**OFFER OF PREMISES ON LEASE / RENTAL BASIS**

**FORMAT OF PRICE BID**

With reference to your advertisement in the local dailies/banks Website/e-Procurement Portal dated ---------, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: RATES OFFERED**

Rate per sq.ft.(carpet area) / lump sum monthly Rent: Rs. /-

**PART B : OTHER DETAILS**

1. Amount of Municipal/ Panchayat/ Local Taxes per annum:
2. Monthly Maintenance charges

(like society charges/charges for amenities, etc):

1. Any other charges per month: (please specify)
2. Municipal/ Panchayat/ Local Taxes to be borne by:
3. Maintenance charges to be borne by:
4. Any other charges to be borne by:

\* Please mention (landlord or Bank)

**PART C: TOTAL DEMAND (per month)**

* 1. Rent. : Rs.
  2. Municipal/ Panchayat/ Local Taxes : Rs.
  3. Maintenance charges : Rs.
  4. Any other charges : Rs.
  5. Total : Rs.

Place: Signature

Date: (Landlord/Owner)

Address:

Phone No.