



भारत सरकार का उपक्रम A Government of India Undertaking



स्टाफ प्रशिक्षण केंद्र, कुश्ना नगर, महाराणिपेटा, विशाखपट्टनम.- 530 002

Staff Training Centre, Krishna Nagar, Maharanipeta, Visakhapatnam-530002

PHONE NO.0891-2546739/2546742

REQUEST FOR PROPOSAL (RFP)

FOR

APPOINTMENT OF CATERING CONTRACTOR BY UNION BANK OF INDIA
STAFF TRAINING CENTRE FOR ITS CANTEEN AT KRISHNA NAGAR,
MAHARANIPETA, VISAKHAPASTNAM-530 002, VIZAG DISTRICT

(Visit us at our website www.unionbankofindia.co.in and www.eprocure.gov.in)

E Mail.: -abstcvpm@unionbankofindia.bank



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PART-A
TECHNICAL BID

**NON TRANSFERABLE, THE REQUEST FOR PROPOSAL (RFP) IS ISSUED IN DUPLICATE.
ONE COPY SHALL BE RETAINED BY THE BIDDER**

Dated-21.04.2022.

INVITATION TO RFP AND INSTRUCTIONS TO BIDDERS FOR APPOINTMENT OF THE CATERING CONTRACTOR IN UNION BANK OF INDIA STAFF TRAINING CENTRE, for Training Centre Canteen at Staff training centre, Krishna Nagar, Maharanipeta, Visakhapatnam - 500 002.

(A) RFP form can be obtained / downloaded w.e.f 21.04.2022

(B) Pre-bid meeting at Union Bank Staff Training Centre at 03.00 p.m. on 07.05.2022

* (The Corrigendum to this RFP, if any, shall be notified by publishing in the Bank website www.unionbankofindia.co.in and the prospective bidders are requested to refer to the same before submission of their proposals.)

(C) Last date of receipt of BIDs in office up to 3.00 p.m. on 16.05.2022

(D) Technical Bid of the BIDs to be opened at 3.30 p.m. on 16.05.2022

**If the date fixed for opening of BIDs is subsequently declared a holiday, the BIDs will be opened on the next working day following the holiday but there will be no change in the time for opening as indicated above

1. Union Bank of India, Staff Training Centre, Visakhapatnam may at its discretion, extend this date and such extension shall be binding on the BIDDERS.

2. If the date up to which the BID is open for acceptance is subsequently declared to be

holiday, the BID shall be deemed to remain open for acceptance till the next working day.

(E) Price Bids of only technically qualified BIDDERS shall be opened on a date to be intimated later on. RFP Form can also be downloaded from UNION BANK OF INDIA official website www.unionbankofindia.co.in OR www.eprocure.gov.in

(F) The cost of RFP Form is Rs.2500/-

(G) Eligibility for Technical Bid -

a) Purchase of RFP form and

b) Submission of Earnest Money Deposit of Rs.1,00,000/-

Any exemptions given by NSIC, GOI or such other authority in payment/Deposit of tender cost and EMD will be duly respected/accepted”

NOTE:

1. Union Bank of India, Staff Training Centre, Visakhapatnam reserves the right to reject any or all BIDs without assigning any reason.

2. Union Bank of India, Staff Training Centre, Visakhapatnam will not be liable to enter into negotiation with any Bidders including the Lowest Bidder.

3. Any clarification with regard to pre bid meeting will be published in our Bank's portal and Government portal.

Staff Training Centre, Krishna Nagar, Maharanipeta-530 002
PHONE NO.0891-2546739/2546742



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Staff Training Centre, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002
PHONE NO.0891-2546739/2546742

Invitation to RFP

From:

Union Bank of India
Staff Training Centre,
15-7-9, Krishna Nagar,
Maharanipeta,
VISA KHAPATNAM - 530 002
Vizag District

To

Dear Sir(s),

For and on behalf of the Union Bank of India Staff Training Centre (hereinafter called the Bank or UNION BANK) the Chief Manager & Centre In-charge invites BIDs under Two Bid System for appointment of Catering Contractor for TRAINING CENTRE Canteen at Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002 Vizag District, for a period of two years.

S/d
(Chief Manager & Centre In-charge)

GENERAL INFORMATION FOR BIDDERS/CONTRACTORS IN REQUEST FOR PROPOSAL (RFP)

1. Object of the Contract

1.1. The Contractor shall have to provide catering services on daily basis or on the days of programmes conducted by the Staff Training Centre to about 60 Trainees/Employees of Union Bank of India (UNION BANK) in Training Centre Canteen in Staff Training Centre, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002

1.2. The Contractor shall also provide snacks & beverages which include Tea, Coffee and cold drinks etc., to the participating members of various Training programs conducted at Training Centre and the Employees as and when required.

1.3. Special Break Fast, Lunch and Dinner are to be provided on the days of VIP visits.

2. The Contract, if any, which may arise from this RFP shall be governed by the terms and conditions of the Contract as set out in the Invitation/General Information to the BIDDERS/CONTRACTORS and as given in this RFP Form and its Annexure and Appendices.

3. Qualification conditions for BIDDER/CONTRACTOR:

3.1 BIDDER/CONTRACTOR should have experience for having rendered Satisfactory catering services for Educational Institute/Training Institute, Institutional Canteen in Govt. /Public Sector Undertaking/Private corporate house/renowned club house/renowned guest house for a period of minimum of consecutive three years. The Experience Certificate should be from January 2016 onwards. The Experience prior to January, 2016 will not be considered. The contract for which the Experience Certificate is furnished should have experience of serving quality food for at least about 60 persons in one of the Public/Pvt. Sector Establishments, at a single site.

3.2.1 Experience Certificate shall be produced from customers stating proof of satisfactory execution and completion of the contract(s) besides duly certifying period of contract, and value of work handled, if any. Full details of existing & past 5 years should be given along with satisfactory execution of contract.

3.2.2 The firm should be engaged in the business of continuously providing canteen Services from the last 3 years and should have full-fledged office/Branch Office in Visakhapatnam.

3.2.3 Have professional qualification for carrying out catering activities or employee such professionally qualified person in the firm.

3.2.4 The firm should have capital base of Rs.10.00 lac and be in profit since last Three years.

3.2.5 Should have all statutory registration /certifications/permissions and a valid PAN card etc.

4. Disqualification Conditions.

4.1 BIDDER/CONTRACTOR who has been blacklisted or otherwise debarred by UNION BANK OF INDIA or any Department of Central or State Government or any other Public Sector Undertaking/Educational Institute/Training Institute, Institutional Canteen in Govt./Public Sector Undertaking/Private corporate house/renowned club house/renowned guest house will be ineligible during the period of such blacklisting or for a period of 5 years, whichever is later.

4.2 Any BIDDER/CONTRACTOR, whose contract with the UNION BANK OF INDIA, or any Department of Central or State Government or any other Public Sector Undertaking has been Terminated before the expiry of the contract period at any point of time during last five years, will be ineligible.

4.3 BIDDER/CONTRACTOR whose Earnest Money Deposit and/or Security Deposit have been forfeited by UNION BANK or any Department of Central or State Government or any other Public Sector Undertaking, during the last five years, will be ineligible.

4.4 If the Proprietor/any of the Partners of the BIDDER/CONTRACTOR Firm/any of the Director of the BIDDER/CONTRACTOR Company has been, at any time, convicted By a court of an offence and sentenced to imprisonment, such BIDDER/CONTRACTOR will be ineligible.

4.5 While considering ineligibility arising out of any of the above clauses, Incurring of any such disqualification in any capacity whatsoever (even as a Proprietor, Partner in another Firm, or as Director of a Company etc.) will render the BID disqualified.

5. Instructions for submitting BID.

The instructions to be followed for submitting the BID are set out below:

5.1 The BIDDER/CONTRACTOR must fill in and sign the forwarding letter on the format given in Appendix-I and also furnish full precise and accurate details in respect of information asked for in Appendix-II attached to the RFP.

5.2 The tender shall be submitted in 3 envelopes as under:

Envelope A - shall contain technical bid and EMD.

Envelope B - shall contain price bid.

Envelope C - shall contain envelopes A & B

If A & B (Technical & Price Bid) are not kept separately in envelop C, the bid will be liable for rejection.

5.3 Signing of RFP

5.3.1 Person(s) signing the BID shall state in whatsoever capacity he is, or they are signing the BID, e.g., as sole Proprietor of the Firm, or as a Secretary/Manager/Director etc., of a Limited Company. In case of Partnership Firm (Registered or Unregistered), the names of all Partners should be disclosed and the BID shall be signed by all the Partners or their duly Constituted Attorney, having authority to bind all the Partners in all matters pertaining to the Contract. The original or an attested copy of the Partnership Deed should be furnished along with the BID. In case of Limited Liability Partnership Firm, the names of all Partners including designated partner should be disclosed and the BID shall be signed by all the Partners or their duly Constituted Attorney, having authority to bind all the Partners in all matters pertaining to the Contract. The original or an attested copy of the LLP agreement should be furnished along with the BID. In case of Limited Company, the names of all the Directors shall be mentioned and a copy of the Resolution passed by the Company authorizing the person signing the BID to do so on behalf of the Company shall be attached to the BID along with a copy of the Memorandum and Articles of Association of the Company.

5.3.2 The person signing the BID, or any documents forming part of the BID, on behalf of another, or on behalf of a Firm (Proprietorship/Partnership/LLP) shall be responsible to produce a proper Power of Attorney duly executed in his favour, stating that he has authority to bind such other person, or the Firm, as the case may be, in all matters, pertaining to the Contract. If the person so signing the BID fails to produce the said Power of Attorney, his BID shall be summarily rejected without prejudice to any other rights & remedies of UNION BANK OF INDIA under the Contract & other Laws.

5.3.3 The Power of Attorney should be signed by the Proprietor in the case of proprietary concern, by all the partners in the case of a firm, and by the person who by his signature can bind the company in the case of a Limited Company. The entire BID document must also be signed on each page by the authorized person.

6.

6(a) Cost of RFP: Rs. 2500/- in the form of DD/Pay Order issued by a scheduled Bank in favour of **Union Bank of India** payable at **Visakhapatnam**, may be paid at the time of purchase of tender form or may be deposited along with the forms downloaded from the website.

6(b) Earnest Money Deposit (EMD)

6(b).1 Each BID must be accompanied by an Earnest Money of Rs.1,00,000.00 (Rupees One Lakh only) in the form of a D.D/Pay Order issued by a Scheduled Bank in favor of **Union Bank of India** payable at **Visakhapatnam**. BID not accompanied by Earnest Money shall be summarily rejected. The BIDDER/CONTRACTOR shall be permitted to BID on the express condition that in case he resiles, or modifies his offer, or terms & conditions thereof, after submitting his BID, for any reason whatsoever during the RFP process, the Earnest Money deposited by him shall stand forfeited, without prejudice to any other rights and remedies of the Bank under the contract and any other law, and the BIDDER/CONTRACTOR will be liable for any loss suffered by the Bank on account of his withdrawal/modification etc., besides forfeiture of EMD. He will also be debarred from participating in any other RFP Enquiry with UNION BANK OF INDIA for a period of 5 years.

6(b).2 The Earnest Money will be returned to all unsuccessful BIDDERS within a period of 30 days from the date of issue of the acceptance letter and to a successful

BIDDER/CONTRACTOR, after he has furnished the Security Deposit, if he does not desire the same to be adjusted towards the Security Deposit. However, in case the BID is disqualified during technical evaluation, the earnest money will be refunded within 30 days of technical disqualification of the BIDDER/CONTRACTOR. No interest shall be payable on Earnest Money, in any case.

7. Security Deposit

7.1 The successful BIDDER/CONTRACTOR shall furnish, within seven working days of acceptance of his BID, a Security Deposit of Rs.2,00,000/- (Rupees Two lakh only) along with already submitted EMD for the due performance of his obligations under the contract. Security Deposit will be accepted through Demand Draft/Pay Order/Bank Guarantee issued by a scheduled bank or Electronic clearing system (ECS)/other electronic means in favour of **Union Bank of India** payable at **Visakhapatnam**.

7.2 The Bank will not be liable for payment of any interest on the Security Deposit or any depreciation thereof.

7.3 If the successful BIDDER/CONTRACTOR had previously held any contract and furnished Security Deposit, the same shall not be adjusted against this BID and a fresh Security Deposit will be required to be furnished.

7.4 In the event of the BIDDER/CONTRACTOR's failure, after the communication of acceptance of the BID by the Bank, to furnish the requisite Security Deposit by the due date, his Contract shall be summarily terminated besides forfeiture of the Earnest Money and the Bank shall proceed for appointment of another contractor. Any losses or damages arising out of and incurred by the Bank by such conduct of the contractor will be recovered from the contractor, without prejudice to any other rights and remedies of the Bank under the Contract and any other Law. The contractor will also be debarred from participating in any future RFPs of the Bank for a period of five years. After the completion of prescribed period of five years, the party may be allowed to participate in the future RFPs of UNION BANK OF INDIA provided all the recoveries/ dues have been effected by the Bank and there is no dispute pending with the contractor/party.

8. DOCUMENTS REQUIRED TO BE ATTACHED WITH BID

8.1.1 No documents are to be enclosed with the Price Bid. However, Earnest Money together with the mentioned documents is to be annexed with Technical Bid only.

8.1.2 Duly completed Technical Bid given in (Appendix II)/(Part A) of the RFP Documents with earnest money.

8.1.3 The intending BIDDER/CONTRACTOR should submit the following documents (in a serial clearly indicating the name of document) with Technical Bid duly signed by the authorized signatory. The Technical Bid shall be summarily rejected if any of the following six documents is not furnished along with Experience Certificate & EMD of Rs.1,00,000/- by the BIDDER/CONTRACTOR with the Technical Bid.

8.1.3.1 Income Tax PAN (Attach copy)

8.1.3.2 Employees Provident Fund Registration No (Attach copy)

8.1.3.3 ESI Registration No. (Attach copy)

8.1.3.4 Goods & Service Tax (GST) Registration No. (Attach copy)

8.1.3.5 Registration number under Contract Labour Act. (Attach copy)

8.1.3.6 Shop keepers & Establishment License Act of Govt. of Andhra Pradesh (Attach copy)
(All these certificates shall be valid for the date of opening of Tender.)

8.1.3.7 BIDDER/CONTRACTOR must give the documentary proof of experience as per qualification conditions for BID (clause- 3 of General Information to BIDDER/CONTRACTOR.)

8.1.3.8 Other documents mentioned under different clauses of Technical Bid i.e. Power of Attorney, Partnership Deed /LLP Agreement/ copy of Board's Resolution Memorandum of Association, Articles of Association etc. as per applicability

9. SUBMISSION OF BID

9.1 The BID shall be submitted in Two Parts, viz., Technical Bid and Price Bid.

9.1.1 The original copy of the BID along with the documents required under the Technical Bid is to be kept in one Sealed Envelope superscribed "A" - Technical Bid and the Price Bid will be kept in another Sealed Envelope superscribed "B" - Price Bid. Both the Bids will then be kept in another Sealed Envelope "Superscripting "RFP No..... for "Canteen Services for Training Centre Canteen" and addressed to the Chief Manger & Centre In-Charge, Union Bank of India, Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002, Visakhapatnam District, Andhra Pradesh with the name and address of the BIDDER/CONTRACTOR. The sealed envelope to be dropped in the tender box kept at Administration Department, Union Bank of India Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002, Visakhapatnam" District.

9.1.2 The envelope containing the Technical Bid shall include the following:

9.1.2.1 The BID document along with all its Annexures & Appendices duly signed on each page by the BIDDER/CONTRACTOR.

9.1.2.2 Earnest Money Deposit.

9.1.2.3 Documents as per Appendix II and Clause 8 (Document required to be attached with BID)

9.2 BIDs which do not comply with these instructions or conditional BIDs shall be summarily rejected.

9.3 Outstation BIDDER/CONTRACTORS may send their BIDs by Speed/Registered Post only to Chief Manager at aforesaid address. However, Bank shall not be responsible if such BIDs are not received till the time of opening of the Technical BIDs.

9.4 The RFP Form shall be filled in by BIDDER/CONTRACTOR legibly, neatly and accurately. Any alteration, erasures or overwriting should be duly authenticated by the authorized signatory.

9.5 It should be clearly understood by the BIDDERS/CONTRACTORS that they will not be permitted to alter, modify or with-draw any offer at any stage after submission of the BID.

9.6 Pre-Bid Meeting will be held prior to submission of Technical Bid at 3.00 p.m. on 07.05.2022 At Staff Training center, Union Bank of India, Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002, Visakhapatnam District. The bidders who have either downloaded the form or purchased the same are only eligible to attend the pre bid meeting.

They can also send their queries by mail

abstcvpm@unionbankofindia.bank

48 hours before the pre bid meeting.

10. OPENING OF BIDS

The Technical Bid will be opened at the Office of the Chief Manager & Centre In-Charge, Union Bank of India, Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002, Visakhapatnam District at the fixed time and the date as indicated in RFP document. The BIDDER/CONTRACTOR will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. The representative should produce the authorization letter issued by the contractor for participating in Technical / Price Bid. Bank will be at the liberty to visit the office/work place of the short listed bidders. Price Bids of only those BIDDERS/CONTRACTORS shall be opened whose Technical Bids qualify, at a time and place of which Notice will be given. The BIDDERS/CONTRACTORS whose bids are technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids.

11. CORRUPT PRACTICES

Any bribe, commission, or advantage offered or promised by or on behalf of the BIDDER/CONTRACTOR to any officer or official of the Bank shall (in addition to any criminal liability which the BIDDER/CONTRACTOR may incur) debar his BID from being considered. Canvassing on the part of, or on behalf of, the BIDDER/CONTRACTOR will also make his BID liable to rejection.

12. Union Bank of India reserves the right to reject any or all the BIDs without assigning any reason. The successful BIDDER/CONTRACTOR will be intimated of the acceptance of his BID by a letter/telegram/fax/email.

13. In case of any indication of cartelization, the Bank shall reject the BID(s), and forfeit the EMD.

14. UNION BANK OF INDIA will not enter into negotiations with any BIDDER/CONTRACTOR including the Lowest BIDDER/CONTRACTOR.

15. If the information given by the BIDDER/CONTRACTOR in the BID Document and its Annexures & Appendices are found to be false /incorrect at any stage, Bank shall have the right to disqualify/ summarily terminate the contract, without prejudice to any other rights & remedies that the Bank may have under the Contract and any other law.

ANNEXURE-I

TERMS AND CONDITIONS GOVERNING CONTRACT FOR CATERING AT UNION BANK OF INDIA, STAFF TRAINING CENTRE, VISAKHAPATNAM - 530 002

I. Definitions

1.1 The term “Contract” shall mean and include the Invitation to RFP incorporating also the instructions to BIDDERS/CONTRACTORS, the RFP, its Annexures, Appendices, acceptance of RFP and such general and special conditions as may be added to it.

1.2 The term “Contractor” shall mean and include the person(s), Firm (Proprietorship/Partnership/LLP) or Company with whom the contract has been placed including their Heirs, Executors, Administrators and Successors and the permitted Assignees as the case may be.

1.3 The term “Contract Rates” shall mean the rates of payment accepted by the Union Bank of India.

1.4 The term “Bank” or “UNION BANK OF INDIA” wherever they occur shall mean Union Bank of India established under the Banking Companies (Acquisition and Transfer of Undertaking) Act, 1970, and shall include its successor(s) and assigns.

1.5 The term “Chief Manger ” shall mean Chief Manager & Centre-In Charge of Union Bank of India Staff Training Centre, Krishna Nagar, Maharanipeta, Visakhapatnam under whose administrative jurisdiction, catering services have to be provided.

1.6 The term “Training Centre canteen” shall mean canteen at Staff Training Centre, Krishna Nagar, Maharanipeta, Visakhapatnam.

1.7 The term “Services” shall mean provision of any of the items of work enumerated in the RFP document or as may be indicated by the Chief Manager or an officer acting on his behalf.

1.8 The term “worker” shall mean Contractor’s employee engaged in the canteen of bank for catering.

II. Parties to the Contract

2.1 The parties to the Contract are Contractor and the Bank represented by the Chief Manager and/or any other person authorized and acting on his behalf.

2.2 The person signing the BID or any other documents forming part of the BID, on behalf of any other person or a Firm shall be deemed to warrant that he has the authority to bind such other person or the Firm, as the case may be, in all matters pertaining to the Contract. If at any stage it is found that the person concerned had no such authority, the Bank may, without prejudice to other civil/criminal remedies, terminate the Contract and hold the signatory liable for all costs and damages.

2.3 Notice or any other action to be taken on behalf of the Bank may be given/taken by the Chief Manager or any officer so authorized and acting on his behalf.

III. Constitution of Contractors

3.1 BIDDERS/CONTRACTORS shall, in the BID indicate whether they are a Sole Proprietary Concern, or Partnership Firm (Registered or Unregistered), a Limited Liability Partnership (LLP) or a Private Limited Company, or a Public Limited Company. The composition of the Partnership, names of partners of LLP or names of Directors of Company, as applicable, shall be indicated. The Contractor shall also nominate a person for the active management and control of the work relating to the Contract during the tenure of the Contract. The person so nominated shall be deemed to have full authority from the Contractor in respect of the Contract and his acts shall be binding on the Contractor.

3.2 If the BIDDER/CONTRACTOR is a Partnership Firm, there shall not be any reconstitution of the partnership without the prior written consent of the Bank till the satisfactory completion of the Contract, failing which the Contract shall be forthwith liable for termination treating it as breach of Contract by the Contractor with consequences flowing therefrom.

3.3 The Contractor shall notify to the Bank the death/resignation of any of their Partners/Director(s) immediately on the occurrence of such an event. On receipt of such Notice, the Bank shall have the right to terminate the Contract.

IV. Subletting

The Contractor shall not sublet, transfer, or assign the Contract, or any part thereof.

V. Relationship with third parties

All transactions between the Contractor and third parties shall be carried out as between two principals without reference to the Bank in any event. The Contractor shall also undertake to make third parties fully aware of the aforesaid position.

VI. Liability for Personnel

6.1 All persons employed by the Contractor shall be engaged by him as his own employees in all respects, and all rights and liabilities under the Contract Labour (R&A) Act, 1970 or Indian Factories Act, or the Workmen Compensation Act, or Employees Provident Fund Act, or Minimum wages Act or ESI Act and other applicable enactments, in respect of all such personnel shall exclusively be that of the Contractor. **The contractor or the persons engaged by him will have no claim or right whatsoever to be absorbed in the employment of the bank at any time or under any circumstances whatsoever. The contractor shall solely be liable for the employment or disputes raised by his employees and shall personally defend bank in any consequences thereof.** The Contractor shall be bound to indemnify the Bank against all the claims whatsoever in respect of its personnel under the Workmen Compensation Act, 1923 or EPFMP Act or ESI Act or any statutory modification thereof or otherwise for or in respect of any damage or penalty or interest or compensation payable in consequence of any accident or injury sustained by any workman or other person whether in employment of the Contractor or not. The contractor shall take the insurance cover for their legal liability under the Workmen Compensation Act 1923

6.2 Contractor shall also comply with all Rules and Regulations/Enactments made by the State Govt./Central Govt. from time to time pertaining to the Contract including all Labour Laws.

6.3 The contractor shall during the period of contract pay not less than minimum wages prescribed by Andhra Pradesh Government or wages prescribed by Govt. of India for Public Sector Undertaking, whichever is more to the workers engaged by him either on time rate basis or on piece rate basis on the work throughout the term of the contract. Minimum wages both for the time rate and for the piece rate, work shall mean the rates notified by appropriate authority and prevailing at the time of submission of BIDs for the work, as amended from time to time. The contractor shall also maintain and submit such prescribed records and Returns under the Act to the authority designated under the Employees Provident Fund Act, 1952 and the Scheme and the Rules framed there under. The contractor shall also make available such Returns/ Records as may be prescribed and or demanded for inspection by RPFC and to the Chief Manager or any officers authorized by the Bank. The contractor shall also maintain necessary records and registers like wage book and wage slip etc. Register of unpaid wages and Register of fines and deductions etc.

6.4 The contractor shall maintain and submit following Records & Returns prescribed under the EPF Act 1952 and the Scheme framed there under to the Authority designated under the said Act and to the Chief Manager, of the Bank or any officer acting on his behalf:-

- Form - 2 Nomination & Declaration Forms to be submitted for new entrants.
- Form - 3 The contribution card for the currency period - Annually.
- Form -3A Contribution Card for the currency period from 1st April to 31st March - Annually.
- Form -4 Contribution Card for Employees other than monthly paid Employees - Annually.
- Form - 5 Return of Employees qualifying for the Membership.
- Form - 5A Return of Ownership to be sent to the Regional Commissioner.
- Form - 6 Return of the Contribution Card and Annual Statement of Contribution.
- Form - 6A Consolidated Annual Contribution Statement.
- Form -10 Form of Maintenance of Accounts.
- Form -11 Balance Sheet.
- Form - 12A Statement of Contribution - Monthly.

6.5 The contractor shall, within 7 days of the close of every month, submit to the Bank, a Statement showing the recoveries of Contribution in respect of Employees employed by or through him and shall have to furnish such information as is required to be furnished under the provisions of Employees Provident Fund Scheme 1952 to the Commissioner.

6.6 The Contractor shall maintain Inspection Note Book in the form as may be specified by the Commissioner, for an Inspector to record his observations on his visit. The Contractor shall also make available the same when asked for inspection to the Officers of the Regional Provident Fund Commissioner and to the Chief Manager, Union Bank of India Staff Training Centre or Officer authorized by him or acting on his behalf.

6.7 If the Contractor fails to submit the prescribed Returns, Records and other documents to the designated authority under the EPF & MP Act, 1952 and Scheme framed there under and also to Chief Manager, Union Bank of India Staff Training Centre or an Officer acting on his behalf, UNION BANK will be at liberty to withhold the pending bills, Security Deposit etc., and or any other payments due to the Contractor.

6.8 In complying with the said enactments or any statutory modifications thereof, the contractor shall also comply with or cause to be complied with the labour regulations enactments made by the State Govt./Central Govt. from time to time in regard to payments of wages to the workers, wage period, deduction from wages, recovery of wages not paid and deductions unauthorizedly made, maintenance of wage book and wage slip, publication of the scale of wages and other terms of employment, inspection and submission of periodical returns and all other matters of like nature.

6.9 Notwithstanding the fact whether the said legislations, enactments or any statutory modifications thereof, are applicable or not to the employees/workers employed by the contractor he shall comply with the guidelines given in para

6.10. Payments of Wages to Workers:-

6.10.1 The contractor shall pay not less than minimum wages prescribed, by Andhra Pradesh Government or wages prescribed by Govt. of India for Public Sector Undertaking, whichever is more to the workers engaged by them either on time rate basis or on piece rate basis on the work. Minimum wages both for the time rate and for the piece rate work shall mean the rates(s) notified by appropriate authority from time to time during the currency of contract period.

6.10.2 The contractor shall maintain following records and registers as per Minimum Wages Act, 1948 & central Rules made thereunder:-

Form - I Register of fines.

Form - II Register of deduction for damage or loss caused to employer by the neglect or default of the employed person.

Form - III Annual return.

Form - IV O.T. Register for workers. Form - V Muster Roll

Form - IX A Abstract of the Act & Rules to be displayed on Notice Board.

Form- XI Wages slips should be issued to the Contract Labour in a day prior to disbursement of wages.

6.10.3 The proforma of Wage book, Wage Slip, Register of unpaid wages and Register of Fines and Deductions giving the particulars as indicated in appendix III.

6.10.4 That equal wages to women labour at par with men shall be paid for similar nature of work by the contractor.

6.11 Every BIDDER/CONTRACTOR whose BID is accepted by the Bank must have license from the prescribed licensing authority in terms of Section 12 of the Contract Labour (R&A) Rules, 1971 before entering upon any work under the contract. The contractor shall also obtain temporary licenses whenever required under rule 32 of the relevant Rules in cases where he intends to employ more labour in number than that mentioned in the

regular license for short durations not exceeding 15 days. The contractor shall also get the temporary license renewed whenever necessary. If for any reason, the application for a license is finally rejected by the licensing/appellate authority, the contract shall be liable to be terminated at the risk and cost of the contractor and the decision of the Chief Manager in this behalf shall be final and binding on the contractor.

6.11.1 Every contractor shall also abide by all the provisions of the Contract Labour (R &A) Act, 1970 and the Rules framed there-under:

6.11.2 As per rule 25(2)(VIII), every contractor shall file a return intimating commencement/completion of contract work within 15 days to the inspector in Form VI A.

6.11.3 As per Rule 75, the contractor shall maintain a Register of workmen Employed in form - XIII and he shall also display hours of work, nature of duty etc.

6.11.4 Employment Card shall be given by contractor in form XIV to each worker within 3 days of employment as per Rule 76. The proforma of Employment Card is given in Appendix (III-a).

6.11.5 Every contractor shall issue a Service Certificate in Form - XV to the workman on termination of his services as per Rule 77.

6.11.6 As per rule 82(1), every contractor shall submit Half Yearly returns in duplicate in Form -XXIV to Licensing Officer within 30 days from the close of half year.

6.11.7 Notice to be displayed as required under Rule 81(1) and copy of notice to be sent to Inspector as per Rule 81(2).

6.11.8 The contractor shall also maintain following records / registers:

6.11.8.1 Muster Roll in Form - XVI.

6.11.8.2 Register for deduction for damage, loss in Form XX as per Rule78 (1)(a)(ii).

6.11.8.3 Register of Fines in form - XXI.

6.11.8.4 Register of Advances in form - XXII.

6.12 The contractor shall also comply with all Rules, Acts and Regulations made by the State Govt./ Central Govt. from time to time pertaining to the contract, including all labour laws. Chief Manager, UNION BANK OF INDIA, Staff Training Centre, Visakhapatnam - 530 002 reserves the right to withhold 20% of the amount from the monthly bills of the contractor for any financial liability under the contract. The amount so deducted will only be refunded/adjusted when contractor produces proof for fulfilling statutory obligations as stipulated in different labour Acts/Rules/Instructions /Circulars etc., applicable to the contract.

6.13 The contractor shall comply with the provisions as regards provisions of first aid facilities, weekly off, attendance allowance etc. as contained in the contract labour(R&A) Act-1970 and other applicable laws as amended from time to time.

6.14 The contractor shall be solely responsible for the redressal of grievances /resolutions of disputes relating to persons deployed by him. UNION BANK OF INDIA Staff training Centre, VISAKHAPATNAM shall, in no way, be responsible for settlement of such issues

whatsoever. UNION BANK OF INDIA shall not be responsible for any damages, losses, claims, financials or other injury to any person deployed by contractor in the course of their performing the functions/duties or payment towards any compensation.

6.15 For all intents and purposes, the contractor shall be the “Employer” within the meaning of different Labour Legislation in respect of personnel so employed and deployed by him in the executive canteen of Bank. The persons so deployed by the contractor in the Bank shall not have claims for any master and servant relationship nor have any principal and Agent relationship with or against Bank.

6.16 In case of termination of this contract on its expiry or otherwise, the persons so deployed by the contractor shall not be entitled to and will have no claim for any absorption in the regular or otherwise capacity in the Bank. Contractor shall make this known to persons deployed by him.

6.17 The personnel deployed by the contractor shall be the employees of the contractor and shall neither claim nor shall be entitled to any pay, perks and other facilities admissible to casual, adhoc, regular/confirmed employees of Bank during the contract or after expiry of the contract.

6.18 Any liability arising out of accident or death of any personnel, employed by the contractor, while on duty shall be borne by the contractor.

VII. Bribe, Commission, Gift etc.

7.1 An Act of bribe, gift or advantage, given, promised or offered, by or on behalf of the Contractor, or any one of their partners/Directors/Agents or officials, or any person on his or her behalf to any officer, officials, representative or agent of the Bank, or any person on his or their behalf, for showing any favour or for bearing to show any disfavour to any person in relation to the Contract, shall make the Contractor liable for termination of this Contract or any other Contract with the Bank and the contractor shall be liable to reimburse the Bank of any loss or damage resulting from such cancellation.

VIII. Period of Contract

8.1 The Contract shall remain in force for a period of two years from date of commencement of Services. However, if mutually agreed upon, the period of the contract may be extended on expiry of the contract on such terms and conditions as may be then agreed upon.

8.2 The Chief Manager /authorized representative **solely** reserves the rights to terminate the Contract at any time during its currency without assigning any reasons thereof by giving 30 days' Notice in writing to the Contractor at the notified address and the Contractors shall not be entitled to any compensation by reason of such termination. The action of the Chief Manager under this clause shall be final, conclusive and binding on the Contractor.

IX. Security Deposit

9.1 The successful BIDDER/CONTRACTOR shall furnish, within seven days of acceptance of his BID , a Security Deposit of Rs.2,00,000.00 (Rupees Two lakh only) for the due performance of his obligations under the contract. Security Deposit will be accepted through Demand Draft/Pay Order/Bank Guarantee issued by a scheduled bank or

Electronic clearing system (ECS)/other electronic means in favour of Union Bank of India payable at Visakhapatnam.

9.2 The Bank will not be liable for payment of any interest on the Security Deposit or any depreciation thereof.

9.3 If the successful BIDDER/CONTRACTOR had previously held any contract and furnished Security Deposit, the same shall not be adjusted against this BID and a fresh Security Deposit will be required to be furnished.

9.4 In the event of the BIDDER/CONTRACTOR's failure, after the communication of acceptance of the BID by the Bank, to furnish the requisite Security Deposit by the due date, his Contract shall be summarily terminated besides forfeiture of the Earnest Money and the Bank shall proceed for appointment of another contractor. Any losses or damages arising out of and incurred by the Bank by such conduct of the contractor will be recovered from the contractor, without prejudice to any other rights and remedies of the Bank under the Contract and any other Law. The contractor will also be debarred from participating in any future RFPs of the Bank for a period of five years. After the completion of prescribed period of five years, the contractor may be allowed to participate in the future RFPs of Bank provided all the recoveries/ dues have been effected by the Bank and there is no dispute pending with the contractor/party.

9.5 The Security Deposit of Rs.2,00,000/-as aforesaid will be refunded to the Contractor on satisfactory performance of the services and on completion of all obligations by the Contractor under the terms of the contract, and on submission of an absolute "No demand certificate" from the concerned RPFC or any Authority designated under the EPF & MP Act-1952 regarding due and correct deposit of EPF of the employees engaged by him for the contract period and on return of goods/Articles in good condition or any property belonging to the Bank which may have been issued to him subject to such deductions from the Security as may be necessary for recovering the Bank's claims against the Contractor. The Bank will not be liable for payment of any interest on the Security Deposit.

X. Liability of Contractor for losses suffered by Bank

10.1 The Contractor shall be liable for all costs, damages, registration fees, charges and expenses suffered or incurred by the Bank due to the Contractor's negligence and poor/under performance of any services under this Contract, or breach of any terms of the Contract, or failure to carry out the work under the Contract, and for all damages or losses occasioned to the Bank, or in particular to any property or plant belonging to the Bank, due to any act, whether negligent or otherwise, of the Contractor or his employees. The decision of the Chief Manager, regarding such failure of the Contractor and their liability for the losses, etc. suffered by the Bank, and the quantification of such losses, shall be final and binding on the Contractor.

XI. Summary termination of the Contract

11.1 In the event of the contractor having been imprisoned for engagement in criminal activities or adjudged insolvent or going into liquidation or winding up his business or making arrangement with his creditors or failing to observe any of the provisions of this contract or any of the terms and conditions governing the contract, the Chief Manager/**an official as authorized by bank**, shall be at liberty to terminate the contract forthwith without prejudice to any other right or remedies under the contract and any other law and to get the work done for the unexpired period of the contract at the Risk and Cost of the contractor and to claim from the contractor any resultant loss sustained or cost incurred.

11.2 The Chief Manager / **an official as authorized by bank**, shall also have without prejudice to other rights and remedies, the right, in the event of breach of the contract or any of the terms and conditions of the contract to terminate the contract forthwith and to get the work done for the unexpired period of the contract at the Risk and Cost of the contractor and/ or forfeit the security deposit or any part thereof for the sum or sums due for any damages, losses, charges, expenses or cost that may be suffered or incurred by the Bank due to the contractor's negligence or poor/under performance of any of the services under the contract.

XII. Recovery of losses suffered by the Bank due to contractor's negligence and poor/under performance of services under the Contract or breach of any terms thereof.

12.1 The Bank shall be at liberty to get reimbursement from contractor for any damages, losses, charges, costs or expenses suffered or incurred by it. The total sum claimed shall be deducted from any sum then due, or which at any time thereafter may become due, to the Contractor under this, or any other, Contract with the Bank. In the event of the sum which may be due from the Contractor as aforesaid being insufficient, the balance of the total sum claimed and recoverable from the Contractor as aforesaid shall be deducted from the Security Deposit, furnished by the Contractor. Should this sum also be not sufficient to cover the full amount claimed by the Bank, the Contractor shall pay to the Bank on demand the remaining balance of the aforesaid sum claimed.

12.2 In the event of termination of this Contract, or in the event of any breach of any of the terms and conditions of this Contract by the contractor, the Chief Manager shall have the right to forfeit the entire or part of the amount of Security Deposit of the contractor or to appropriate the Security Deposit or any part thereof in or towards the satisfaction of any sum due to be claimed for and damages, losses, charges, expenses or cost that may be suffered or incurred by the Bank. The decision of the Chief Manager in respect of such damages, losses, charges, expenses or costs shall be final and binding on the Contractor.

XIII. Responsibilities of the Contractor

13.1 The Food served by the Contractor shall be of good quality and hygienic. The Chief Manager or his nominee may at any time take samples thereof free of cost, for the purpose of inspection and his decision regarding desirability or quality of the articles offered for consumption shall be final.

13.2 The Menu as prescribed in the Annexure - II to this RFP shall have to be adhered to by the contractor. If owing to any development hereafter taking place adherence to that Menu is rendered difficult, the decision of the Chief Manager on any changes to be made in the Menu shall be binding on the Contractor. Even otherwise, the Chief Manager or his nominees reserve the right to make changes in the Menu if felt necessary.

13.3 The raw material used in the preparation of food shall conform to Food Quality specifications and as per quality/brand to be approved by the Chief Manager or any officer appointed by him to do so. Illustrative (but not exhaustive) quality brands of some of the products to be used by the contractor are specified as under.

a) Medium of cooking will be Premium quality vegetable oil e.g. Sunflower, Rice bran, of reputed brands like Saffola, Sundrop, Fortune, Nature fresh etc with prior approval of Chief Manager.

b) Standardized full cream/Single Toned milk in poly-pack of reputed/recognized manufacturer like Heritage, Visakha, Arokya etc., or any other brand to be approved by Chief Manager.

c) Amul, Heritage, Visakha, Arokya Butter or any other brand to be approved by Chief Manager.

d) Ice Cream of Mother Dairy Amul/Kwality/Vadilal etc., or any other brand with prior approval of Chief Manager.

e) Premium Biscuits of standard brands to be approved by Chief Manager.

f) Premium quality Atta/ Suji/besan of Ashirwad/Rajdhani/Pathanjali or any other brand to be approved by Chief Manager.

g) Premium quality Basmati rice (full grain) of Kohinoor/Lal Quila or any other brand to be approved by Chief Manager.

h) Premium Tea bags of Brooke Bond/Taj Mahal/Lipton/Tata etc. or any other brand to be approved by Chief Manager.

i) Coffee of Nestle, Nescafe, Bru, Sunrise etc. or any other brand to be approved by Chief Manager.

j) Spices of approved quality like MDH, ITC, Catch, Rajdhani, Ramdev, Majithia etc. or any other brand to be approved by Chief Manager.

13.4 The Contractor shall provide sufficient workers **duly identified with their address**, comprising of Skilled Supervisor, Cook with helper, worker, washing utensils, and waiters with the provision to increase according to number of employees & requirement. The workers in the kitchen and dining hall should be clean, healthy and free from any disease. The contractor shall ensure that waiters and workers are in uniform (Hand Gloves, Caps & Dress etc.), while on duty, as approved by the Chief Manager/ **an official as authorized by bank** and that they are civil, sober and honest in their dealings with the employees and guests of the Bank. The cost of supply and washing uniforms etc., will be borne by the Contractor.

13.5 The Contractor shall be provided kitchen equipment's namely Deep Freezer, Grinder etc. at the commencement of the contract by the Bank. The Contractor shall be responsible for its safe custody etc. The cutlery, crockery, Gas Stove, Dosa Plate, Bulk Cooker, Containers for cooking, mixture, Grinder and other equipment required as per menu, Electrical Kettle and Utensils are to be arranged by the Catering Contractor only. The Contractor shall be responsible for any loss or damage, other than normal wear & tear and breakages to any furniture, fittings, stores, utensils, cutlery, crockery or any other goods or articles kept in the said premises by the Bank. The canteen committee, mentioned hereinafter, is empowered to assess the quantum of loss or damage other than normal wear and tear and the cost of said loss or damage will have to be borne by the contractor. In the case of utensils, cutlery and crockery, cost of breakage/loss beyond 25% per year, will be recovered from the contractor, in case it is provided by the Bank.

13.5.1 The Contractor shall use the LPG cooking range and other similar equipment's, provided by the Bank. The use of charcoal, firewood, coke or fuel of any kind shall be done only with the prior permission of the Bank. The Contractor/s has to bear the cost of LPG fuel (including transportation cost) and cost of fuel for chef-in dishes. Though most of the cooking equipment use LPG for cooking, however, if electricity is used as an alternative source for cooking, or for warming the food, the electricity used shall be paid by the Contractor (for which electricity meter will be provided). Electricity used by the contractor shall be paid by the contractor on monthly basis. Light and water shall be provided by the Bank at free of cost. The Bank shall deduct the charges of electricity as per applicable rates from the contractor from the payment to be made by the Bank to the Contractor on monthly basis.).

13.6 The Contractor shall be responsible to keep the premises allotted to him neat, clean and tidy in accordance with the health bye-laws of the State and shall be liable to bear any penalty imposed by those authorities in the event of his failure to comply with their by-laws.

13.6.1 A committee known as "Canteen Committee" (which shall also include the contractor or one of his representative) shall be constituted by the Bank to supervise the Canteen. The Canteen Committee will include the following Executives as members from Bank (besides some other Officers /Award staff as decided from time to time):
Chief Manager & CIC, Two Faculty and One representative from Administration.

The functions of the committee shall be as under:

1. To finalize the Menu for food items
2. To supervise the quality of items purchased and cooked
3. To supervise Catering.
4. To supervise Maintenance of hygiene and cleanliness.
5. To conduct inspection of the place where the caterer is presently serving for short listing the Committee will direct the contractor to take such action as deemed necessary. The majority opinion of the Committee on all matters will be binding on the Contractor. The composition of the Committee will be decided by the Bank. The Bank will have the right to modify, alter, cancel any decision of the Committee and also have the right to reconstitute the Committee.

13.7 Any worker or representative of the Contractor in the premises of Bank shall be liable for suspension or dismissal by the Contractor on the direction to that effect by the Chief Manager of the Bank for disobedience or misconduct and the Contractor shall accept the direction of the Chief Manager of the Bank in this respect as final and binding. The Chief Manager of the Bank shall not in any way, be liable in respect of any claim for compensation of damages made by the affected workers or representative(s) and the Contractor shall keep the Chief Manager of the Bank indemnified.

13.8 No interest / charge whatsoever in the allotted premises has been assigned by the Bank to the contractor and the possession of the premises will always be that of the Bank even when the premises are in use under occupation of the Contractor.

13.9 The Contractor will be required to serve lunch in the afternoon in the Dining Hall of the Training Centre canteen/Executive rooms, and tea/coffee/snacks near the Class

Rooms, Administrative Office and Faculty Rooms & Conference Rooms of the building during day hours. The Contractor shall not levy or receive any charges for table service. Cost of camphor light material for chef-in-dishes and paper napkins to be provided, will have to be borne by the contractor. The Officer and other members of the staff of the Bank shall be entitled to use the canteen for consumption of food and refreshments brought by them from outside.

13.10 The hours of service in the dining hall and various places as mentioned above are as follows:

Details	Timings
Bed Tea/Coffee	06.30 - 07.30 am
Breakfast - Unlimited	08.30 -09.30 am
Forenoon Tea/Coffee/Lemon/Black/Green Tea with Biscuits	11.00 - 11.15 am
Lunch - Unlimited	01.00 -02.30 pm
Afternoon Tea/Coffee/Lemon/Black/Green Tea with Biscuits	03.15 - 03.30 pm
Evening Tea/Coffee/ Lemon/Black/Green Tea with snacks	05.15 - 05.45 pm
Dinner - Unlimited	08.00 to 09.30 pm

Tea/coffee/Lemon/Black/Green Tea with Snacks should be served near Class Rooms, Faculty Rooms, Administrative Office, CM & CIC's Cabin & at other locations within Staff Training Center- as and when required during day-time.

13.11 The Contractor shall not serve on account of Bank, food, beverages etc. to outsider i.e to any person other than the members of the Bank and guests. The contractor would charge payment of meal as per approved rates.

13.12 Light and Water would be supplied to the Contractor free of charge. The Contractor shall not use electricity for cooking purposes. However, the supply and cost of the electricity / gas for cooking purpose and the replacement thereof shall be the responsibility of the contractor. A separate electricity meter will be provided for this purpose. Only commercial Cooking gas is allowed. In case of failure at any stage, the Contractor will be responsible for legal action if imposed by any State/Central Authorities.

13.13 The Contractor may be required to serve additional food, beverages, etc. for the staff/guests of the Bank on intimation to be given at least 4 hours in advance. The Contractor may also be required to provide Special Lunch for Guest House, Meetings, seminars etc., which may be arranged at the Bank, due notice for such occasions will be given by the Bank in advance. Extra items supplied on demand of Bank in addition to the prescribed menu, shall be charged separately by the contractor as per RFP rates.

13.14 Any Tax or Duty levied by local State Govt. or Central Govt. pertaining to catering will be borne by the Contractor. **The contractor shall be wholly responsible for payment of any and all taxes under any law or notification issued by state/local/central govt. authorities in respect or in connection with supplies.**

13.15 Notwithstanding anything to the contrary contained in this Agreement, the Bank will have the right to review the working of the contract from time to time. At any time if it is found that the Contractor is not maintaining hygiene at storing place or cooking place or dining hall or not cleaning utensils properly or not keeping fresh vegetables and other things or not providing good quality meal or using expired packed items the Chief Manager

at his discretion can impose penalty of minimum of Rs 5000/- per default. Further, the Chief Manager may also make a deduction of more than Rs 5000/- from the contractor's admitted pending bills on account of repeated / poor standard of services and poor quality and less quantity / shortage of meals etc. rendered by the contractor. Even if the rating / feedback on canteen given by the participants goes up, Rs.2.00 and above for one week , Bank has the right to deduct penalty of 1 % of bill amount or Rs.5000/- whichever is lower. The decision of Chief Manager, in this regard will be final and if at any time it is found that the Contractor has failed to fulfil any of the terms and conditions of the contract or that is working is unsatisfactory, the Bank may terminate the Contract and make alternate arrangement for the unexpired/Leftover period of the contract at the Risk and Cost of the Contractor.

13.16 The Contractor shall provide and maintain the hygienic condition of Dining hall, kitchen & food containers for Raw material/Vegetables. To dispose of waste material of food, big garbage bags shall be provided by the contractor. The disposing of the garbage related to catering out of Bank is also the responsibility of Contractor on daily basis.

13.17 The contractor shall provide verifiable proof that EPF/ESI has been deposited in respect of his workers, working with him and are deployed in Bank along with the EPF/ESI number issued by concerned authorities. A copy of ESI card also to be deposited with Bank within one month period even in case of change of worker, failing which payment will not be released subsequently for the aforesaid period, without prejudice to the other actions. The contractor shall also be required to submit EPF, ESI challans on monthly basis besides other statutory requirement as per such Acts on annual basis & half yearly basis. The Bank will not give any reimbursement of wages, EPF & ESI.

13.18 Police verification of the workers shall be submitted by the contractor within a period of one month of entering into the contract. In the case of change of any worker, payment of wages for that worker will be released by the contractor only after submission of police verification.

13.19 On expiry or earlier termination of this agreement, the contractor including his servants and agent shall discontinue to use and handover peacefully, possession of the said canteen, vacate the bank premises, provided however, the contractor shall be entitled to remove/ take away only the furniture, fittings, crockery, cutlery, utensils and other articles, belonging to the Contractor without in any way causing any damage to the said premises and the Bank's property thereon. **Nothing contained herein shall be construed to create any interest in favour of the caterer in respect of the canteen, its premises, articles or anything used in connection with this agreement.**

13.20 On expiry or earlier termination of the agreement, the contractor shall give to the bank, licenses and permits, if any, then in force, relating to the running of the Canteen and give all assistance in his power for getting the said licenses and permits transferred to the bank or its nominee and in the event of the said licenses and permits being so transferred, the Bank shall pay to the contractor fair proportion of the cost thereof for the un-expired period in the said licenses and permits.

13.21 The Contractor shall without any obligation of the bank, comply with rules, regulations and bye-laws laid down by Municipal/Health authorities and other statutory requirements relating to preparation and supply of food stuffs, drinks and refreshments and shall obtain necessary license and permits in his own name and at his own expenses from Civil Supply Authorities and other Government Authorities. The Contractor should also obtain the license for running Union Bank of India Canteen at Staff Training Centre, Visakhapatnam

XIV. Set-off

14.1 Any sum of money due and payable to the Contractor (including Security Deposit refundable to the Contractor) under this Contract may be appropriated by the Bank and set off against any claim of the Bank for the payment of any sum of money arising out of, or under this contract or any other Contract made by the Contractor with the Bank.

XV. Book Examination

15.1 The Contractor shall, whenever required, produce or cause to be produced for examination by the Chief Manager or any other officer authorized by him in this behalf, any cost or other accounts books, account vouchers, receipts, letters, memoranda or writing, or any copy of, or extract from, any such document, and also furnish information and returns, verified in such manner as may be required, relating to the execution of this Contract. The decision of the Chief Manager on the question of relevancy of any document, information or return shall be final and binding on the Contractor. The Contractor shall produce the required documents, information and returns at such time and place as may be directed by the Chief Manager.

XVI. Volume of work

16.1 Subject to as hereinafter mentioned, the Bank does not guarantee any definite volume of work or any particular pattern of service, at any time, or throughout the period of the Contract. The mere mention of any item of work in this Contract does not by itself confer a right and/ or confirm any right to the Contractor to demand that the work relating to all or any item thereof should necessarily or exclusively be entrusted to him.

16.2 If the Contractor is required to perform any service in addition to those specifically provided for in the Contract and the annexed schedule of Contractor's remuneration, the same will be paid at the rates as fixed by mutual agreement.

16.3 The question whether a particular service is or is not covered by any of the services specifically described and provided for in the Contract, or is or is not auxiliary or incidental to any of such services, shall be decided by the Chief Manager whose decision shall be final and binding on the Contractor.

16.4 The Contractor will have the right to represent in writing to the Chief Manager that a particular service which they are being called upon to perform is not covered by any of the services specifically provided for in the Contract, or, as the case may be, is not auxiliary or incidental to such services, provided that such representation in writing must be made within 15 days after the date of actual performance of such services. If no such representation in writing is received within the said time, the Contractor's right in this regard will be deemed to have been waived.

XVII. PAYMENT

17.1 The payments will be made by the Bank on submission of the bills in duplicate by the Contractor to Chief Manager. The bills shall have to be drawn up on Weekly/Fortnightly basis, GST will be paid by Bank as per Govt. of India instructions.

17.2 The Contractor or his nominee will have to furnish in support of his claims daily certificate in the prescribed form indicating the items of Menu served and these certificates shall be required to be countersigned by the Chief Manager or his authorized representative in token of the confirmation of its correctness. The Chief Manager shall be at liberty to indicate, in specific terms, if any of the items specified in the Annexure-II are not supplied or the quantity supplied is less than the prescribed scale or of not appropriate quality. In that case the Chief Manager shall have the full discretion to make such deduction from the claims of the Contractor as he thinks appropriate. His judgment/decision shall be a binding on the contractor.

17.3 The Bank shall not be liable for payment of any interest on any bill outstanding for payment.

XVIII. RATES

18.1 The rates as quoted in price bid shall be applicable during the contract period. The rates quoted in the Price Bid will be treated as final for the period of the contract. No escalation whatsoever shall either be claimed or considered.

Note: The prices /rates of various items used in the canteen shall be as agreed by bank, in verification of the same with consumer price Index ".

XIX. Force Majeure.

19.1 The contractor will not be responsible for delays which may arise on account of reasons beyond his control of which the Chief Manager shall be the final Judge. Strikes by contractor's workers on account of any dispute between the contractor and his workers as to wages or otherwise will not be deemed to be a reason beyond the contractor's control and the contractor shall be responsible for any loss or damage which the Bank may suffer on this account .

XX. Law Governing the Contract & Dispute resolution:

20.1 The Contract will be governed by the Laws of India for the time being in force. Any dispute arising out of this contract will be settled in the court of law having competent jurisdiction in Visakhapatnam.

21. In view of the experience from COVID-19 pandemic and considering the fact that any time a similar pandemic/ any other eventuality may hit the country, the contractor hereby agrees for the following:

During the course of the contract period, and if the Management of Union Bank of India takes a decision that the training programs are to be suspended till resumption of normalcy, the Staff Training Centre, Visakhapatnam will make a request to the contractor to stop the canteen services for the period for which it desires, and also request for resumption of canteen services, with 15 days' notice.

22. 1 During the non-programme period/days (lien period), i.e other than Sundays, 2nd and 4th Saturdays, declared government holidays, the contractor will be paid a minimum mess charges of 20 persons only, at the agreed rates per head per day. In so far as Sunday, 2nd and 4th Saturdays and Government Holidays are concerned, no amount towards mess charges/canteen services shall be paid, if no canteen services are provided on those days.

22.2. During the course of the contract period, and if the Management of Union Bank of India takes a decision that the training programmes are to be suspended till resumption of normalcy, the Staff Training Centre, Visakhapatnam will make a request to the contractor, by the way of a notice through registered mail, to stop the canteen services for the period for which it desires. During the said period of suspension of training programmes, no allowance/no minimum mess charges will be paid to the contractor except payment of mess charges for 20 persons for 15 days of notice period.

22.2. (i). The contractor would resume his services upon 15 days prior notice from the Bank.

FORWARDING LETTER

Recent photograph of
BIDDER/CONTRACTOR

From...
(full name & address of the BIDDER/CONTRACTOR)

To,

The Chief Manager & Centre In-Charge,
Union Bank of India, Staff Training Centre, Krishna Nagar, 15-7-9, Maharanipeta,
Visakhapatnam - 530 002.

Dear Sir,

1. I/We submit the Sealed BID for appointment as Contractor for providing catering services at Training Centre canteen at Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam-530002, Visakhapatnam District, Andhra Pradesh for a period of two years.

2. I/We have thoroughly examined and understood all the terms & conditions as contained in the RFP document, Invitation to RFP, General Information to BIDDER/CONTRACTOR and its Annexure & Appendices and agree to abide by them.

3. I/We agree to keep the offer open as per terms and conditions mentioned in RFP. I/We shall be bound by communication of acceptance of the offer dispatched within the time. I also agree that if the date up to which the offer would remain open is declared a holiday for the Bank the offer will remain open for acceptance till the next working day.

4. Demand draft/Pay order No_____ dated_____drawn on the_____for Rs_____Rupees_____ (in words) payable at Hyderabad is enclosed as Earnest Money. In the event of my RFP being accepted, I/We agree to furnish Security Deposit as stipulated in the RFP.

5. I/We do hereby declare that the entries made in the RFP and Annexures/ Appendices attached therein are true and also that I/We shall be bound by the act of my duly Constituted Attorney.

6. I/We hereby declare that my Firm/Company has not been blacklisted or otherwise debarred during the last five years by the Union Bank of India, or any other Public Sector Undertaking or any Government, for any failure to comply with the terms and conditions of any contract, or for violation of any Statute, Rule, or Administrative Instructions.(*)

OR

I/We hereby declare that my Firm/Company was blacklisted/debarred by _____ (here give the name of the client) for a period of _____, which period has expired on _____. (Full details of the reasons for blacklisting/debarring, and the communication in this regard, should be given)(*)

(*) (strike out whatever is not applicable)

7. I/We hereby declare that no contract entered into by my Firm/Company with the Union Bank of India, or any other Public Sector Undertaking or any Government, has been terminated before the expiry of the contract period at any point of time during the last five years.

8 I/We hereby declare that the Earnest Money Deposit and/or Security Deposit has not been forfeited or adjusted against any compensation payable, in the case of any Contract entered into by us with the Union Bank of India, or any other Public Sector Undertaking, or any Government during the last five years.

9. I/We hereby declare that I/We have not been convicted at any time by a Court of Law of an offence and sentenced to imprisonment.

10. I/We agree to execute a service level agreement if contract is awarded to me/us.

11. I/We agree that bank has absolute right to reject any or all bids without assigning any reason and there is no obligation to award the contract to the bidders.

I/We certify that all information furnished by me/us is correct and true and in the event that the information is found to be incorrect/untrue, Union Bank of India shall have the right to disqualify me without giving any notice or reason thereof or summarily terminate the Contract, without prejudice to any other rights that the Bank may have under the Contract and Law.

(Signature of BIDDER/CONTRACTOR)

Appendix-II

RFP FOR PROVIDING CATERING SERVICES AT UNION BANK OF INDIA, STAFF TRAINING CENTRE, KRISHNA NAGAR, MAHARANIPETA, VISAKHAPATNAM - 530 002.

BID FORM - TECHNICAL DETAILS

Part -A

01	Name of the Person / Firm/Company with email id & contact Number/ Mobile no					
02	Constitution	Proprietary / Partnership / LLP/Limited Company / Others [Tick appropriate one]				
03	Name of the Proprietor/Partners / Directors etc.			Means - Rs. in lacs		
1.						
2.						
3.						
4.						
5.						
6.						
04	Details of past experience in catering activity (Enclose all relevant certificate)					
	Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details
05	Details of Catering / Canteen Contracts presently handled: (Enclose all relevant copies)					
	Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details
06	Number of persons presently employed			Cooks [Give details of specialists such as Non-veg Cook, North-Indian Cook South-Indian Cook etc.]		
		Asst. Cooks		Servers		Cleaners
07	Number of Employees proposed to be engaged for running the Training Centre					

Canteen at Staff Training Centre, Visakhapatnam							
	Cooks [Give details of specialists such as Non-veg Cook, North-Indian Cook, South-Indian Cook etc.]	Manager	Supervisor	Asst. Cooks	Servers	Cleaners	Total
	South Indian -1 North Indian -1 Reserve -1	1	1	2	6	5	18

08 Whether paying the PF on behalf of employees			
If Yes, PF Code Number			
09	Whether employees are covered under ESI	YES	NO
If so, ESI Code Number			
10	Details of Income-tax assessed		
	a. Whether assessed to Income Tax	YES	NO
	b. If yes, Income Tax assessed as per the latest order [Please enclose photostat copy of the assessment order along with income tax return]	Rs.	
11	Whether possessing a valid catering license If yes, attach a copy	YES	NO
12	Details of Earnest Money Deposit		
	DD No.	Amount - Rs.	Name of the Bank
13	Profit of Last 3 Year	2017-18	2018-19 2019-20

(Signature of BIDDER/CONTRACTOR)

List of Documents Attached

1. Forwarding Letter.
2. Part - A Technical Bid with all its Annexure & Appendices.
3. List of documents enclosed.

Document No.

- | | |
|--|--------|
| a) Copy of Income Tax PAN. | Yes/No |
| b) Copy of Employees Provident Fund Registration No. | Yes/No |
| c) Copy of ESI Registration No. | Yes/No |
| d) Copy of GST Registration No. | Yes/No |
| e) DD/Pay order/ECS of EMD of Rs.2,00,000/- | Yes/No |
| f) Experience Certificate as per clause -3 of | |
| g) General Information to BIDDER/CONTRACTORS | Yes/No |
| h) Attested copy of Deed of Partnership/LLP Agreement/ | |

- | | |
|--|---------|
| i) Memorandum of Association and Articles of Association/ By-laws/ | |
| j) Certificate of Registration etc. as applicable. | Yes/No |
| k) Power of Attorney of person signing the RFP. | Yes/No |
| l) Copy of Audited Balance sheet for 3 years up to 31.03.20201 | Yes /No |
| m) Certificate of Technical Qualification of Cooks/other workers | Yes /No |

(Signature of BIDDER/CONTRACTOR)

Technical Bid - Criteria for selection

SL. NO.	PARAMETER	MAXIMUM MARKS	MARKS TO BE AWARDED
1.	Constitution	10	Company - 10, Proprietorship - 7, Partnership - 5
2.	Financial turn over(Exclusively from catering activity)	10	Latest annual turnover 50 lakhs & above - 10 20 lakhs & above - 7 Less than 20 lakhs - 5
3.	Type of Menu being served presently at the contracted sites	10	Veg, Non Veg, South Indian, North Indian - 10 Veg, South Indian, North Indian - 7 South Indian, Veg - 5
4.	Type of organization presently served	15	Public Sector & Government - 15 Private Sector - 10 Guest House, Educational Institution Hostels - 5
5.	Catering services rendered for the last 5 years in and around Hyderabad	5	More than 200 persons - 5 >150 up to 200 persons - 3 >100 up to 150 persons - 2
6.	No. of persons being Served presently through canteen contracts per site	5	More than 200 persons - 5 >150 up to 200 persons - 3 >100 up to 150 persons - 2
7.	Registration / EPF	5	Yes - 5 No - 0
8.	Income tax assessment/ dues	5	Assessed & No Dues - 5 Not Assessed, Dues - 0
9.	Sales tax/ other Govt. dues	5	Assessed & No Dues - 5 Not Assessed, Dues - 0
Sub Total of Pre Inspection		70	
1	Quality of material / food	7.50	By assessing official out of 7.50
2	Service / Comfort Level / Courtesy	7.50	By assessing official out of 7.50
3	Taste	7.50	By assessing official out of 7.50
4	Neatness/ Hygiene	7.50	By assessing official out of 7.50
Sub Total		30	
Grand Total		100	

Note: Bids scoring 50 out of 70 in pre-inspection will be eligible for inspection of unit. Vendors who scores 20 out of 30 in the inspection of unit will be eligible for further processing and opening of Commercial Bid. Who will score less than 20 out of 30 in inspection of unit will be rejected even though they score 70 and above out of 100 marks.

APPENDIX-III

(Reference Clause VI of the terms and conditions governing the contract.)

1. WAGE BOOK AND WAGE SLIPS ETC:-

1.1) The contractor shall maintain a Wage Book of each worker in such form as may be convenient at the place of work, but the same shall include the following particulars:-

- a) Name of the Worker;
- b) Rate of Daily or Monthly wages.
- c) Nature of work on which employed.
- d) Total number of days worked during each wage period.
- e) Dates and periods for which worked overtime.
- f) Gross wages payable for the work during each wage period.
- g) All deductions made from the wage with an indication in each case of the ground for which the deduction is made.
- h) Wages actually paid for each wage period.
- i) Signature or thumb impression of the worker.

1.2) The Contractor shall also issue a wage slip containing the aforesaid particulars to each worker employed by him on the work at least a day prior to the day of disbursement of wages.

1.3) The Contractor shall issue an Employment Card in the prescribed Form to each worker on the day of work or entry into his employment. If the worker has already any such card with him from the previous employer, the contractor shall merely endorse that Employment Card with relevant entries. On termination of employment, the Employment Card shall again be endorsed by the contractor and returned to the worker.

2. REGISTER OF UNPAID WAGES:-

The contractor shall maintain a Register of unpaid wages in such form as may be convenient at the place of work but the same shall include the following particulars:-

- (a) Full particulars of the work whose wages have not been paid.
- (b) Reference number of the Muster Roll whose wage Register.
- (c) Rate of wages.
- (d) Wage period.
- (e) Total amount not paid.
- (f) Reasons for not making payment.

(g) How the amount of unpaid wages was utilized.

(h) Acquaintance with dates.

3. FINES AND DEDUCTIONS WHICH MAY BE MADE FROM WAGES:-

The wages of a worker shall be paid to him without any deductions of any kind except the following:-

a) Fines

b) Deductions for absence from duty i.e. from the place or the places where by the terms of his employment, he is required to work. The amount of deduction in shall be in proportion to the period for which he was absent.

c) Deduction for damage to or loss of goods expressly entrusted to the employed person for custody, or for loss of money or any other deduction which he is required to account, where such damage or loss is directly attributable to his neglect or default.

d) Deduction for recovery of advances or for adjustment of over payment of wages, advances granted shall be entered in a register.

e) Any other deduction which the Central Govt. may from time to time allow.

4. REGISTERS OF FINES ETC:-

i) The contractor shall maintain a register of fines and a register of unpaid wages of deductions for damage or loss in form No.1 and 2 as per Appendix-III

(b) and III

(c) respectively which should be kept at the place work.

ii) The contractor shall maintain both in English and the local Indian Language, a list approved by the Chief Labour Commissioner clearly stating the acts and omissions for which penalty or fine may be imposed on a workman and display it in a good condition in a conspicuous place of the work.

5. PRESERVATION OF REGISTERS:-

The wage book, wage slips, the register of unpaid wages, the register of accidents, the register of fines, deductions required to be maintained under these regulations shall be preserved for 12 months after the date of last entry made in them shall be made available for inspection by the Engineer-In-Charge Labour Welfare Officer or any Welfare Officer or any other Officer authorized by the Ministry in this behalf.

APPENDIX-III (a)

TEMPORARY CONTRACTOR LABOUR'S EMPLOYMENT CARD
Duly Attested Photograph of The Concerned Labourer

1. Name of the Labourer/Worker_____
2. Father's/Husband's Name_____
3. Date of Birth_____
4. EPF Membership No._____
4. (i) Address (Local)_____
- (ii) Permanent_____
5. Name & Address of UNION BANK Contractor_____
6. Valid *
(* Period of the Contractor) From_____to_____

Signature of the Contractor/
Authorized Representative

_____ Back Side
of the Card

Countersigned by Manager

Valid from_____to_____

(Ref. No, _____)

Seal of Manager

Name of Office

Place:

Date:

FORM-I

APPENDIX-III(b)

REGISTER OF FINES

[illegible]

APPENDIX - III (c)

REGISTER OF DEDUCTIONS FOR DAMAGES OR LOSS CAUSED TO THE EMPLOYER BY THE NEGLECT OR DEFAULT OF THE EMPLOYED PERSONS

[illegible]

PRICE BID

The Chief Manager & Centre-In Charge,
Union Bank of India,
Staff Training Centre,
15-7-9, Krishna Nagar, Maharanipeta,
Visakhapatnam - 530 002

Dear Sir,

I/We submit the Sealed BID for appointment as Contractor for providing catering services at Training Centre canteen at Union Bank of India, Staff Training Centre, 15-7-9, Krishna Nagar, Maharanipeta, Visakhapatnam - 530 002, Visakhapatnam District, Andhra Pradesh.

2. I/ We have thoroughly examined and understood all terms and conditions as contained in the RFP document, Invitation to RFP, General Information to BIDDER/Contractors and Instructions to BIDDER/Contractors, terms and condition of contract and its Annexure & Appendices and agree to abide by them.

3. I/We hereby offer to work at the rates quoted in the Price Bid which is for the items in the Annexure II.

4. I/We undertake to take responsibility of statutory liabilities to my workmen such as Minimum wages, EPF, ESI, EDLI etc. I/ We will not get any reimbursement of wages, EPF & ESI and EDLI from Union Bank of India.

5. I/We agree to keep the offer open for acceptance as mentioned in RFP.

6. I/ We shall be bound by the communication of acceptance of the offer dispatched within the time and I/ We also agree that if the date up to which the offer would remain open be declared a holiday for the Bank, the offer will remain open for acceptance till the next working day.

7. As required, No documents are being enclosed with Price Bid. Demand Draft/ Pay order/ECS No. _____ dated _____ drawn on the _____ for a sum of Rs. _____ (Rupees _____) is enclosed with the Technical Bid as earnest money. In the event of my RFP being accepted, I agree to furnish Security Deposit as stipulated in the RFP.

8. I/ we do hereby declare that the entries made in the RFP and its Annexures/Appendices are true and also that I/We shall be bound by the Act of my duly Constituted Attorney _____ and of any other person who in future may be appointed by me/us in his stead to carry on the business of the concern whether any intimation of such change is given to the Chief Manager (HRM), F.C.I., IFS or not.

Yours faithfully,

(Signature of BIDDER/CONTRACTOR)
(Capacity in which signing)

ANNEXURE-II

1. Name of the Person/ Firm/ Company :

2. PARTICULARS OF MENU

Details	Proposed Rates Per person per day. in Rs.	Details of Servings
Bed tea 6.30 - 7.30am	Tea & coffee - 100 ml (with and without sugar(sugar cubes separately))	
Breakfast Unlimited 8.30 -9.30am	Fruits (seasonal) Toasted bread with Branded butter & jam/ marmalade alternating Egg preparation-omelets Or as sought by participants One prepared item like (idli/ vada/ masala dosa/ poori/ alooparatha / poha /bathuraetc with appropriate side dishes like chutni, sambar, bhaji, chole, achar and dahi) Corn flakes with milk, Tea , coffee & milk (with and without sugar)	
Forenoon tea 11.00 -11.15 am	Tea & coffee (Lemon/Black/Green Tea) - 100 ml (with and without sugar) with Biscuits biscuits of at least three varieties	
Lunch Unlimited 1.00 -2.30 pm	Soup One Indian bread item like phulka/ tava roti/ paratha/Chapathi etc., Dal / dal fry One green vegetable & one panner or mashrum Subji (one dry, one gravy) Rice (plain and variety on alternate days), sambar Rasam Pickle, Papad Salad (seasonal), curd/ curd rice one Non - veg item & one sweet on Friday. Veg Noodles, fried Rice, Veg/ Gobi Manchurian on Thursday. Curd/Curd Rice One Non-Veg item on Sundays only.	

Afternoon tea 3.15 -3.30pm	Tea & coffee (Lemon/Black/Green Tea) - 100 ml (with and without sugar) with Biscuits, biscuits of at least three varieties	
Evening tea/coffee /snacks 5.15 -5.45pm	One prepared item like bhajia/dal vada /pakoda/ samosa/ chaat items / sandwich/ kachori/ Pav baji/alobonda/sevpoori etc., 150 grams Tea / coffee/Lemon/Black/Green Tea with Biscuits - 100 ml (with and without sugar),biscuits of at least three varieties	

Dinner Unlimited 8.00 -9.30 pm	Soup One indian bread item like phulka/ tava roti/ parantha/Chapathi etc., Plain rice Two vegetable Subji (one dry, one gravy) Chicken/ Mutton/ Fish of 200gm on all days.0 m. Dal/ Dal fry Sambar Rasam Ice cream Sweet- Daily { rasgulla, jalebi,/shrikhand/gajjar halwa/ laddoo) Ice Cream on Sundays
Common items for lunch and dinner	Salt Sugar Pickle Green salad Papad Curd Black pepper powder Vinegar, Chilly Sauce, Soya sauce, Tomato sauce Fried Saunf, tooth picks, paper napkins
<p>a.Upwas (fasting) items like sabudanakhichadi, fruits, milk, curd, sweets etc. should be provided to the participants who are on fast, on prior intimation. Fruits, milk, khichadi and daliya etc. should be provided to sick participants on prior intimation.</p> <p>b. Only packed and sealed spices / sauces/ condiments/ pickles, etc. with Agmark/Food quality certified to be used viz.:</p> <p>Spices : Cookme/ MDH/ Everest / Ashok /MTR/ Sunrise or its equivalent</p> <p>Papad : Lijjat or its equivalent</p> <p>Butter : Amul / Britannia or its equivalent</p> <p>Atta : Whole wheat atta - Pilsburry, Kissan, Annapurna, Shaktibhog, Ashirvad, patanjali</p> <p>Biscuit : Britannia / Parle or its equivalent</p>	

Cooking medium:Saffola / Sun Flower or its equivalent. Bread: Britannia / Modern or its equivalent

Sauces / Pickles:Kissan / Maggi / Mother's Choice or its equivalent.

c. At a pre decided rates Special Menus are to be served.

Special Menu to be served for Functions (as decided by the Bank).

Special Menu to be served for Distinguished Guests (as decided by the Bank)

THE ABOVE MENU IS ONLY ILLUSTRATIVE AND NOT SUBJECTIVE.IT WILL CHANGE AS PER OUR REQUIREMENT

NB: 1. Any other items - please specify

➤ The rates are exclusive of all taxes/GST, as applicable.

➤ I have gone through the terms of the contract to be entered into on Awarding the contract as well as the menu to be served and agreeable to the same.

DATE:

PLACE:

AUTHORISED SIGNATURE

ANNEXURE III

**APPOINTMENT OF CATERING CONTRACTOR BY UNION BANK OF INDIA
STAFF TRAINING CENTRE FOR ITS CANTEEN AT KRISHNA NAGAR,
MAHARANIPETA, VISAKHAPATNAM - 530 002.**

**PRICE BID
TENDER FOR CATERING CONTRACTOR**

Date of issue of Tender	From 21.4.2022 To 16.05.2022 During office hours.
Last date for submission of tender	16.05.2022 up to 3.00 pm.

Name of Bidder: _____