

RE TENDER No. SE/AED/UDHAGAI/SADP/ 1 /2022-23

GOVERNMENT OF TAMIL NADU

AGRICULTURAL ENGINEERING DEPARTMENT

**SPECIAL AREA DEVELOPMENT PROGRAMME -2021-2022 AS,
THE NILGIRIS DISTRICT**

**PROCUREMENT OF AGRICULTURAL MACHINERY AND IMPLEMENTS TO HIREOUT
FARMERS IN THE NILGIRIS DISTRICT**

TENDER DOCUMENT

FOR THE SUPPLY OF 1 No. of Tractor 4 Wheel Drive

For and on behalf of the Governor of Tamil Nadu, sealed tender is invited for the supply of above mentioned agricultural machinery so as to reach the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 (Authorized Tender inviting authority by the Chief Engineer (AE), Agricultural Engineering Department, 487, Anna Salai, Chennai-600035). The tenders will be opened by the Superintending Engineer (AE), Udhagamandalam at his office at 3 PM as per office clock, on **04.08.2022** as per tender notice published

The tender document consists of the following:-

- | | |
|-------------------------|---|
| 1) Part- one | : Tender Questionnaire |
| 2) Part- two | : Technical Bid |
| 3) Part- Three | : Price Bid |
| 4) Part- Four | : Tender Schedule – Terms and conditions |
| 5) Part- Five | : Instructions to the Tenderer |
| 6) Tender Notice | |

**GOVERNMENT OF TAMIL NADU
AGRICULTURAL ENGINEERING DEPARTMENT
TENDER DOCUMENT
FOR THE SUPPLY OF 1 No. of Tractor 4 Wheel Drive
PART - ONE**

TENDER QUESTIONNAIRE

Every page of the tender questionnaire should be **duly signed and returned along with the Offer** to the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 along with the tender documents.

No	Tender Questionnaire	Reply of the firm
1	Name of the Tendering firm (Firm Registration Certificate to be enclosed) :	
2	Full address with pin code along with Fax No. and E-mail address :	
3	Whether the tendering firm is a Manufacturer or a Sole Distributor. If tenderer is a Sole distributor, letter from manufacturer should be enclosed. :	
4.	Name and address of the Registered / Corporate Office in India (in the case of Branches) :	
5.	Whether the copy of GST Registration Certificate and copy of latest GST return have been enclosed. :	
6.	Whether copies of Last three years Income Tax returns have been enclosed.	
7.	Whether Earnest Money Deposit (EMD) of Rs.10,900/- (Rupees Ten thousand and nine hundred only) is enclosed in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Udhagamandalam. (Failing to enclose the EMD, the tender will be summarily rejected) :	
8.	<u>Failure to satisfy the following mandatory conditions, the tender will be summarily rejected</u> :	
	a) Whether the Tractor 4 Wheel Drive to be supplied confirm to any International OR Indian Standards. The details of such standard specifications should be enclosed. The details of Test certificate should be enclosed.	
	b) Whether the Tractor 4 Wheel Drive to be supplied was tested at any of the Central Farm Machinery Training and Testing Institutes (or) tested at institutions approved by Ministry of Agriculture and Farmers welfare, Government of India or any other Government of India Testing centres / Institutions (ARAI/ ICAT). The details of the test certificates should be enclosed.	

	<p>c) <u>Inclusion of the model in Government of India updated approved list of Tractors:</u></p> <p>i) The model should be included in the updated approved list of tractors tested by FMTTI as per Mechanization and Technology division issued by Ministry of Agriculture and Farmers Welfare, Government of India website www.farmech.dac.gov.in on the date of Tender opening.</p> <p>ii) Further, after the tender opening, the tendering firm should maintain the validity in the updated list till the awarding of contract.</p>	:	
9.	The tendering firm should have minimum 1 no. of after sales service facility set up in The Nilgiris District and the firm should furnish the address of the service centres in The Nilgiris District. If not, the tender will be summarily rejected.	:	
10.	Whether the firm is agreeable to render prompt after sales service?	:	
11.	Does the firm agree to the terms and conditions mentioned in the schedule attached, and if so, the same should be duly signed by the authorised signatory?	:	
12.	Whether the firm has noted all the points mentioned in the instructions to the tenderer?	:	
13.	<p>Whether the firm is willing to accept the following payment conditions:</p> <p>a) No advance payment.</p> <p>b) 80% payment only after delivery and acceptance of new Tractor 4 Wheel Drive in good condition.</p> <p>c) Balance 20% payment will be released after the receipt of bank guarantee from Nationalised bank for the value of 20% of the payment, towards performance guarantee, which should be valid up to the end of guarantee period.</p>	:	
14.	<p>a) Each unit should be guaranteed for the trouble free performance for 2 years or 2000 hrs whichever is earlier.</p> <p>b) Whether the tenderer is agreeable to undertake to replace OR to repair free of charge for the defective material due to faulty design OR bad workmanship until the said guarantee is achieved. Failure to accept this condition will render the tender invalid.</p>	: :	

15.	<p>(a) If selected, whether the firm is agreeable to pay security deposit in the form of irrevocable bank guarantee from the banks/scheduled banks authorised by RBI drawn in favour of Superintending Engineer (AE) payable at Udhagamandalam for 2% of the value of firm supply order, which should be valid up to the end of guarantee period. EMD, if already paid, will be adjusted, on written request from the firm.</p> <p>(b) If selected, whether the firm is agreeable to impart training on operation and maintenance of the machinery offered in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.</p>	:	
16.	What is the minimum quantity of Tractor 4 Wheel Drive offered in tender, always kept in ready stock for supply against urgent demands?(Ex-stock in Nos.)	:	
17	Whether the firm is agreeable to demonstrate the Tractor 4 Wheel Drive offered at the place to be mentioned by the department before placing the supply order by the department. The entire cost of demonstration (inclusive of transportation etc.,) has to be met by the firm. Only if the performance of the Tractor 4 Wheel Drive is found satisfactory during demonstration, it will be considered for purchase.	:	
18.	Whether the firm is agreeable to pay liquidated damages at the rate of 2% per month for the value of the pending supply in case of delayed supply beyond the specified date.	:	
19.	Whether the firm is agreeable to pay liquidated damages arising for the delay in rectifying the defects and damages within the time frame specified by the Department, pointed out before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.	:	
20.	Whether the firm is agreeable to keep the price validity for a period of 180 days from the date of tender opening (Technical bid).	:	
21.	Whether the firm is agreeable to supply the articles within 30 days from the date of issue of firm supply order.	:	
22.	Whether the firm has given the rates of Goods and Service Tax (GST) applicable (The Percentage of the above claims should be furnished clearly and separately).	:	

23.	Whether the firm has given the price applicable for delivery at F.O.R. Destination in The Nilgiris District (if not it will render the tender invalid).	:	
24.	If the tendering firm is a Small Scale industrial Unit, the firm has to execute the agreement that in the event of Non-fulfilment OR non-observance of any of the conditions stipulated in the contract, the said Small Scale industrial Unit shall pay as penalty, an amount equivalent to Security Deposit OR EMD OR an amount equal to the actual loss incurred by the Government Department consequent on the breach of contract, whichever is higher. (Signed copy of agreement should be enclosed).	:	
25.	Whether any child labour has been employed in the manufacture of Tractor 4 Wheel Drive offered.	:	
26.	Whether the firm has already supplied the machinery of similar nature to this Department OR to any other Government OR to any other Government agencies and if so, the relevant details should be furnished along with documentary evidence attested by Notary Public (for the past 3 years).	:	
27.	Whether the firm is willing to execute an agreement incorporating all the terms and conditions for due execution of tender immediately on receipt of intimation of the acceptance of the tender in Rs.100/- Non judicial stamp paper as per the specimen format prescribed for this purpose.	:	

Note: If the details are not furnished in full shape to all the questions in the Tender Questionnaire, the tender is liable to be rejected.

Place:

Date:

Signature of the Tenderer

Name of the firm
(Seal of the firm)

PART – TWO
TECHNICAL BID
For the supply of 1 No. of Tractor 4 Wheel Drive
A. Technical specifications and quantity

Sl. No.	Name of Agricultural Machinery / equipment	Specification	Quantity in Nos.
1	Tractor 4 Wheel Drive	<p><u>Mandatory Conditions (Failure to satisfy the following mandatory conditions, the tender will be summarily rejected)</u></p> <p>Type: Four Wheel Driven (4WD), Agricultural Tractor Tractor PTO Horse Power: (As per observed PTO maximum Hp furnished in the test report given by FMTTI): 48-55 Hp Engine Type: Four Stroke, Diesel Engine No. of Cylinders: Minimum 3 Type of Clutch: Dual, Dry Friction Plate Type of Gear Box: Synchromesh / Constant mesh No. of Speeds: Forward: Minimum 8 No. of Speeds: Reverse: Minimum 2 Steering Type: Hydrostatic (or) Power Brakes Type: Oil Immersed Disc Brake Ground Clearance (in mm): Minimum 390 mm. No. of Service Centre's in The Nilgiris District: Minimum 1 No. Test Certificate issued by: Valid Test Certificate issued by any Government of India Authorized Testing Centers. Warranty Offered (Period): 2 years or 2000 hrs whichever is earlier Registration: Registration of the Tractor should be done by the successful tendering firm at F.O.R Destination Price per unit: Price per unit should be quoted for F.O.R Destination</p> <p><u>Eligibility criteria:</u></p> <ol style="list-style-type: none"> 1) <u>Inclusion of the model in Government of India updated approved list of Tractors:</u> <ol style="list-style-type: none"> a) The model should be included in the updated approved list of tractors tested by FMTTI as per Mechanization and Technology division issued by Ministry of Agriculture and Farmers Welfare, Government of India website www.farmech.dac.gov.in on the date of Tender opening. b) Further, after the tender opening, the tendering firm should maintain the validity in the updated list till the awarding of contract. 2) The firm should supply the Toe Bar Hook suitable for Two wheeled Tipping Trailer 3) The firm should supply the spool valve for operating implements. 4) The firm should supply the wheel ballast weight, Top hood, Bumper & 7 Pin connector. 5) The firm should supply the standard tools & 2 Nos. of screw jack with standing capacity of 2 Tons. 	1 No.
		<p style="text-align: center;"><u>General condition</u></p> <p>Pamphlets to be enclosed with tender documents</p>	

B. Detailed Technical specifications of the Tractor 4 Wheel
Drive quoted (to be filled by the Tenderer):-

Sl. No.	Description	Technical specifications (to be filled by the Tenderer)
1	Make	
2	Model	
3	Type	
4	PTO Horse Power (As per observed PTO Maximum Hp furnished in the test report given	
5	Engine Type	
6	No. of Cylinders	
7	Type of Clutch	
8	Type of Gear Box	
9	No. of Speeds: Forward	
10	No. of Speeds: Reverse	
11	Steering Type	
12	Brake Type	
13	Ground Clearance (in mm)	
14	No. of Service Centres in Tamil	
15	Whether the firm has valid Test Certificate issued by any Government of India Authorized	
16	Warranty Period	
17	Whether Registration of the Tractor will be done by the successful tendering firm at	
18	Whether Price per unit is quoted for F.O.R Destination	
19	<u>Inclusion of the model in Government of India updated approved list of Tractors:</u> a) Whether the model is included in the updated approved list of tractors tested by FMTTI as per Mechanization	
20	Technology division issued by Ministry of Agriculture and Farmers Welfare, Government of India website www.farmech.dac.gov.in on the date of Tender opening. b) Further, after the tender opening, whether the tendering firm will maintain the validity in	
21	Whether firm agrees to supply the spool valve for operating hydraulic implements	

22	Whether the firm agrees to supply wheel Ballast weight, Top hood, Bumper & 7 Pin connector	
23	Whether the firm agrees to supply tractor with GPS	
24	Whether the firm agrees to supply to standard tools & 2 Nos. of screw Jack with standing capacity of 2 Tons.	
25	Whether the firm agrees to supply the Toe Bar Hook suitable for Two wheeled Tipping Trailer	
26	Engine Make & Model	
27	Type of Fuel System	
28	Type of Governor	
29	Type of Lubricating System	
30	Tractor front tyre type and size	
31	Tractor rear tyre type and size	
32	Overall Dimension LxWxH (in mm)	
33	Mass (in Kg)	
34	Test Year	
	<u>General Condition</u> Pamphlets to be enclosed with the tender documents.	

Date:

Place:

Signature of the Tenderer

Name of the Firm

(Seal of the firm)

PART –THREE
PRICE BID
FOR THE SUPPLY OF 1 No. of Tractor 4 Wheel Drive

Sl. No.	Details	Tractor 4 Wheel Drive (Rate quoted in Rupees)
1	Basic price per unit with Toe Bar Hook suitable for Two wheeled Tipping Trailer, Spool valve, Wheel Ballast weight, Top hood, Bumper, 7 pin connector, GPS, Standard tools & 2 Nos. of Screw Jack with standing capacity 2 Tons.	
2	GST applicable for Tractor 4 Wheel Drive with Toe Bar Hook suitable for Two wheeled Tipping Trailer, Spool valve, Wheel Ballast weight, Top hood, Bumper, 7 pin connector, GPS, Standard tools & 2 Nos. of Screw Jack with standing capacity 2 Tons.	
3	Transit insurance, transportation cost and permanent registration for delivery at F.O.R. Destination	
4	Total price per unit with Toe Bar Hook suitable for Two wheeled Tipping Trailer, Spool valve, Wheel Ballast weight, Top hood, Bumper, 7 pin connector, GPS, Standard tools & 2 Nos. of Screw Jack with standing capacity 2 Tons. all inclusive for delivery at F.O.R. Destination	
5	Total price per unit with Toe Bar Hook suitable for Two wheeled Tipping Trailer, Spool valve, Wheel Ballast weight, Top hood, Bumper, 7 pin connector, GPS, Standard tools & 2 Nos. of Screw Jack with standing capacity 2 Tons. in words	

Place:

Date:

Signature of Tenderer

Name of the Firm

Seal of the Firm

PART - FOUR
TENDER SCHEDULE - TERMS AND CONDITIONS

(Every page of the tender schedule should be completely read and duly signed and returned along with the offer to the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006. Tenders received without the Tender Schedule duly signed by the authorized signatory shall be summarily rejected).

1. All columns in the tender questionnaire should be duly filled in without any omissions whatsoever. Rates shall not be altered. Corrections should be attested by full signature and not by initials. The tenders with rate corrections and without full signature shall be summarily rejected. Rates should always be given both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly. The tender should be signed by authorised person of the participating firm.
2. The tender document must be signed by the authorised signatory of the firm. (Partnership / Proprietorship / Private Limited / Government). Necessary proof for authorised signatory should be enclosed.
3. Each tender must be accompanied by a deposit of Rs.10,900/- (Rupees Ten thousand and nine hundred only) as Earnest Money Deposit (EMD) in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Udhagamandalam.
4. Successful tenderers will be required to furnish Security Deposit in the form of irrevocable Bank Guarantee issued by banks/scheduled banks authorised by RBI drawn in the name of Superintending Engineer (AE), Udhagamandalam equivalent to 2% of the value of the order within 10 days from the date of receipt of communication intimating the provisional acceptance of their tenders. If the total value of such securities falls short of the required amount of the Security Deposit within the above said period, the EMD already paid by him will be forfeited by the Government and his tender will be held null and void. The security deposit should be valid up to the end of guarantee period.
5. The Tenderers must state while sending their tenders that they have understood and accepted to the conditions stipulated. Without such acceptance the tender will not be considered.
6. If the tenderer fails to act upon the tender or backs out when his tender is accepted, the deposit mentioned in clause 4 above will be forfeited to the Agricultural Engineering Department besides imposing any other punishment, it deems fit. The decision of the Superintending Engineer (AE), Udhagamandalam in this regard is final and will be binding on all concerned.
7. The Superintending Engineer (AE), Udhagamandalam reserves the right to reject all OR any of the tenders in full OR in part without assigning any reasons whatsoever for the same OR to split up the tender as he may deem fit OR to reduce Or modify the quantity. In all matters connected with this tender, the decision of the Superintending Engineer (AE), Udhagamandalam shall be final and binding on all concerned.
8. The successful tenderers will be required to execute an agreement incorporating all the terms and conditions for the due execution of the tender immediately on receipt of intimation of the acceptance of the tender in Tamil Nadu Non Judicial Stamp paper to the value of Rs.100.00 (Rupees one hundred only) as per the format prescribed for this purpose.
9. The price quoted should be valid for a period of 180 days from the date of tender opening (Technical bid).

10. When the Machinery offered do not conform to the specifications detailed in the tender, full particulars of such deviations must be specifically furnished. The deviations or non conformity should not be hidden.
11. The latest GST return should be enclosed.
12. The last three years Income tax return should be enclosed.
13. Turnover certificate from the Chartered Accountant for last three years (2019-20, 2020-21 & 2021-22) should be enclosed. The Audited Balance sheet and profit and loss account statement shall also be enclosed.
14. Necessary user's guide and technical manuals, maintenance manual etc., should be supplied with each machinery.
15. Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udhagamandalam only.
16. The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons therefore.
17. All the Tenders must be submitted in the form prescribed and supplied by this office for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
18. The price for each Tractor 4 wheel drive should be in Rupees and should be indicated both in figures and words.
19. The Superintending Engineer (AE), Udhagamandalam will not be responsible for any postal delay or loss of document during transit.
20. Delivery should strictly conform to the time schedule indicated. Similarly guarantee clauses stipulated in the firm supply order should be strictly complied with.
21. The firm should agree to impart training on operation and maintenance of the Tractors 4 wheel drive offered in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.
22. **Tractors 4 wheel drive quoted in the tender should be supplied within 30 days from the date of firm supply order.**
23. **No advance payment will be made. 80% payment will be made only after delivery and acceptance of Tractors 4 wheel drive in good condition. Balance 20% payment will be released after the receipt of bank guarantee from any Nationalised bank for the value of 20% of the payment, towards performance guarantee, which should be valid up to the end of guarantee period.**
24. The firm should pay liquidated damages if arising for the delay in rectifying the defects and damages within the time frame specified by the Department, pointed out before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.
25. Performance guarantee for a period of 2 years or 2000 hours should be strictly adhered.

26. Special Commercial conditions:-

1. The price quoted shall be inclusive of Transit insurance.
2. The prices quoted shall be inclusive of all taxes as applicable.
3. Prices to be quoted at F.O.R. destination anywhere in Udhagamandalam.
4. Percentage of taxes shall be shown separately wherever applicable.

All the conditions are fully read, understood and accepted.

Date:

Signature of the Tenderer

Place:

Name of the Firm

(Seal of the firm)

PART - FIVE

INSTRUCTIONS TO THE TENDERER

Tender documents should be enclosed in a sealed cover super scribing on the cover as **“TENDER for the supply of 1 No. of Tractor 4 wheel drive- “Special Area Development Programme 2021-2022 AS”**. The main sealed cover should contain two separate sealed covers as follows:-

(i) Tender Questionnaire, Technical Bid, Tender Schedule-Terms and conditions, Instructions to the tenderer and EMD in one cover - super scribed on the top as **“TENDER for the supply of 1 No. Of Tractor 4 wheel drive- “Special Area Development Programme 2021-2022 AS”**. - **“Technical bid cover”**

(ii) Price Bid in the second cover – super scribed on the top as **“TENDER for the supply of 1 No. Of Tractor 4 wheel drive- “Special Area Development Programme 2021-2022 AS”**. - **“Price bid cover”**

The sealed cover with the two tender document covers inside it with details as noted in para above all should be addressed to The Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 and sent by Registered Post or handed over in person in the above address so as to reach before the date and time mentioned in the **Tender notice (copy enclosed herewith)**. Tenders will not be accepted if received later than the date and time noted in the Tender Notice.

The tenders will be opened by the Purchase Committee constituted by the SE (AE), Udhagai Lr. No. C/831/2022 dated 04.05.2022 on the date and time mentioned in the Tender Notice in the O/o. the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 in the presence of the representatives of the firms who chose to be present on that date and time. A letter of authorisation duly signed by the tenderer, should be produced at the time of opening of the tenders for participation at the time of opening of tender.

- 1 The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons there for.
- 2 All the tenders must be submitted in the forms prescribed and supplied from O/o. Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
- 3 The price for the Tractor 4 wheel drive should be in Rupees and should be indicated both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly.
- 4 Each page of the all the tender documents should be duly signed and sent along with the offer. There should be no overwriting. Incorrect details or figures should be scored out and correct details should be neatly written separately and should be attested with full signature. Every correction should be attested by the authorised signatory with full signature and not by initials. If the Tender Schedule and Tender Questionnaire are not received along with the offer the same shall be summarily rejected.

- 5 Rate should be quoted for only one model of Tractor 4 wheel drive in one tender document.
- 6 Failure to follow any of the instructions, terms and conditions noted in the Tender Schedule will entail the offer to be ignored and rejected summarily.
- 7 The Small Scale Industrial Units (SSI) registered with the Tamil Nadu Small Industries Corporation will be required to execute an agreement to the effect that in the event of non-fulfilment or non-observance of any of the conditions stipulated in the contract, the said Small Scale Industrial Unit shall pay as penalty an amount equivalent to Security Deposit/EMD or an amount equal to the actual loss incurred by the Government Department, whichever is higher consequent on such breach of contract.
- 8 The performance guarantee as stipulated by Agricultural Engineering Department should be strictly adhered by the tenderers.
- 9 The payments will be made as per the conditions mentioned in the tender schedule.
- 9a Delivery schedule has to be furnished along with the Technical bid.
- 10 General description of the Company activities, capacity of production, quality control and pending orders on hand for execution should be furnished.
- 11 The manufacturing processes used, test facilities available etc., should be fully furnished.
- 12 **The firm shall agree to demonstrate the Tractor 4 wheel drive at their own cost, as directed by the department to ascertain the satisfactory performance of the Tractor 4 wheel drive.**
- 13 The Tenderer should agree to the inspection of their works, if found necessary, by the Department Personnel to verify their capacity to supply the materials offered, manufacturing processes and quality control techniques adopted.
- 14 If the Tenderer has any technical collaboration in the manufacture of Tractors 4 wheel drive offered, the details should be clearly indicated duly furnishing the name and address of the firm with whom such technical collaboration is made.
- 15 No child labour should have been used in the manufacture of the Tractors 4 wheel drive offered.
- 16 Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udhamandalam only.
- 17 **All the terms and conditions indicated in the Tender Questionnaire (Part One), Technical Bid (Part two), Price Bid (Part Three), Tender Schedule - terms and conditions (Part Four) and instructions to the tenderer (Part five) shall be fully read, understood and adhered to without any deviations whatsoever. Every page of all the five parts of the Tender Document shall be duly filled in, signed and returned back.**
- 18 The Superintending Engineer (AE), Udhamandalam reserves the right to reject any or all the tenders received without assigning any reasons therefore and in all the matters connected with this Tender, the decisions of the Superintending Engineer (AE), Udhamandalam shall be final and binding on all concerned.
- 19 The undersigned will not be responsible for any postal delay or loss of tender document during transit.
- 20 The firm shall supply all working tools and operating instruction book for easy maintenance together with spare parts catalogue.

- 21 Tender will be opened at the scheduled time as follows:-

Initially the Technical Bid Sealed Cover will be opened and only after satisfaction of the same, the Price Bid sealed covers of eligible cases will be opened and considered. Price Bid sealed covers will not be opened if their respective technical bids fail and not satisfactory and the tender will be summarily rejected.

Superintending Engineer (AE) (i/c),
Nilgiris region, Udhagamandalam.

RE TENDER No. SE/AED/UDHAGAI/SADP/ 2 /2022-23

GOVERNMENT OF TAMIL NADU

AGRICULTURAL ENGINEERING DEPARTMENT

**SPECIAL AREA DEVELOPMENT PROGRAMME -2021-2022 AS,
THE NILGIRIS DISTRICT**

**PROCUREMENT OF AGRICULTURAL MACHINERY AND IMPLEMENTS TO HIREOUT
FAREMERS IN THE NILGIRIS DISTRICT**

TENDER DOCUMENT

**FOR THE SUPPLY OF Tractor Drawn Implements -
Two Furrow Disc Plough – 1 No., 9 Tyne Spring loaded cultivator – 1 No. and
5 Tyne Rigid Cultivator – 1 No.**

For and on behalf of the Governor of Tamil Nadu, sealed tender is invited for the supply of above mentioned agricultural machinery so as to reach the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 (Tender inviting authority authorised by the Chief Engineer (AE), Agricultural Engineering Department, 487, Anna Salai, Chennai-600035). The tenders will be opened by the Superintending Engineer (AE), Udhagamandalam at his office at 3 PM as per office clock, on **04.08.2022** as per tender notice published.

The tender document consists of the following:-

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| 1) Part- one | : Tender Questionnaire |
| 2) Part- two | : Technical Bid |
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| 4) Part- Four | : Tender Schedule – Terms and conditions |
| 5) Part- Five | : Instructions to the Tenderer |
| 6) Tender Notice | |

GOVERNMENT OF TAMIL NADU
AGRICULTURAL ENGINEERING DEPARTMENT
TENDER DOCUMENT
FOR THE SUPPLY OF Tractor Drawn Implements -
Two Furrow Disc Plough – 1 No., 9 Tyne Spring loaded cultivator – 1 No. and
5 Tyne Rigid Cultivator – 1 No.

PART - ONE

TENDER QUESTIONNAIRE

Every page of the tender questionnaire should be **duly signed and returned along with the Offer** to the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 along with the tender documents.

No	Tender Questionnaire	Reply of the firm
1	Name of the Tendering firm (Firm Registration Certificate to be enclosed) :	
2	Full address with pin code along with Fax No. and E-mail address :	
3	Whether the tendering firm is a Manufacturer or a Sole Distributor. If tenderer is a Sole distributor, letter from manufacturer should be enclosed. :	
4.	Name and address of the Registered / Corporate Office in India (in the case of Branches) :	
5.	Whether the copy of GST Registration Certificate and copy of latest GST return have been enclosed. :	
6.	Whether copies of Last three years Income Tax returns have been enclosed. :	
7.	Whether Earnest Money Deposit (EMD) of Rs. 1,730/- (Rupees One thousand seven hundred and thirty only) is enclosed in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Udhagamandalam. Failing to enclose the EMD, the tender will be summarily rejected. :	
8.	a) Whether the tractor drawn implements to be supplied confirm to any International OR Indian Standards. The details of such standard specifications should be enclosed. :	
	b) Whether the tractor drawn implements to be supplied was tested at any of the Central Farm Machinery Training and Testing Institutes (or) tested at institutions approved by Ministry of Agriculture and Farmers welfare, Government of India or any other Government of India Testing centres / Institutions (ARAI/ ICAT). The details of the test certificates obtained if any should be enclosed. :	
9.	Whether the tendering firm has after sales service facility setup in Nilgiris District. If so, furnish the address of the service centres in Nilgiris District. :	

10.	Whether the firm is agreeable to render prompt after sales service.	:	
11.	Does the firm agree to the terms and conditions mentioned in the schedule attached, and if so, the same should be duly signed by the authorised signatory	:	
12.	Whether the firm has noted all the points mentioned in the instructions to the tenderer.	:	
13.	Whether the firm is willing to accept the following payment conditions: a) No advance payment. b) 80% payment only after delivery and acceptance of tractor drawn implements. c) Balance 20% payment will be released after the receipt of bank guarantee from Nationalised bank for the value of 20% of the payment, towards performance guarantee.	: : : :	
14.	a) Each unit should be guaranteed for the trouble free performance for one year. b) Whether the tenderer is agreeable to undertake to replace OR to repair free of charge for the defective material due to faulty design OR bad workmanship until the said guarantee is achieved. Failure to accept this condition will render the tender invalid.	: : :	
15.	(a) If selected, whether the firm is agreeable to pay security deposit in the form of Demand Draft or irrevocable bank guarantee from the banks/scheduled banks authorised by RBI drawn in favour of Superintending Engineer (AE), Udhagamandalam, payable at Udhagamandalam for 2% of the value of firm supply order . EMD, if already paid, will be adjusted. (b) If selected, whether the firm is agreeable to impart training on operation and maintenance of the tractor drawn implements in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.	: :	
16.	What is the minimum quantity of tractor drawn implements in tender, always kept in ready stock for supply against urgent demands?	:	
17.	Whether the firm is agreeable to demonstrate the tractor drawn implements at the place to be mentioned by the department before placing the supply order by the department. The entire cost of demonstration (inclusive of transportation etc.,) has to be met by the firm. Only if the performance of the tractor drawn implements are found satisfactory during demonstration, it will be considered for purchase.	:	
18.	Whether the firm is agreeable to pay liquidated damages at the rate of 2% per month for the value of the pending supply in case of delayed supply beyond the specified date.	:	

19.	Whether the firm is agreeable to pay liquidated damages if arising for the delay in rectifying the defects and damages pointed out within the time frame specified by the Department before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.	:	
20.	Whether the firm is agreeable to keep the price validity for a period of 180 days from the date of tender opening (Technical bid).	:	
21.	Whether the firm is agreeable to supply the articles within 30 days from the date of issue of firm supply order.	:	
22.	Whether the firm has given the rates of Goods and Service Tax (GST) applicable (The Percentage of the above claims should be furnished clearly and separately).	:	
23.	Whether the firm has given the price applicable for delivery at F.O.R. Destination in Udhagamandalam District (if not it will render the tender invalid).	:	
24.	If the tendering firm is a Small Scale industrial Unit, the firm has to execute the agreement that in the event of Non-fulfilment OR non-observance of any of the conditions stipulated in the contract, the said Small Scale industrial Unit shall pay as penalty, an amount equivalent to Security Deposit OR EMD OR an amount equal to the actual loss incurred by the Government Department consequent on the breach of contract, whichever is higher. (Signed copy of agreement should be enclosed).	:	
25.	Whether any child labour has been employed in the manufacture of the tractor drawn implements offered.	:	
26.	Whether the firm has already supplied the tractor drawn implements to this Department OR to any other Government OR to any other Government agencies and if so, the relevant details should be furnished along with documentary evidence attested by Notary Public (for the past 3 years).	:	
27.	Whether the firm is willing to execute an agreement incorporating all the terms and conditions for due execution of tender immediately on receipt of intimation of the acceptance of the tender in Rs.100/-Non judicial stamp paper as per the specimen format prescribed for this purpose.	:	

Note: If the details are not furnished in full shape to all the questions in the Tender Questionnaire, the tender is liable to be rejected.

Place:

Signature of the Tenderer

Date:

Name of the firm

(Seal of the firm)

PART – TWO
TECHNICAL BID

A. FOR THE SUPPLY OF Tractor Drawn Implements –
I) Two Furrow Disc Plough -1 No.

B. Technical specifications and quantity

Sl. No.	Name of Agricultural Machinery/ equipment	Specification	Quantity in Nos.
1.	Two Furrow Disc Plough	<p>Mandatory Conditions (Failure to satisfy the following mandatory conditions, the tender will be summarily rejected)</p> <p>Tractor Drawn Implement- Two Furrow Disc Plough</p> <p>Overall length: Minimum 1500 mm Overall width: Minimum 1200 mm Overall height: Minimum 1250 mm No. of discs: 2 Nos. Disc Material : Carbon Steel Diameter of disc: Minimum 650 mm Tractor HP required : Minimum 48- 55 HP Depth of cut: Minimum 220 mm Type of mounting: 3 point linkage Total approximate weight: Minimum 300 Kg.</p> <p>All the mandatory components should be compulsorily mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.</p> <p>Whether the firm agrees to supply 2 sets of Disc additionally along with Disc plough.</p> <p>Warranty period: One year Pamphlets to be enclosed with tender documents</p>	1 No.

PART – TWO
TECHNICAL BID

A) FOR THE SUPPLY OF Tractor Drawn Implements –
II) 9 Tyne Spring loaded Cultivator- 1 No.

B) Technical specifications and quantity

Sl. No.	Name of Agricultural Machinery/ equipment	Specification	Quantity in Nos.
1.	9 Tyne Spring loaded cultivator	<p>Mandatory Conditions (Failure to satisfy the following mandatory conditions, the tender will be summarily rejected)</p> <p>Tractor Drawn Implement- 9 Tyne Spring loaded cultivator Overall length: Minimum 2000 mm Overall width: Minimum 900 mm Overall height: Minimum 1150 mm Width of cut : Minimum 1800 mm Frame Material: Mild steel/ Alloy steel Type: Spring loaded No. of tynes: 9 Shovel material : Carbon Steel No. of springs: 18 Suitable HP range: Minimum 48-55 HP. Type of mounting: 3 point linkage Total approximate weight: Minimum 300 Kg.</p> <p>All the mandatory components should be compulsorily mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.</p> <p>The firm should supply 2 sets of Shovels additionally along with 9 Tyne Spring Loaded cultivator.</p> <p>Warranty period: One year Pamphlets to be enclosed with tender documents</p>	1 No.

PART – TWO
TECHNICAL BID

A) FOR THE SUPPLY OF Tractor Drawn Implements –
III) 5 Tyne Rigid Type Cultivator - 1 No.

B) Technical specifications and quantity

Sl. No.	Name of Agricultural Machinery/ equipment	Specification	Quantity in Nos.
1.	5 Tyne Rigid type cultivator	<p>Mandatory Conditions (Failure to satisfy the following mandatory conditions, the tender will be summarily rejected)</p> <p>Tractor Drawn Implement- 5 Tyne Rigid type cultivator Overall length: Minimum 1800 mm Overall width: Minimum 700 mm Overall height: Minimum 1200 mm Width of cut: Minimum 1700mm Tyne Type: Rigid type No. of tynes: 5 Material of shovel : Carbon Steel Suitable HP range: Minimum 48-55 HP. Type of mounting: 3 point linkage Total approximate weight: Minimum 300 Kg.</p> <p>All the mandatory components should be compulsorily mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.</p> <p>The firm should supply 2 sets of Shovels additionally along with 5 Tyne Rigid cultivator.</p> <p>Warranty period: 500 Hrs. or 2 years whichever is earlier. Pamphlets to be enclosed with tender documents</p>	1 No.

**B1. Detailed Technical specifications of the Two Furrow Disc Plough quoted
(to be filled by the Tenderer):-**

Sl. No.	Description	Technical specification (to be filled by the Tenderer)
1	Make	
2	Model	
3	Type	
4	Recommended power source in hp	
5	Disc	
	a) Numbers	
	b) Type	
	c) Material	
6	Mass in Kg.	
7	Working width of the implements in mm.	
8	Test Certificate issued by	
9	Warranty period	
10	Whether all the mandatory components are given as mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.	
11	Whether the firm agrees to supply 2 sets of Disc additionally along with Disc plough.	
12	Overall Dimension LxWxH (in mm.)	
	<u>General condition</u> Pamphlets to be enclosed with tender documents.	

Date:

Place:

Signature of the Tenderer

Name of the Firm

(Seal of the firm)

**B2. Detailed Technical specifications of the 9 Tyne spring loaded cultivator quoted
(to be filled by the Tenderer):-**

Sl. No.	Description	Technical specification (to be filled by the Tenderer)
1	Make	
2	Model	
3	Type	
4	Recommended power source in hp	
5	Tyne	
	a) Numbers	
	b) Type	
	c) Material	
6	Shovel	
	a) No. of shovel	
	b) Type	
	c) Material	
7	Mass in Kg.	
8	Working width of the implements in mm.	
9	Test Certificate issued by	
10	Warranty period	
11	Whether all the mandatory components are given as mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.	
12	Whether the firm agrees to supply 2 sets of Shovels additionally along with 9 Tyne spring loaded cultivator	
13	Main frame Material	
14	Overall Dimension LxWxH (in mm.)	
	<u>General condition</u> Pamphlets to be enclosed with tender documents.	

Date:
Place:

Signature of the Tenderer

Name of the Firm
(Seal of the firm)

**B3. Detailed Technical specifications of the 5 tyne rigid cultivator quoted
(to be filled by the Tenderer):-**

Sl. No.	Description	Technical specification (to be filled by the Tenderer)
1	Make	
2	Model	
3	Type	
4	Recommended power source in hp	
5	Tyne	
	a) Numbers	
	b) Type	
	c) Material	
6	Shovel	
	a) No. of shovel	
	b) Type	
	c) Material	
7	Mass in Kg.	
8	Working width of the implements in mm.	
9	Test Certificate issued by	
10	Warranty period	
11	Whether all the mandatory components are given as mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.	
12	Whether the firm agrees to supply 2 sets of Shovels additionally along with 5 tyne rigid cultivator.	
13	Main frame Material	
14	Overall Dimension LxWxH (in mm.)	
	<u>General condition</u> Pamphlets to be enclosed with tender documents.	

Date:
Place:

Signature of the Tenderer
Name of the Firm

(Seal of the firm)

PART –THREE
PRICE BID

(1) FOR THE SUPPLY OF Two Furrow Disc Plough - 1 No.

Sl. No.	Details	<u>Two Furrow disc plough</u> (Rate quoted in Rupees)
1	Basic price per unit of Tractor operated - Two Furrow Disc Plough along with additional 2 sets of Disc.	
2	GST applicable for Tractor operated - Two Furrow Disc Plough along with additional 2 sets of Disc.	
3	Transit insurance and transportation cost for delivery at F.O.R. Destination.	
4	Total Price per unit for Tractor operated - Two Furrow Disc Plough along with additional 2 sets of Disc.	
5	Total Price per unit for Tractor operated - Two Furrow Disc Plough along with additional 2 sets of Disc, all inclusive for delivery at F.O.R. Destination in words.	

Place:

Date:

Signature of Tenderer

Name of the Firm

Seal of the Firm

PRICE BID

(2) FOR THE SUPPLY OF 9 Tyne spring loaded cultivator -1 No.

Sl. No.	Details	<u>9 Tyne spring loaded cultivator</u> (Rate quoted in Rupees)
1	Basic price per unit of Tractor operated - 9 Tyne spring loaded cultivator along with additional 2 sets of shovels.	
2	GST applicable for Tractor operated - 9 Tyne spring loaded cultivator along with additional 2 sets of shovels.	
3	Transit insurance and transportation cost for delivery at F.O.R. Destination.	
4	Total Price for Tractor operated - 9 Tyne spring loaded cultivator along with additional 2 sets of shovels.	
5	Total Price for Tractor operated - 9 Tyne spring loaded cultivator along with additional 2 sets of shovels, all inclusive for delivery at F.O.R. Destination in words.	

Place:

Date:

Signature of Tenderer

Name of the Firm

Seal of the Firm

PRICE BID

(3) FOR THE SUPPLY OF 5 Tyne rigid cultivator - 1 No.

Sl. No.	Details	<u>5 Tyne rigid cultivator</u> (Rate quoted in Rupees)
1	Basic price per unit of Tractor operated - 5 Tyne rigid cultivator along with additional 2 sets of shovels.	
2	GST applicable for Tractor operated - 5 Tyne rigid cultivator along with additional 2 sets of shovels.	
3	Transit insurance and transportation cost for delivery at F.O.R. Destination.	
4	Total Price for Tractor operated - 5 Tyne rigid cultivator along with additional 2 sets of shovels.	
5	Total Price for Tractor operated - 5 Tyne rigid cultivator along with additional 2 sets of shovels, all inclusive for delivery at F.O.R. Destination in words.	

Place:

Date:

Signature of Tenderer

Name of the Firm

Seal of the Firm

PART - FOUR
TENDER SCHEDULE - TERMS AND CONDITIONS

(Every page of the tender schedule should be completely read and duly signed and returned along with the offer to the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006. Tenders received without the Tender Schedule duly signed by the authorized signatory shall be summarily rejected).

1. All columns in the tender questionnaire should be duly filled in without any omissions whatsoever. Rates shall not be altered. Corrections should be attested by full signature and not by initials. The tenders with rate corrections and without full signature shall be summarily rejected. Rates should always be given both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly. The tender should be signed by authorised person of the participating firm.
2. The tender document must be signed by the authorised signatory of the firm. (Partnership / Proprietorship / Private Limited / Government). Necessary proof for authorised signatory should be enclosed.
3. Each tender must be accompanied by a deposit of Rs. 1,730/- (Rupees One thousand seven hundred and thirty only) as Earnest Money Deposit (EMD) in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Udhagamandalam.
4. Successful tenderers will be required to furnish Security Deposit in the form of irrevocable Bank Guarantee issued by banks/scheduled banks authorised by RBI drawn in the name of Superintending Engineer (AE), Udhagamandalam equivalent to 2% of the value of the order within 10 days from the date of receipt of communication intimating the provisional acceptance of their tenders. If the total value of such securities falls short of the required amount of the Security Deposit within the above said period, the EMD already paid by him will be forfeited by the Government and his tender will be held null and void. The security deposit should be valid up to the end of guarantee period.
5. The Tenderers must state while sending their tenders that they have understood and accepted to the conditions stipulated. Without such acceptance the tender will not be considered.
6. If the tenderer fails to act upon the tender or backs out when his tender is accepted, the deposit mentioned in clause 4 above will be forfeited to the Agricultural Engineering Department besides imposing any other punishment, it deems fit. The decision of the Superintending Engineer (AE), Udhagamandalam in this regard is final and will be binding on all concerned.
7. The Superintending Engineer (AE), Udhagamandalam reserves the right to reject all OR any of the tenders in full OR in part without assigning any reasons whatsoever for the same OR to split up the tender as he may deem fit OR to reduce Or modify the quantity. In all matters connected with this tender, the decision of the Superintending Engineer (AE), Udhagamandalam shall be final and binding on all concerned.
8. The successful tenderers will be required to execute an agreement incorporating all the terms and conditions for the due execution of the tender immediately on receipt of intimation of the acceptance of the tender in Tamil Nadu Non Judicial Stamp paper to the value of Rs.100.00 (Rupees one hundred only) as per the format prescribed for this purpose.
9. The price quoted should be valid for a period of 180 days from the date of tender opening (Technical bid).

10. When the Machinery offered do not conform to the specifications detailed in the tender, full particulars of such deviations must be specifically furnished. The deviations or non conformity should not be hidden.
11. The latest GST return should be enclosed.
12. The last three years Income tax return should be enclosed.
13. Turnover certificate from the Chartered Accountant for last three years (2019-20, 2020-21 & 2021-22) should be enclosed. The Audited Balance sheet and profit and loss account statement shall also be enclosed.
14. Necessary user's guide and technical manuals, maintenance manual etc., should be supplied with each machinery.
15. Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udhagamandalam only.
16. The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons therefore.
17. All the Tenders must be submitted in the form prescribed and supplied by this office for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
18. The price for tractor drawn implements should be in Rupees and should be indicated both in figures and words.
19. The Superintending Engineer (AE), Udhagamandalam will not be responsible for any postal delay or loss of document during transit.
20. Delivery should strictly conform to the time schedule indicated. Similarly guarantee clauses stipulated in the firm supply order should be strictly complied with.
21. The firm should agree to impart training on operation and maintenance of tractor drawn implements offered in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.
22. **The tractor drawn implements quoted in the tender should be supplied within 30 days from the date of firm supply order.**
23. **No advance payment will be made. 80% payment will be made only after delivery and acceptance of new tractor drawn implements in good condition. Balance 20% payment will be released after the receipt of bank guarantee from any Nationalised bank for the value of 20% of the payment, towards performance guarantee, which should be valid up to the end of guarantee period.**
24. The firm should pay liquidated damages if arising for the delay in rectifying the defects and damages within the time frame specified by the Department, pointed out before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.
25. Performance guarantee for a period of 1 year should be strictly adhered.

26. Special Commercial conditions:-

1. The price quoted shall be inclusive of Transit insurance.
2. The prices quoted shall be inclusive of all taxes as applicable.
3. Prices to be quoted at F.O.R. destination anywhere in Udhagamandalam.
4. Percentage of taxes shall be shown separately wherever applicable.

All the conditions are fully read, understood and accepted.

Date: _____ Signature of the Tenderer

Place: _____ Name of the Firm

(Seal of the firm)

INSTRUCTIONS TO THE TENDERER

Tender documents should be enclosed in a sealed cover super scribing on the cover as **“TENDER for the supply of Tractor drawn implements- Two Furrow Disc Plough - 1 No., 9 tyne spring loaded cultivator - 1 No. and 5 tyne rigid cultivator - 1 No. - SPECIAL AREA DEVELOPMENT PROGRAMME -2021-2022 AS”**. The main sealed cover should contain two separate sealed covers as follows:-

(i) Tender Questionnaire, Technical Bid, Tender Schedule-Terms and conditions, Instructions to the tenderer and EMD in one cover - super scribed on the top as **“TENDER for the supply of Tractor drawn implements- Two Furrow Disc Plough - 1 No., 9 tyne spring loaded cultivator - 1 No. and 5 tyne rigid cultivator - 1 No. -- SPECIAL AREA DEVELOPMENT PROGRAMME -2021-2022 AS” - “Technical bid cover”**

(ii) Price Bid in the second cover – super scribed on the top as **“TENDER for the supply of for the supply of Tractor drawn implements- Two Furrow Disc Plough - 1 No., 9 tyne spring loaded cultivator - 1 No. and 5 tyne rigid cultivator - 1 No. -- SPECIAL AREA DEVELOPMENT PROGRAMME -2021-2022 AS ” - “Price bid cover”**

The sealed cover with the two tender document covers inside it with details as noted in para above all should be addressed to The Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006. and sent by Registered Post or handed over in person in the above address so as to reach before the date and time mentioned in the **Tender notice (copy enclosed herewith)**. Tenders will not be accepted if received later than the date and time noted in the Tender Notice.

The tenders will be opened by the Purchase Committee as per the SE (AE), Udhagai Lr. No. C/831/2022 dated 04.05.2022 on the date and time mentioned in the Tender Notice in the O/o. the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 in the presence of the representatives of the firms who chose to be present on that date and time. A letter of authorisation duly signed by the tenderer should be produced at the time of opening of the tenders for participation at the time of opening of tender.

- 1 The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons there for.
- 2 All the tenders must be submitted in the forms prescribed and supplied from O/o. Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
- 3 The price for the tractor drawn implements should be in Rupees and should be indicated both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly.
- 4 Each page of the all the tender documents should be duly signed and sent along with the offer. There should be no overwriting. Incorrect details or figures should be scored out and correct details should be neatly written separately and should be attested with full signature. Every correction should be attested by the authorised signatory with full signature and not by initials. If the Tender Schedule and Tender Questionnaire are not received along with the offer the same shall be summarily rejected.

- 5 Rate should be quoted for only one model of tractor drawn implements in one tender document.
- 6 Failure to follow any of the instructions, terms and conditions noted in the Tender Schedule will entail the offer to be ignored and rejected summarily.
- 7 The Small Scale Industrial Units (SSI) registered with the Tamil Nadu Small Industries Corporation will be required to execute an agreement to the effect that in the event of non-fulfilment or non-observance of any of the conditions stipulated in the contract, the said Small Scale Industrial Unit shall pay as penalty an amount equivalent to Security Deposit/EMD or an amount equal to the actual loss incurred by the Government Department, whichever is higher consequent on such breach of contract.
- 8 The performance guarantee as stipulated by Agricultural Engineering Department should be strictly adhered by the tenderers.
- 9 The payments will be made as per the conditions mentioned in the tender schedule.
- 9a Delivery schedule has to be furnished along with the Technical bid.
- 10 General description of the Company activities, capacity of production, quality control and pending orders on hand for execution should be furnished.
- 11 The manufacturing processes used, test facilities available etc., should be fully furnished.
- 12 **The firm shall agree to demonstrate the tractor drawn implements at their own cost, as directed by the department to ascertain the satisfactory performance of the tractor drawn implements.**
- 13 The Tenderer should agree to the inspection of their works, if found necessary, by the Department Personnel to verify their capacity to supply the materials offered, manufacturing processes and quality control techniques adopted.
- 14 If the Tenderer has any technical collaboration in the manufacture of the tractor drawn implements offered, the details should be clearly indicated duly furnishing the name and address of the firm with whom such technical collaboration is made.
- 15 No child labour should have been used in the manufacture of the Tractor drawn implements offered.
- 16 Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udhagamandalam only.
- 17 **All the terms and conditions indicated in the Tender Questionnaire (Part One), Technical Bid (Part two), Price Bid (Part Three), Tender Schedule - terms and conditions (Part Four) and instructions to the tenderer (Part five) shall be fully read, understood and adhered to without any deviations whatsoever. Every page of all the five parts of the Tender Document shall be duly filled in, signed and returned back.**
- 18 The Superintending Engineer (AE), Udhagamandalam reserves the right to reject any or all the tenders received without assigning any reasons therefore and in all the matters connected with this Tender, the decisions of the Superintending Engineer (AE), Udhagamandalam shall be final and binding on all concerned.
- 19 The undersigned will not be responsible for any postal delay or loss of tender document during transit.

20 The firm shall supply all working tools and operating instruction book for easy maintenance together with spare parts catalogue.

21 Tender will be opened at the scheduled time as follows:-

Initially the Technical Bid Sealed Cover will be opened and only after satisfaction of the same, the Price Bid sealed covers of eligible cases will be opened and considered. Price Bid sealed covers will not be opened if their respective technical bids fail and not satisfactory and the tender will be summarily rejected.

Superintending Engineer (AE) (i/c),
Nilgiris region, Udthagamandalam.

RE TENDER No. SE/AED/UDHAGAI/SADP/ 3 /2022-23

GOVERNMENT OF TAMIL NADU

AGRICULTURAL ENGINEERING DEPARTMENT

**SPECIAL AREA DEVELOPMENT PROGRAMME 2021-2022 AS,
THE NILGIRIS DISTRICT**

**PROCUREMENT OF AGRICULTURAL MACHINERY AND IMPLEMENTS TO HIREOUT
FARMERS IN THE NILGIRIS DISTRICT**

TENDER DOCUMENT

FOR THE SUPPLY OF Tractor drawn Rotovator -2 Nos.

For and on behalf of the Governor of Tamil Nadu, sealed tender is invited for the supply of above mentioned agricultural machinery so as to reach the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 (Tender inviting authority authorised by the Chief Engineer (AE), Agricultural Engineering Department, 487, Anna Salai, Chennai-600035). The tenders will be opened by the Superintending Engineer (AE), Udhagamandalam at his office at 3 PM as per office clock, on **04.08.2022** as per tender notice published.

The tender document consists of the following:-

- | | |
|-------------------------|---|
| 1) Part- one | : Tender Questionnaire |
| 2) Part- two | : Technical Bid |
| 3) Part- Three | : Price Bid |
| 4) Part- Four | : Tender Schedule – Terms and conditions |
| 5) Part- Five | : Instructions to the Tenderer |
| 6) Tender Notice | |

**GOVERNMENT OF TAMIL NADU
AGRICULTURAL ENGINEERING DEPARTMENT
TENDER DOCUMENT**

FOR THE SUPPLY OF Tractor drawn Rotovator -2 Nos.

PART - ONE

TENDER QUESTIONNAIRE

Every page of the tender questionnaire should be **duly signed and returned along with the Offer** to the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 along with the tender documents.

No	Tender Questionnaire	Reply of the firm
1	Name of the Tendering firm (Firm Registration Certificate to be enclosed) :	
2	Full address with pin code along with Fax No. and E-mail address :	
3	Whether the tendering firm is a Manufacturer or a Sole Distributor. If tenderer is a Sole distributor, letter from manufacturer should be enclosed. :	
4.	Name and address of the Registered / Corporate Office in India (in the case of Branches) :	
5.	Whether the copy of GST Registration Certificate and copy of latest GST return have been enclosed. :	
6.	Whether copies of Last three years Income Tax returns have been enclosed.	
7.	Whether Earnest Money Deposit (EMD) of Rs. 2,240/- (Rupees Two thousand two hundred and forty only) is enclosed in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Agricultural Engineering Department, Udhagai. Failing to enclose the EMD, the tender will be summarily rejected. :	
8.	a) Whether the Rotovators to be supplied confirm to any International or Indian Standards. The details of such standard specifications should be enclosed. :	
	b) Whether the Rotovators to be supplied was tested at any of the Central Farm Machinery Training and Testing Institutes (or) tested at institutions approved by Ministry of Agriculture and Farmers welfare, Government of India or any other Government of India Testing centres / Institutions (ARAI/ ICAT). The details of the test certificates obtained if any should be enclosed. :	
9.	Whether the tendering firm has after sales service facility set up in The Nilgiris district. If so, furnish the address of the service centres in The Nilgiris district. :	

10.	Whether the firm is agreeable to render prompt after sales service.	:	
11.	Does the firm agree to the terms and conditions mentioned in the schedule attached, and if so, the same should be duly signed by the authorised signatory.		
12.	Whether the firm has noted all the points mentioned in the instructions to the tenderer.	:	
13.	Whether the firm is willing to accept the following payment conditions: a) No advance payment. b) 80% payment only after delivery and acceptance of Rotavator. c) Balance 20% payment will be released after the receipt of bank guarantee from Nationalised bank for the value of 20% of the payment, towards performance guarantee.		
14.	a) Each unit should be guaranteed for the trouble free performance of 2 years or 2000 hours whichever is earlier. b) Whether the tenderer is agreeable to undertake to replace OR to repair free of charge for the defective material due to faulty design OR bad workmanship until the said guarantee is achieved. Failure to accept this condition will render the tender invalid.	:	
15.	(a) If selected, whether the firm is agreeable to pay security deposit in the form of Demand Draft or irrevocable bank guarantee from the banks/scheduled banks authorised by RBI drawn in favour of Superintending Engineer (AE), Udhagamandalam payable at Udhagamandalam for 2% of the value of firm supply order. EMD, if already paid, will be adjusted. (b) If selected, whether the firm is agreeable to impart training on operation and maintenance of the Rotavator in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.	:	
16.	What is the minimum quantity of Rotavator in tender, always kept in ready stock for supply against urgent demands?	:	
17.	Whether the firm is agreeable to demonstrate the Rotavator at the place to be mentioned by the department before placing the supply order by the department. The entire cost of demonstration (inclusive of transportation etc.) has to be met by the firm. Only if the performance of the Rotavator is found satisfactory during demonstration, it will be considered for purchase.		
18.	Whether the firm is agreeable to pay liquidated damages at the rate of 2% per month for the value of the pending supply in case of delayed supply beyond the specified date.	:	

19.	Whether the firm is agreeable to pay liquidated damages if arising for the delay in rectifying the defects and damages pointed out within the time frame specified by the Department before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.	:	
20.	Whether the firm is agreeable to keep the price validity for a period of 180 days from the date of tender opening (Technical bid).	:	
21.	Whether the firm is agreeable to supply the articles within 30 days from the date of issue of firm supply order.	:	
22.	Whether the firm has given the rates of Goods and Service Tax (GST) applicable (The Percentage of the above claims should be furnished clearly and separately).	:	
23.	Whether the firm has given the price applicable for delivery at F.O.R. Destination in The Nilgiris District (if not it will render the tender invalid).	:	
24.	If the tendering firm is a Small Scale industrial Unit, the firm has to execute the agreement that in the event of Non-fulfilment or non-observance of any of the conditions stipulated in the contract, the said Small Scale industrial Unit shall pay as penalty, an amount equivalent to Security Deposit or EMD or an amount equal to the actual loss incurred by the Government Department consequent on the breach of contract, whichever is higher. (Signed copy of agreement should be enclosed).	:	
25.	Whether any child labour has been employed in the manufacture of the Rotavator offered.	:	
26.	Whether the firm has already supplied the Rotavator to this Department OR to any other Government OR to any other Government agencies and if so, the relevant details should be furnished along with documentary evidence attested by Notary Public (for the past 3 years).	:	
27.	Whether the firm is willing to execute an agreement incorporating all the terms and conditions for due execution of tender immediately on receipt of intimation of the acceptance of the tender in Rs.100/- Non judicial stamp paper as per the specimen format prescribed for this purpose.	:	

Note: If the details are not furnished in full shape to all the questions in the Tender Questionnaire, the tender is liable to be rejected.

Place:

Signature of the Tenderer

Date:

Name of the firm

(Seal of the firm)

PART – TWO

TECHNICAL BID

For the supply of Tractor drawn Rotovator- 2 Nos.

A. Technical specifications and quantity

Sl. No.	Name of Agricultural Machinery/ equipment	Specification	Quantity in Nos.
1	Tractor drawn Rotovator	<p><u>Mandatory Conditions (Failure to satisfy the following mandatory conditions, the tender will be summarily rejected)</u></p> <p>Type: Tractor PTO operated, Multi speed, Gear drive. Recommended power source (Hp): 48-55 Hp.</p> <p><u>Rotor shaft:</u> Material: MS pipe. No. of flanges: Minimum 6 Nos. Type of flange: Circular/Round</p> <p><u>Rotor Blade:</u> Number: Minimum 42 Nos. Type of blade: Hatchet (L Shape) Material: Boron Steel.</p> <p><u>Power Transmission system:</u> Primary Reduction Type: Bevel and pinion Secondary Reduction Type: Gear Drive Mass in Kg. Minimum 420 Kg. Working width of the implement in mm. Minimum 1700 mm. Warranty period: 500 hours or 2 years whichever is earlier Test Certificate issued by: Valid test certificate issued by the Government of India or any other authorised Government of India testing institutes.</p> <p>All the mandatory components should be compulsorily mentioned in the test report given by the concerned testing centres, which are all approved by the Government of India as per SMAM guidelines.</p> <p>The firm should supply one no. of Universal joint and 4 sets of L type blades additionally along with Rotavator.</p>	2 Nos.
<p><u>General condition</u> Pamphlets to be enclosed with tender documents</p>			

B. Detailed Technical specifications of Rotovator quoted (to be filled by the Tenderer):-

Sl. No.	Description	Technical specification (to be filled by the Tenderer)
1	Make	
2	Mode	
3	Type	
4	Recommended power source in Hp	
5	Rotor shaft	
	a) Material	
	b) No. of flange	
	c) Type of flange	
6	Rotor Blade	
	a) Number	
	b) Type of blade	
	c) Material	
7	Power Transmission System	
	a) Primary Reduction Type	
	b) Secondary Reduction Type	
8	Mass in Kg.	
9	Working width of the implement in mm.	
10	Warranty period	
11	Test Certificate issued by	
12	Whether all the mandatory components are given as mentioned in the test report given by the concerned testing centre, which are all approved by the Government of India as per SMAM guidelines.	
13	Whether the firm agrees to supply one No. of Universal joint and 4 sets of L type blades additionally along with Rotavator	
14	Chassis Type	
15	Side support type	
16	Shield (Top cover type)	
17	Trailing Board	
	a) Type	
	b) Material	
18	Rotor Blade	
	a) Overall thickness in mm.	
19	Skid	
	a) Type	
	b) Material	
20	Mast Type	
21	Overall Dimension LxWxH (in mm.)	
	<u>General condition</u> Pamphlets to be enclosed with tender documents.	

Date:
Place:

Signature of the Tenderer
Name of the Firm
(Seal of the firm)

PART –THREE

PRICE BID

FOR THE SUPPLY OF Tractor drawn Rotovator – 2 Nos.

Sl. No.	Details	<u>Tractor drawn Rotovator</u> (Rate quoted in Rupees)
1	Basic price per unit along with 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades.	
2	GST applicable for 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades.	
3	Transit insurance, transportation and permanent registration at F.O.R. Destination	
4	Total price per unit, along with 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades, all inclusive for delivery at F.O.R. Destination	
5	Total price per unit, along with 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades in words	
6	Total price for 2 Nos. along with 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades – Tractor operated rotovator.	
7	Total price for 2 Nos. along with 2 Nos. of Rotovator along with 1 No. of Universal Joint & additional 4 sets of L type blades – Tractor operated rotovator in words	

Place:

Date:

Signature of Tenderer

Name of the Firm

Seal of the Firm

PART – FOUR

TENDER SCHEDULE - TERMS AND CONDITIONS

(Every page of the tender schedule should be completely read and duly signed and returned along with the offer to the Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006. Tenders received without the Tender Schedule duly signed by the authorized signatory shall be summarily rejected).

1. All columns in the tender questionnaire should be duly filled in without any omissions whatsoever. Rates shall not be altered. Corrections should be attested by full signature and not by initials. The tenders with rate corrections and without full signature shall be summarily rejected. Rates should always be given both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly. The tender should be signed by authorised person of the participating firm.
2. The tender document must be signed by the authorised signatory of the firm. (Partnership / Proprietorship / Private Limited / Government). Necessary proof for authorised signatory should be enclosed.
3. Each tender must be accompanied by a deposit of Rs.2,240/- (Rupees Two thousand two hundred and forty only) as Earnest Money Deposit (EMD) in the form of Demand Draft of any Nationalised Bank payable at Udhagamandalam and drawn after the date of advertisement in favour of the Superintending Engineer (AE), Udhagamandalam.
4. Successful tenderers will be required to furnish Security Deposit in the form of irrevocable Bank Guarantee issued by banks/scheduled banks authorised by RBI drawn in the name of Superintending Engineer (AE), Udhagamandalam equivalent to 2% of the value of the order within 10 days from the date of receipt of communication intimating the provisional acceptance of their tenders. If the total value of such securities falls short of the required amount of the Security Deposit within the above said period, the EMD already paid by him will be forfeited by the Government and his tender will be held null and void. The security deposit should be valid up to the end of guarantee period.
5. The Tenderers must state while sending their tenders that they have understood and accepted to the conditions stipulated. Without such acceptance the tender will not be considered.
6. If the tenderer fails to act upon the tender or backs out when his tender is accepted, the deposit mentioned in clause 4 above will be forfeited to the Agricultural Engineering Department besides imposing any other punishment, it deems fit. The decision of the Superintending Engineer (AE), Udhagamandalam in this regard is final and will be binding on all concerned.
7. The Superintending Engineer (AE), Udhagamandalam reserves the right to reject all or any of the tenders in full or in part without assigning any reasons whatsoever for the same or to split up the tender as he may deem fit or to reduce or modify the quantity. In all matters connected with this tender, the decision of the Superintending Engineer (AE), Udhagamandalam shall be final and binding on all concerned.
8. The successful tenderers will be required to execute an agreement incorporating all the terms and conditions for the due execution of the tender immediately on receipt of intimation of the acceptance of the tender in Tamil Nadu Non Judicial Stamp paper to the value of Rs.100.00 (Rupees one hundred only) as per the format prescribed for this purpose.
9. The price quoted should be valid for a period of 180 days from the date of tender opening (Technical bid).

10. When the Machinery offered do not conform to the specifications detailed in the tender, full particulars of such deviations must be specifically furnished. The deviations or non conformity should not be hidden.
11. The latest GST return should be enclosed.
12. The last three years Income tax return should be enclosed.
13. Turnover certificate from the Chartered Accountant for last three years (2019-20, 2020-21 & 2021-22) should be enclosed. The Audited Balance sheet and profit and loss account statement shall also be enclosed.
14. Necessary user's guide and technical manuals, maintenance manual etc., should be supplied with each machinery.
15. Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udhagamandalam only.
16. The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons therefore.
17. All the Tenders must be submitted in the form prescribed and supplied by this office for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
18. The price for each Rotovator should be in Rupees and should be indicated both in figures and words.
19. The Superintending Engineer (AE), Udhagamandalam will not be responsible for any postal delay or loss of document during transit.
20. Delivery should strictly confirm to the time schedule indicated. Similarly guarantee clauses stipulated in the firm supply order should be strictly complied with.
21. The firm should agree to impart training on operation and maintenance of the Rotovator offered in the tender to the officers, technical persons and operators of Agricultural Engineering Department at regional level.
22. **The Rotovator quoted in the tender should be supplied within 30 days from the date of firm supply order.**
23. **No advance payment will be made. 80% payment will be made only after delivery and acceptance of new Rotovator in good condition. Balance 20% payment will be released after the receipt of bank guarantee from any Nationalised bank for the value of 20% of the payment, towards performance guarantee, which should be valid up to the end of guarantee period.**
24. The firm should pay liquidated damages if arising for the delay in rectifying the defects and damages within the time frame specified by the Department, pointed out before the expiry of the warranty. Liquidated damages will be decided by the Department based on the loss incurred due to downtime.
25. Performance guarantee for a period of 2 years or 2000 hours should be strictly adhered.

26. Special Commercial conditions:-

1. The price quoted shall be inclusive of Transit insurance.
2. The prices quoted shall be inclusive of all taxes as applicable.
3. Prices to be quoted at F.O.R. destination anywhere in Udhagamandalam.
4. Percentage of taxes shall be shown separately wherever applicable.

All the conditions are fully read, understood and accepted.

Date: Signature of the Tenderer

Place: Name of the Firm

(Seal of the firm)

PART - FIVE
INSTRUCTIONS TO THE TENDERER

Tender documents should be enclosed in a sealed cover super scribing on the cover as **“TENDER for the supply of 2 Nos. of Tractor drawn Rotovator –“ Special Area Development Programme” 2021-22 AS**. The main sealed cover should contain two separate sealed covers as follows:-

(i) Tender Questionnaire, Technical Bid, Tender Schedule-Terms and conditions, Instructions to the tenderer and EMD in one cover - super scribed on the top as **“TENDER for the supply of 2 Nos. of Tractor drawn Rotovator - –“ Special Area Development Programme” 2021-22 AS - “Technical bid cover”**

(ii) Price Bid in the second cover – super scribed on the top as **“TENDER for the supply of 2 Nos. of Tractor drawn Rotovator -“ Special Area Development Programme” 2021-22 AS- “Price bid cover”**

The sealed cover with the two tender document covers inside it with details as noted in para above all should be addressed to The Superintending Engineer (AE), Agricultural Engineering Department, Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 and sent by Registered Post or handed over in person in the above address so as to reach before the date and time mentioned in the **Tender notice (copy enclosed herewith)**. Tenders will not be accepted if received later than the date and time noted in the Tender Notice.

The tenders will be opened by the Purchase Committee as per the SE (AE), Udhagai Lr. No. C/831/2022 dated 04.05.2022 on the date and time mentioned in the Tender Notice in the O/o. the Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 in the presence of the representatives of the firms who chose to be present on that date and time. A letter of authorisation duly signed by the tenderer, should be produced at the time of opening of the tenders for participation at the time of opening of tender.

- 1 The Superintending Engineer (AE), Udhagamandalam reserves the right of extending the last date for receipt of tenders and for postponing the date of opening of the tenders without assigning any reasons there for.
- 2 All the tenders must be submitted in the forms prescribed and supplied from O/o. Superintending Engineer (AE), Block III, District Collectorate Additional Campus, Fingerpost, Udhagamandalam- 643 006 for the purpose. Tender documents once sold are not transferable. Separate sheets may be added for additional particulars only, if necessary. Tender documents downloaded from the web site designated for this purpose by the Government will also be accepted vide G.O. Ms. No.177 Finance (Salaries) Department Dated 22-05-2007.
- 3 The price for the Rotovator should be in Rupees and should be indicated both in figures and words. **Goods and Service Tax as applicable etc.** should be noted separately and clearly.
- 4 Each page of the all the tender documents should be duly signed and sent along with the offer. There should be no overwriting. Incorrect details or figures should be scored out and correct details should be neatly written separately and should be attested with full signature. Every correction should be attested by the authorised signatory with full signature and not by initials. If the Tender Schedule and Tender Questionnaire are not received along with the offer the same shall be summarily rejected.

- 5 Rate should be quoted for only one model of Rotovator in one tender document.
- 6 Failure to follow any of the instructions, terms and conditions noted in the Tender Schedule will entail the offer to be ignored and rejected summarily.
- 7 The Small Scale Industrial Units (SSI) registered with the Tamil Nadu Small Industries Corporation will be required to execute an agreement to the effect that in the event of non-fulfilment or non-observance of any of the conditions stipulated in the contract, the said Small Scale Industrial Unit shall pay as penalty an amount equivalent to Security Deposit/EMD or an amount equal to the actual loss incurred by the Government Department, whichever is higher consequent on such breach of contract.
- 8 The performance guarantee as stipulated by Agricultural Engineering Department should be strictly adhered by the tenderers.
- 9 The payments will be made as per the conditions mentioned in the tender schedule.
- 9a Delivery schedule has to be furnished along with the Technical bid.
- 10 General description of the Company activities, capacity of production, quality control and pending orders on hand for execution should be furnished.
- 11 The manufacturing processes used, test facilities available etc., should be fully furnished.
- 12 **The firm shall agree to demonstrate the Rotovator at their own cost, as directed by the department to ascertain the satisfactory performance of the Rotovator.**
- 13 The Tenderer should agree to the inspection of their works, if found necessary, by the Department Personnel to verify their capacity to supply the materials offered, manufacturing processes and quality control techniques adopted.
- 14 If the Tenderer has any technical collaboration in the manufacture of the Rotovator offered, the details should be clearly indicated duly furnishing the name and address of the firm with whom such technical collaboration is made.
- 15 No child labour should have been used in the manufacture of the Rotovator offered.
- 16 Any dispute that may arise regarding this tender shall be subject to the jurisdiction of competent Courts located in Udthagamandalam only.
- 17 **All the terms and conditions indicated in the Tender Questionnaire (Part One), Technical Bid (Part two), Price Bid (Part Three), Tender Schedule - terms and conditions (Part Four) and instructions to the tenderer (Part five) shall be fully read, understood and adhered to without any deviations whatsoever. Every page of all the five parts of the Tender Document shall be duly filled in, signed and returned back.**
- 18 The Superintending Engineer (AE), Udthagamandalam reserves the right to reject any or all the tenders received without assigning any reasons therefore and in all the matters connected with this Tender, the decisions of the Superintending Engineer (AE), Udthagamandalam shall be final and binding on all concerned.
- 19 The undersigned will not be responsible for any postal delay or loss of tender document during transit.
- 20 The firm shall supply all working tools and operating instruction book for easy maintenance together with spare parts catalogue.

- 21 Tender will be opened at the scheduled time as follows:-

Initially the Technical Bid Sealed Cover will be opened and only after satisfaction of the same, the Price Bid sealed covers of eligible cases will be opened and considered. Price Bid sealed covers will not be opened if their respective technical bids fail and not satisfactory and the tender will be summarily rejected.

Superintending Engineer (AE) (i/c),
Nilgiris region, Udthagamandalam.