

Regional Office, Chandigarh

TENDER NOTICE

Union Bank of India invites applications/Bids for supervision in Single Bid system, professional fee bid for appointment of Architect from Architect/Architectural firms empanelled with Union Bank of India, Regional Office Chandigarh under Category A for Renovation/Furnishing/ Electrical work of 04 Bank Flats located in Manimajra, Chandigarh.

The approximate carpet area of 1 Flat to be furnished/ renovated is around 950 Sq. ft (Total approximate area of 4 flats: 3800 sq ft)

Estimated cost of project: Approx. Rs. 28.70 lakhs (Rs. Twenty Eight Lacs Seventy Thousand Rupees Only) approximately.

Application/Bid forms containing detailed information can be downloaded from Bank's website www.unionbankofindia.co.in, the same can also be collected from the below cited address of Regional Office, Chandigarh during working hours from 25.04.2022 to 28.04.2022 up to 03:00 PM.

Regional Office Chandigarh
SCO- 64-65, 1st Floor
Bank Square, Sec 17 Chandigarh
Pin- 160017

The last date for submission of duly filed bid is 28.04.2022 up to 3:00 PM. The applications/Bids will be opened on 28.04.2022 at 4:00 PM at our Regional Office, Chandigarh, Address: SCO- 64-65, 1st Floor, Bank Square, Chandigarh, Pin-160017 in the presence of applicants/their authorized representatives. Bidders are requested to be present during tender opening. No time extension is allowed and bids submitted after due date & time will not be entertained. Bank is not liable for any postal/transit delay/loss.

All addendum/amendments in respect of this Bid/Notice, if any will be displayed on the Bank's website and no paper advertisement will be released. Intending bidders are advised to check website regularly.

Union Bank of India reserves the right to reject any or all applications received without assigning any reasons whatsoever. Reasonable professional fees should be quoted by the prospective bidders. Kindly note that the award of contract to L-1 Bidder will be as per Bank guidelines and at the sole discretion of Bank.

Price is to be quoted in respective serial no. 1.a, 2.b & 3.b only in the attached format and it must not be 0 (zero) in any column. No amount should be quoted against serial No 1.

Regional Head

PRICE BID

FORMAT FOR PROFESSIONAL FEES (On Letter Head of the Applicant)

To,

Chief Manager
Union Bank of India
Regional Office Chandigarh
SCO 64-65, 1st Floor, Bank Square
Sec 17 Chandigarh- 160017

Sub: PROFESSIONAL FEE FOR ARCHITECTS/ ARCHITECTURAL FIRM

For Renovation/Furnishing/ Electrical work of 04 Bank Flats located in Manimajra, Chandigarh

Having examined and studied various requirements in respect of the subject for renovation work of 04 Bank's flats at Manimajra Chandigarh and discussions with Concerned Banks Officials resting on the subject the scope of work of intending project architect.

The Bank has clearly spelt out scope of work and its requirement, in brief details of which are as under:

- To survey the site and make physical verification of existing conditions and prepare an estimate conforming to Bank's requirement renovate the 04 Bank Flats of Union Bank of India located at Manimajra, Chandigarh
- Renovation work includes furnishing work such as external & interior painting of the Flats, providing vitrified tile flooring as per flooring pattern & color scheme, providing storage cabinets in kitchen and other required area of the flats, lamination of existing cup boards, carrying out repair work of toilets and fixing C.P. fittings, related civil work, electrical work etc as per the requirement.
- The Project Architect will have to furnish detailed estimate, specifications and final tender documents for further review and approval by the Bank.
- On final acceptance to codify the plan, concept, and specification encompassing all relevant aspect in a very comprehensive manner ideally suited for practical implementation. More particularly, detailed estimate, rate analysis, specifications, approved makes of materials, and such required details, which shall be comprehensive and of required clarity for actual implementation of the project.
- After due consideration to the scope of work mentioned herein above and giving due cognizance to duty list mentioned in the original prequalification bid, we submit our price bid in respect of original fees as under.

Indicative format for quote of profession fee by Architect

Sl.	Parameter	Professional Fees
01.	Consultancy Services: Preparing standard layout / plans: The layout will be revised till it meets requirement of the Bank. The charges quoted will be inclusive of furnishing detailed plans, elevations, 3 D views and walk through. Preparation of required nos. of final tender documents to be issued to the contractors which will include detailed specifications of item, rate analysis including civil / interior / electrification / air conditioning / fire safety, etc. cross sectional details of officer's table, work station, credenza, side tables, chairs, sofa, center table, main entrance door, false ceiling, notice board, display board, storage and any other item required for furnishing and renovation, etc.	(Price to be quoted in 1.a)
1.a	Professional fee in terms of actual value of designed work.	_____ % of actual value of work. Professional fee will be Rs. _____.
02.	PMC for a period of _____ months. Project Management Charges towards providing full time engineer fully experienced in similar work be deployed at site. (max salary paid will be only for original completion period) for day to day site supervision during actual construction work, preparing Work Schedule/Bar Chart Program for execution of works, maintaining various records, joint measurements, quality control, certification of bills, final completion reports along with necessary drawings. + one month for preparation of final bill.	
2.a	PMC charges for one month.	Rs. _____
2.b	PMC charges for _____ months.	Rs. _____
03	Visit Charges to the site during execution of work wherein the visit is required once in a week. These charges should include traveling expense other expenses. (Approx.4 visits are required during execution period of 1 month.)	
3.a	Visit charges for one visit.	Rs. _____
3.b	Visit charges for _____ visits.	Rs. _____
	Total of fee (1.a + 2.b + 3.b)	
	GST	
	Gross Total	

Note: Price is to be quoted in respective serial no. 1.a, 2.b & 3.b only and it must not be 0 (zero) in any column. No amount should be quoted against serial No 1.

Note:

1. Under project management qualified Engineer/ Architect will be deployed on site on full time basis for day-to-day supervision, ensuring execution of work as per contract terms and conditions, certification of bills/ claims submitted by the contractor, co-ordination with Bank officials.
2. For approval of works, related to Fire Safety including Fire Hydrant System. Sprinkler System, Fire Alarm System etc., Architect will be allowed to take help of concerned contracting agency.
3. GST as applicable will be paid over and above the charges as quoted above.
4. Project Management Services mentioned in point d. are optional; however Architectural firm must quote their charges for the same. The Bank reserves the right to appoint any other agency for the Project Management or deploy Bank's staff for the purpose.
5. No separate visit charges will be paid during execution of work. Professional fee quoted shall be inclusive of all Visit charges, transportation, lodging, Boarding to the site during execution of work.
6. Architect/ representative shall make regular visit to site, no of visits shall not be limited to any nos.
7. Architect /representative shall attend meeting on site or Banks office as required by Bank.

Further, we also hereby agree to all terms and conditions spelled out by the Bank while calling Prequalification Bid.

Signature:

Name:

Designation:

Seal: