatory, should be produced.

- iv. If the Qualification Application is made by a "Limited Company" or a "Limited Corporation ", it shall be signed by a duly authorised person holding the Power of attorney for signing the application, in which case, the certified copy of the power of attorney shall accompany the qualification application. Such limited company or corporation shall also furnish satisfactory evidence of its' existence along with the Qualification schedule.

V. QUALIFICATION APPLICATION FROM JOINT VENTURES ARE NOT ACCEPTABLE.

- vi. All the signatures in the Qualification Application and all the signatures in the Documents produced **Shall be dated.**
- vii. All the originals of the documentary evidences shall be produced, if asked for, for verification at the time of opening of Qualification Tender or subsequently.

IV. CAPABILITY OF APPLICANT:

The Applicant shall include with the Qualification Tender , details in the prescribed proforma vide schedule **"A" to "H"**.

- i. Schedule 'A' - Structure and Organisation.
- ii. Schedule 'B' - Financial Capability statement
- iii. Schedule 'C' - Plant and Equipments
- iv. Schedule 'D1, D2 & D3'- Work experience (Works completed & Works in progress)
- v. Schedule 'E' - Abandonment of work
- vi. Schedule 'F' - Affidavit
- vi. Schedule 'G' - Undertaking
- viii. Schedule 'H' - Details of Technical Personnel under Regular Employment with the Applicant.

V. OPENING OF QUALIFICATION APPLICATION & PRICE TENDER SCHEDULE

- i. The Qualification Application & Price Tender schedule will be received in sealed cover (Separately) upto 15.00 Hours on **22.07.2022** Qualification Tender will be opened on the same day at 16.00 hours by the Superintending Engineer, PWD, Buildings (Construction and Maintenance) Circle, Chennai in the presence of the applicant or their Authorised representatives (who should produce the authorization issued by the Firm / Company) who choose to be present.
- ii. Then qualification Tender cover received will only be opened and evaluated on a PASS or FAIL basis against each of the 8 (Eight) Criteria in Para II above.
- iii. The Qualification Tender and Price Tender Schedule received belatedly on account of any reasons whatsoever will not be opened or considered and will be returned unopened to the applicant.
- iv. Telegraphic Applications will not be entertained.
- v. The date of opening of Price tender will be notified to the qualified applicants after evaluation of qualification Tender well in advance.

Website address : www.tenders.tn.gov.in
www.tn.tenders.gov.in

**Dated signature of the
Applicant With seal**

**Superintending Engineer, PWD,
Buildings (Construction and
Maintenance) Circle,
Chennai.**

Schedule "A"
STRUCTURE AND ORGANISATION

- 1** Name of the Applicant :
- 2** Status :
 - Individual contractor :
 - Sole proprietary Firm :
 - Firm in Partnership :
 - Private Limited company :
 - Public Limited Company :
- 3** Head office/Registered office address with phone / Telex / Fax Number. :
- 4** Regional office address with phone / Telex / Fax Number. / Mobile Number. :
- 5** Local office (if any) address with phone / Telex / Fax Number / Mobile Number. :
- 6** Field of activity of the Applicant as per deed of Partnership / Memorandum of Association/ Articles of association (Civil) Engineering Contractor / General Engineering contractor / Electrical Engineering contractor etc., should be specified). :
- 7** Country and year of incorporation. :
- 8** Main line of Business :
- 9** Name, position, status. capacity etc., of the Key personnel / Directors of the company. (Attach organization chart showing the structure of the company/firm) :
- 10** Name, capacity and address of the signatory who has signed the Qualification Application. Attested copy of authorization issued (either by power of attorney or as per articles of Partnership Deed / Memorandum of Association) in favour of the signatory to sign the Qualification Application Price Tender/ Agreement, should be appended. :

Dated Signature of Applicant with Seal

SCHEDULE "B"
FINANCIAL CAPABILITY

- | | | | |
|-----------|--|---|--|
| 1 | Name and address of the Applicant | : | |
| 2 | Income Tax Permanent account No. | : | |
| 3 | 'TIN' Number | : | |
| 4 | Annual turn over as per Income Tax returns filed for the past five years | : | TAX year 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021 |
| 5 | Annual turn over as per audited statement of account duly certified by the Chartered Accountant during the Preceding Five years (Attach attested copy of balance sheets. | : | TAX year 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021 |
| 6 | Financial Position | | |
| | i. Cash in hand. | : | |
| | ii Cash in Bank / Banks. | : | |
| | iii Current Assets. | : | |
| | iv Current Liabilities. | : | |
| | v Working capital. | : | |
| | vi Net worth. | : | |
| 7 | Outstanding value of works already committed and in progress and time left for completion. (Details for each work to be furnished separately). | | |
| 8 | Amount available in capital Account: | | |
| | (i) Paid up share capital of (Partners or share holders) | | |
| | (ii) Called up and subscribed share capital | | |
| | (iii) Reserves under capital account. | | |
| | (iv) Surplus under capital account. | | |
| 9 | Net profit before tax during the preceding five years. | | TAX year 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021 |
| 10 | Applicant's Financial arrangements. | | |
| | (a) Own resources. | | |
| | (b) Bank credits / Over Draft. | | |
| | (c) Other source (Specify the source) | | |

Dated Signature of Applicant with Seal

SCHEDULE "C"**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & PLANTS, VEHICLES THAT COULD BE DEPLOYED EXCLUSIVELY FOR THIS WORK****NAME OF APPLICANT:**

| Sl. No | Name of equipment / Tools & Plants / Vehicles | Total requirement for this work | Equipment owned by the Applicant | | | Equipments currently under lease, available with the Applicant | | | Equipments proposed to be taken on lease | | |
|--------|---|---------------------------------|----------------------------------|----------------------------------|---------------------------|--|--------------------------------------|---------------------------|--|--------------------------------------|---------------------------|
| | | | Number | Year of Purchase Make & Capacity | Present working condition | Number | Year of Manufacture, Make & Capacity | Present working condition | Number | Year of Manufacture, Make & Capacity | Present working condition |
| 1 | Concrete mixer with hopper | 4 Nos | | | | | | | | | |
| 2 | Vibrator | 5 Nos | | | | | | | | | |
| 3 | Dewatering Pumps | 4 Nos | | | | | | | | | |
| 4 | Lorry / Tipper | 1 No | | | | | | | | | |
| 5 | Steel centering materials to cover an area of | 1000 Sq.m. | | | | | | | | | |
| 6 | Mechanical spray set for curing | 4 Nos | | | | | | | | | |
| 7 | Mechanical Hoist | 2 Nos. | | | | | | | | | |
| 8 | Poclain & JCB | 1 No. | | | | | | | | | |

Details of other tools & plants with the applicant – Details to be furnished

Note: - For the equipments currently under lease with the Applicant, date of expiry of lease period shall be furnished.

Dated Signature of applicant with Seal.

SCHEDULE "D-1"
WORK EXPERIENCE

LIST OF CIVIL ENGINEERING CONSTRUCTION WORKS COMPLETED IN THE PRECEDING FIVE YEARS

NAME OF APPLICANT:

| Sl. No. | Name of work with location (Town / State) | Value of the work Rs. | Name of the Employer | Agreement number | Period of completion stipulated in the agreement | Time actually taken to complete the work | Reasons for delay (if any) | Type & nature of the work | Remarks |
|---------|--|-----------------------|----------------------|------------------|--|--|----------------------------|---------------------------|---------|
| I. | Building Works only | | | | | | | | |
| II. | Building & Works INCLUDING WATER SUPPLY AND SANITARY ARRANGEMENTS ETC. | | | | | | | | |

Note:-

- a) Details of original construction works alone should be furnished.
Repairs / Improvements to existing structures should not be included.

Dated signature of the Applicant with Seal.

SCHEDULE "D-2"

A) **DETAILS OF ONE WORK OF SIMILAR NATURE OF WORK WITH VALUE NOT LESS THAN RS.250.65 LAKHS (RUPEES TWO HUNDRED AND FIFTY POINT SIX FIVE LAKHS ONLY) UNDER SINGLE AGREEMENT COMPLETED IN ANY ONE OF THE PRECEDING 5 (FIVE) YEARS.**

(OR)

B) **DETAILS OF TWO WORKS IN TWO AGREEMENTS OF SIMILAR NATURE OF WORKS WITH VALUE NOT LESS THAN RS.125.32 LAKHS (RUPEES ONE HUNDRED AND TWENTY FIVE POINT THREE TWO LAKHS ONLY) COMPLETED IN ANY ONE OF THE PRECEDING 5 (FIVE) YEARS**

NAME OF APPLICANT:

| Sl. No. | Name of work | Location Village / Town / Taluk / District / State. | Name and designation of the employer / owner | Value of work as per Agreement Rs. | Agreement Number | Stipulated period of contract as per agreement | Date of commencement of the work | Date of actual completion of work | Reasons for delay in completion (If any) | Actual value of work executed as per final payment | Quality of work done |
|---------|--------------|---|--|------------------------------------|------------------|--|----------------------------------|-----------------------------------|--|--|----------------------|
| 1. | | | | | | | | | | | |
| 2. | | | | | | | | | | | |
| 3. | | | | | | | | | | | |
| 4. | | | | | | | | | | | |
| 5. | | | | | | | | | | | |
| 6. | | | | | | | | | | | |

Note:- a) Certificate issued by the Engineer - in - charge (not below the rank of Executive Engineer / Project Engineer.) of each of the work is to be appended.

Dated Signature of the applicant with Seal.

SCHEDULE "D-3"**DETAILS OF WORKS ALREADY COMMITTED BY THE APPLICANT AND ARE IN PROGRESS****NAME OF APPLICANT:**

| Sl.No. | Name of work with location | Name / Designation of the employer or owner | Agreement number | Total value of the work as per agreement Rs. | Period of completion stipulated in the agreement | Date of commencement of the work | Balance period available for completing the remaining portion of the work | Value of work so far completed Rs. | Value of Balance items of work to be completed Rs. | Physical progress or stage of work | Remarks |
|---------------|-----------------------------------|--|-------------------------|---|---|---|--|---|---|---|----------------|
| | | | | | | | | | | | |

Note: - Certificate for each of the committed works in Progress issued by the Engineer-in-charge (Not below the Rank of Executive Engineer / Project Engineer.) With all the above details should be appended.

Dated Signature of the applicant with Seal.

SCHEDULE "E"

**INFORMATION REGARDING CURRENT LITIGATION / DEBARRING/
EXPELLING OF APPLICANT OR ABANDONMENT OF WORK BY THE
APPLICANT**

- | | | | |
|----|------|---|---------|
| 1. | (a) | Is the Applicant currently involved in any Arbitration/ litigation relating to the contract works. | Yes/ No |
| | (b) | If Yes, Details thereon | |
| | | | |
| 2. | (a) | Has the Applicant or any of it's constituent partners been Debarred/ Expelled by any agency during the last "Five" Years | Yes/No |
| | (b). | If Yes, Details thereon | |
| | | | |
| 3. | (a) | Has the Applicant or any of it's constituent Partners failed to complete, any contract work during the past "Five" years. | Yes/No |
| | (b). | If yes, give details thereon. | |

Dated signature of Applicant with seal.

Note: If any information in this schedule is found to be incorrect or concealed, the Qualification Application will be summarily rejected & price tender will not be opened.

SCHEDULE "F"**AFFIDAVIT**

(To be furnished in a Twenty Rupees Non-Judicial stamp paper duly certified by Notary Public)

1. I /We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my knowledge.
2. I /We the undersigned do hereby certify that neither my/our firm/company nor any of it's constituent partners have abandoned any work/works of similar nature and magnitude in India, during the Last "Five" years.
3. I /We the undersigned do hereby certify that any of the contract awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part, during the last "Five" years.
4. I / we the undersigned authorize (s) and request (s) any bank/person/firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Chennai to verify the statement made by me/ us or to assess my/ our competence and general reputation.
5. I / we the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me/us may be requested by the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Chennai and agree(s) to furnish such information/ clarification within "SEVEN" Days from the date of receipt of such request from the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Chennai

Dated Signature of Applicant with seal:

To be signed by the officer authorized by the Firm / company to sign on behalf of the Firm/ company with company's seal)

Note:- In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)
(Title of the firm/company)
(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me on this day of.....

(Seal)

(Signature of the Notary Public)

SCHEDULE "G"

UNDER TAKING

Under taking should be furnished in a Twenty Rupees Non-Judicial stamp paper with the Qualification Application and certified by the Notary public.

I/We

the

applicant do hereby undertake that I/ we will abide by the terms and conditions if any modified by the Government in the contract conditions subsequent to submission of Qualification Tender / Price tender or subsequent to execution of the agreement.

Place:

Date:
applicant with Seal

Signature of the

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me.....on this day of

Place:

Date: Signature of the Notary Public with Seal.

SCHEDULE "H"**Details of Technical Personnel Under regular employment of the applicant who can be made available exclusively for this work****Name of Applicant:**

| Sl. No. | Designation | Name | Educational Qualification | Under regular employment with Applicant since | Total span of experience | Salary being paid | Remarks |
|----------------|---|-------------|----------------------------------|--|---------------------------------|--------------------------|----------------|
| 1. | Project Manager - B.E. Civil with atleast 10years experience.) – 1No. | | | | | | |
| 2. | Site Engineers. | | | | | | |
| (a) | B.E., Degree in Civil Engineering (with atleast 3 years experience) – 3 Nos. | | | | | | |
| (b) | Diploma in Civil Engineering (with atleast 3 years experience) –2Nos. | | | | | | |
| (C) | B.E., Degree in Electrical Engineering (with atleast 3 years experience) – 1 Nos. | | | | | | |
| 3. | Number of skilled workmen available | | | | | | |
| 4. | Number of unskilled workmen available. | | | | | | |

Dated Signature of applicant with Seal