

Title:

Consultancy services for the development of a corporate resource and project man...

Contracting authority:

[European Training Foundation \(ETF\)](#)

Start date:

12/04/2022

Deadline to express interest:

24/04/2022

Status:

Open

Tender

**reference
number**

ETF/2022/MVP/0012-ExA

Title

Consultancy services for the development of a corporate resource and project management solution in Microsoft ecosystem

Please note that this is not a call for tenders but a publication announcing the Contracting authority's [intention to publish a future negotiated low or middle value procedure.](#)

Description

The final goal of the project is to deliver an integrated system of tools which, combined, will be used to support the ETF corporate planning, monitoring and reporting functions. This integrated solution shall enable the ETF users to assign, plan, monitor and manage the human and financial resources for the implementation of the ETF Work Programme and the related annual and multiannual projects. It will allow a uniform, guided and simplified user experience that will enhance digital collaboration in the ETF for the optimization of the overall workflow in project management. The two key components of the solution are the project management tool and the reporting tool, that together will provide the core functionality of portfolio management. • The project management tool (Microsoft Project - Online/for the web) where, on a daily basis, staff work to plan and adjust the activities for their projects. The tool(s) will need to be further customised and aligned to the ETF needs (see below under 'Development'). • The reporting tool should be able to gather and visualize aggregated and detailed information coming from different sources. It will provide a centralised, separate landing page allowing staff to access all information needed for the monitoring of progresses in different levels of aggregation: the aggregate information will allow monitoring of resources consumption, of progresses against objectives and outcomes, and more in general will feed into the monitoring of the corporate KPIs, productivity and quality indicators. The project envisages high intensity work from June to December 2022 (under Phase A (Architectural) and Phase B1 (Development). Continuous improvement and/or additional requests from January 2023 to December 2023 (Phase B.2: Support service), with optional additional year.

**Contract
type**

Services

**Procedure
type**

Planned negotiated procedure for middle/low value contracts

Status

Open

**Published
on TED**



**Award
method**

Best price-quality ratio

Main CPV	72262000
NUTS	ITC11