

Regional Office - Andheri  
 Kaledonia Building, 6<sup>th</sup> floor, A Wing, Sahar Road, Mumbai - 400069 (Maharashtra)

### **PREMISES REQUIRED FOR BRANCHES ON LEASE/RENTAL BASIS**

Union Bank of India requires well constructed premises for our **eCB Santacruz East Branch at Santacruz East** in ready possession **preferably on Ground floor** located at main road / junction with good frontage / visibility and adequate parking space **on lease/rental basis**. The premises should have clear and marketable title to the property, occupancy certificate with necessary permission for commercial use from concerned local authorities. The premises should have adequate water/electricity supply for proper functioning of the branch. The location and area required for proposed new Branches are as under:-

S.No	Branch Location	Area Range Sq.ft
1.	Santacruz East	2000± 10%

Interested bidders are requested to download the tender Documents (i.e. Technical bid and price bid from bank website: [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) and on government website <http://tenders.gov.in>. The vendor should submit the tender in two bid system i.e. separate envelope for technical bid and separate envelope for price bid sealed covers super scribing **Technical Bid/Price Bid (Name of the location)** in both the envelope should be kept in one big envelope from **22 April 2022 9.00 a.m. to 13 May 2022 by 3.00 p.m.** by dropping the same in the TENDER BOX placed at Union Bank of India, Regional office, Andheri, 6<sup>th</sup> Floor “A” Wing, Kaledonia, Opposite to Vijay Nagar Society, Sahar Road, Andheri (E) address. The Technical Bids will be opened on **13 May 2022 at 3.30 p.m.** at the above mentioned address in the presence of vendors / their representatives. Tender Cost is Rs. 2000 (Two Thousand only). DD/PO should be in favor of Union Bank of India.

- Pre Bid Meeting if any bidder has a query then it is scheduled on **05 May 2022 at 3.00 PM at R.O. Mumbai (Andheri)**.
- Landlord/ Bidder to enclose the ownership proof approved plan, Occupation Certificate and latest electricity bill of the premises offered along with the Technical Bid.
- **Total outgo psf per month will be considered for adjudging L-1.**
- **No brokers / intermediaries please.** Priority will be accorded to the property to be leased by the public sector undertakings or Government / Semi Govt. Bodies. **Bank reserves its right to accept or reject the offers without assigning any reasons whatsoever.**

SD/-

Regional Head

Date : 21.04.2022

**(Sealed Envelop -1)**

**OFFER OF BANK'S PREMISES ON LEASE/ RENTAL BASIS**

**FORMAT OF TECHNICAL BID**

With reference to your advertisement in the local daily/ Bank's website/ e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: GENERAL INFORMATION**

I. Name of the owner/s:

II. Share of each owner, if any,  
under joint ownership:

III. Location:

A. Name of the building/scheme:

B. Sector No.:

C. Street:

D. Full Address alongwith PIN code & prominent landmark

E. Locality (Residential/Commercial/Industrial/Mixed):

**PART B: TECHNICAL INFORMATION**

**I. Building**

A. Carpet Area of the premises(in sq.ft):  
Whether ready to offer area as required by Bank?

	Dimension(LxWxH) in feet	Carpet Area(Sq.Ft)
i. Hall		
ii. Toilet/Washrooms		
iii. Strong Room, if any.		

**B. Floor particulars**

(Basement/Ground/Lower or Upper ground/Mezzanine/1<sup>st</sup> floor):

(give area of each floor )

C. Age of the building:

D. Frontage in feet:

E. Access /distance from Main Road:

(Mention whether it is on main road )

F. Type of Building:

(Residential/Commercial/Industrial)

G. Type of Construction

(Load bearing/RCC/Steel framed)

H. Pillars in premises offered (specify no.)

I. Floor numbers and height of each

floor including Basement, if any:

(Clear floor height from floor to ceiling)

**PART C : OTHER PARTICULARS :**

Lease period offered

Amenities available / proposed:

(a) Separate electricity meter

(b) Sanctioned Electrical power/ load

(c) Car Parking facility:

(d) Continuous water supply

(e) Water supply facility

(Municipal supply/Well/Borewell):

(f) No. of toilets:

Whether separate water meter is provided:

Whether plans are approved by local authorities:

Time required for giving possession:

Whether agreeable to provide for rooftop for installation  
of V-SAT/Solar panels/Tower any other bank's  
equipments (YES/NO) :

7. Any other information not covered above:

Place:

Signature

Date:

(Landlord/Owner)

Address\_\_\_\_\_

Phone No.\_\_\_\_\_

**(Sealed Envelop -2)**

**OFFER OF PREMISES ON LEASE / RENTAL BASIS**

**FORMAT OF PRICE BID**

With reference to your advertisement in the local dailies/banks Website/e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: RATES OFFERED**

Rate per sq.ft. (carpet area) / lump sum monthly Rent:

**PART B : OTHER DETAILS**

i. Amount of Municipal/ Panchayat/ Local Taxes per annum:

ii. Monthly Maintenance charges  
(like society charges/charges for amenities, etc):

iii. Any other charges per month:

(please specify)

iv. Municipal/ Panchayat/ Local Taxes to be borne by: \*

v. Maintenance charges to be borne by: \*

vi. Any other charges to be borne by: \*

\* Please mention (landlord or Bank)

**PART C: TOTAL DEMAND (per month)**

I. Rent. : Rs.  
II. Municipal/ Panchayat/ Local Taxes : Rs.  
III. Maintenance charges : Rs.  
IV. Any other charges : Rs.  
V. Total : Rs.

Place:

Signature

Date:

(Landlord/Owner)

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_