

Regional Office Hissar
First Floor, SCO - 89, Lajpat Nagar, Hissar - 125001

TENDER NOTICE

Union Bank of India invites applications/Bids for supervision in Single Bid system, professional fee bid for appointment of Architect from Architect/Architectural firms empaneled with Union Bank of India, Regional Office Hissar under Category 'A, B, C' for Partial Civil Construction, Renovation/Furnishing/ Electrical work of Hissar Main Branch, Haryana

The approximate carpet area to be furnished/renovated is around 1990.00 Sq. ft.
Estimated cost of project: Approx. Rs. 35.00 lakhs (Rs. Thirty-Five Lac Rupees Only) approximately.

Application/Bid forms containing detailed information can be downloaded from Bank's website www.unionbankofindia.co.in, the same can also be collected from the below cited address of Regional Office, Hissar during working hours from 17.03.2022 to 06.04.2022 up to 03:00PM.

Chief Manager (P&D)
Regional Office Hissar
SCO- 89, 1st Floor,
Lajpat Nagar,
Hissar (Haryana)
Pin- 125001

The last date for submission of duly filed bid is 06.04.2022 up to 3:00 PM. The applications/Bids will be opened on 06.04.2022 at 4:00 PM at our Regional Office, Hissar, Address: SCO- 89, 1st Floor, Lajpat Nagar, Hissar (Haryana) Pin- 125001 in the presence of applicants/their authorized representatives. Bidders are requested to be present during tender opening. No time extension is allowed and bids submitted after due date & time will not be entertained. Bank is not liable for any postal/transit delay/loss.

All addendum/amendments in respect of this Bid/Notice, if any will be displayed on the Bank's website and no paper advertisement will be released. Intending bidders are advised to check website regularly.

Union Bank of India reserves the right to reject any or all applications received without assigning any reasons whatsoever. No communication will be entertained.


Regional Head

PRICE BID

FORMAT FOR PROFESSIONAL FEES (On Letter Head of the applicant)

To
Chief Manager,
Union Bank of India
Regional Office Hissar
SCO - 89, 1st Floor, Lajpat Nagar,
Hisar, Haryana - 125001,

Date:

Sub: PROFESSIONAL FEE FOR ARCHITECTS / ARCHITECTURAL FIRM

For Partial Civil Construction, Renovation/Furnishing/ Electrical Work Bank's Building at Hisar Main Branch, Haryana

Having examined and studied various requirements in respect of the subject for Renovation work of Bank's Building at Hisar Main Branch, Haryana and discussions with Concern Banks Officials resting on the subject the scope of work of intending project architect.

The Bank has clearly spelt out scope of work and its requirement, in brief details of which are as under:

- To survey the site and make physical verification of existing conditions and prepare a design conforming to Bank's requirements which includes total interior designing encompassing all elements like flooring, false ceiling, workstations, storage facilities, related civil works, electrical, fire safety system, CCTV system and security system etc. The design shall bring out ambience for the "feel good" factor in various parameters.
- To prepare such design, color schemes, material specifications and present to the Bank total scheme which includes detailed layout plan, furniture & fixture details, elevation and 3D views in form of presentation drawings.
- The Project Architect shall prepare preliminary drawings to be discussed and finalized by Bank's Competent Authorities. The Architect shall prepare such preliminary drawings till the final layout is selected. Based on approval of the plan by the Bank, the Architect/Project Consultant will have to furnish detailed drawings, specifications, bill of quantity, detailed estimate and final tender documents for further review and approval by the Bank.
- On final acceptance to codify the plan, concept, and specification encompassing all relevant aspect in a very comprehensive manner ideally suited for practical implementation. More particularly, bill of quantities, detailed estimate, rate analysis, specifications, approved makes of materials and such required details, which shall be comprehensive and of required clarity for actual implementation of the project.
- To prepare proposal of the final layout plan fit to be submitted for approval to various local authorities like HUDA, Municipal Corporation, Mandal Panchayat. Fire Brigade, environment, Water department, Traffic etc., if needed and insisted by local authority only.

- To submit plan for revalidation time to time since the project is likely to spread over for several years (2 months). No separate out of pocket expenses shall be paid to the Project Architects for revalidation of approvals from statutory authorities, except official fee to be paid to the concerned local authorities.
- After due consideration to the scope of work mentioned herein above and giving due cognizance to duty list mentioned in the original prequalification bid, we submit our price bid in respect of original fees as under.
- Fee structure should be as under: -

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Estimated Tender amount	Minimum Fees structure for Architects
Jobs costing up to Rs. 20.00 Lacs	3.25% of the actual cost of the work
Jobs costing above Rs. 20.00 Lacs to Rs. 50 Lacs	2.75% of the actual cost of the work subject to the minimum of Rs. 0.70 Lacs

- If two or more bidders will quote the same rate/amount(L-1), in such case bank reserves right to choose Architect/Architectural Firms from the L-1 bidders on basis of experience.
- Price is to be quoted in respective serial no. a, b, c & d only and it must not be 0 (zero) in any column. No amount should be quoted against serial no 1.





Sr. No.	Parameter	Professional fees
1.	Consultancy Services: - Preparing standard layout / plans: The layout will be revised till it meets requirement of the Bank. The charges quoted will be inclusive of furnishing detailed plans, elevations, 3 D views and walk through. Preparation of required nos. of final tender documents to be issued to the contractors which will include detailed specifications of item, rate analysis including civil / interior / electrification / air conditioning / fire safety, etc. cross sectional details of officer's table, work station, credenza, side tables, chairs, sofa, center table, main entrance door, false ceiling, notice board, display board, storage and any other item required for furnishing and renovation, etc.	
a.	Professional fee-in terms of actual value of designed work completed excluding readymade items comprises of 90% of total estimated cost.	_____ % of actual value of work. Professional fee will be _____ Rs
b.	Professional fee- in terms of actual value of work completed on readymade items, which are not designed by the project architect (Chairs/DG Set/cost of AC Machines) comprises of 10% of total estimated cost.	_____ % of actual value of work. Professional fee will be Rs _____
c.	PMC for a period of 3 months. Project Management Charges towards providing full time engineer fully experienced in similar work be deployed at site. (max salary paid will be only for original completion period) for day to day site supervision during actual construction work, preparing Work Schedule/Bar Chart Program for execution of works, maintaining various records, joint measurements, quality control, certification of bills, final completion reports along with necessary drawings. + one month for preparation of final bill. (Approx. 3 Months (1+1+1) are required for execution period.)	Rs _____ per month
d.	Visit Charges to the site during execution of work wherein the visit is required once in a week. These charges should include traveling expense other expenses. (Approx.15 visits are required during execution period of 3 months.)	Rs _____ per visit
	Total Fee	
	GST	
	Gross Total (including GST)	

Note:

1. The readymade items include cost of higher side of electrical Air Conditioner, D.G. set, chairs, etc. and all items Bank purchase directly with professional guidance from the project Architect.
2. Under project management qualified Engineer/ Architect will be deployed on site on full time basis for day-to-day supervision, ensuring execution of work as per contract terms and conditions, certification of bills/ claims submitted by the contractor, co-ordination with Bank officials.
3. For approval of works, related to Fire Safety including Fire Hydrant System. Sprinkler System, Fire Alarm System etc., Architect will be allowed to take help of concerned contracting agency.
4. GST as applicable will be paid over and above the charges as quoted above.
5. Project Management Services mentioned in point d. are optional, however Architectural firm must quote their charges for the same. The Bank reserve the right to appoint any other agency for the Project Management or deploy Bank's staff for the purpose.
6. No separate visit charges will be paid during execution of work. Professional fee quoted shall be inclusive of all Visit charges, transportation, lodging, Boarding to the site during execution of work.
7. Architect/ representative shall make regular visit to site, no of visits shall not be limited to any nos.
8. Architect /representative shall attend meeting on site or Banks office as required by Bank.

Further, we also hereby agree to all terms and conditions spelled out by the Bank while calling Prequalification Bid.

Signature :

Name :

Designation :

Seal :

  