

**TENDER DOCUMENT**

**OF**

**INTERIOR FURNISHING, ELECTRIFICATION & AIR  
CONDITIONING WORKS**

**FOR DIGITAL BANKING UNIT OF UNION BANK OF  
INDIA, PROPOSED TO BE OPENED AT**

**"Shanti Niketan" Opp BMC Gate No 3, Tilli Road,  
SAGAR (M.P.) - 470002**

ARCHITECT

**Minu & Sharat Associates**

**E-8/19, Doorsanchar Nagar, Gulmohar Colony, Bawadia Kalan, Bhopal.**

**Phone : (0755) 4273906, +(91) 9755945577**

## **UNION BANK OF INDIA, REGIONAL OFFICE, GWALIOR**

Sealed tenders on item rate basis are invited in enclosed form from competent Interior Decorators having sound Technical & financial capacity for the work of **INTERIOR FURNISHING, ELECTRIFICATION & A.C. WORKS OF DIGITAL BANKING UNIT ,UNION BANK OF INDIA, AT SAGAR (M.P.)**.

01. **ESTIMATED COST OF WORK** : **Rs. 21,48,000.00**
02. Date of issue of tender document : **14-05-2022**
03. Last date of receipt of tender document : **20-05-2022**
04. Date & Time of opening : **On 20-05-2022 at 3.30 PM**
05. Place of submission of bids : **UNION BANK OF INDIA, REGIONAL OFFICE, GWALIOR.**
06. Date of commencement : **Immediate after issue of work order.**
07. Date of completion of work : **7 days from issue of work order.**
08. Period for settlement of final bill : **15 days from date of issue of completion certificate by the Architect.**
09. Retention percentage : **5% (Five percent) from final bill.**
10. Earnest money deposit : **Rs.43000.00 (Rupees Forty Three Thousand Only) payable to UBI, RO, Gwalior.**
11. Security deposit : **5% of contract value including EMD before awarding the work.**
12. Release of security deposit/earnest money : **Earnest money after completion of work and certification of final bill. Security deposit after defect liability period.**
13. Value of work for interim certificate : **NIL**
14. Liquidated damages for non completion of work within the date of completion : **Rs. 1000/- ( Rupees One Thousand only) of the value of work for every week if the work remains unfinished after the date of completion or the date extended subject to maximum of 10% of the value of work.**
15. Defect liability period : **12 months from the date of completion certificate issued by the bank Architect.**
16. Cost of tender document : **Rs. 1500/-(Rupees One Thousand Five Hundred only)**
17. Interested bidder may obtain further information from the office of consultant / Bank Architect.
18. Bank reserves the right to reject wholly or part of any or all tenders received without assigning any reason whatsoever, Also Bank reserves the right to split the work and place the order to more than one party.

Contractor's Signature

Régional Head's Signature

## **SUBMISSION OF TENDER**

The tenders are to be submitted in separate envelopes each sealed and clearly identified as to envelope number and contents as indicated below. All the envelopes shall be contained in a large envelope **“Tender for Interior Furnishing, Electrification & AC Work of Digital Banking Unit at SAGAR (M.P.)”**. and are to be submitted at Regional office of UNION BANK OF INDIA, Gwalior. Each tenderer will be issued one set of tender documents with schedule of quantities (one set) and drawing. Tenderer will have to return all the documents and drawing issued to them while submission of their tender duly stamped and signed as per instruction.

### **ENVELOPE NO. 1**

The envelope No. 1 shall contain earnest money deposit in the form of crossed demand draft of Rs.43000.00 drawn in favor of UNION BANK OF INDIA, RO, GWALIOR. This envelope shall be super scribed **“Envelope No. 1, Earnest money deposit for Interior Furnishing, Electrification & AC Work of Digital Banking Unit at SAGAR (M.P.)”**.

### **ENVELOPE NO. 2**

Envelope No. 2 shall contain tender documents and rates for Schedule of quantities, each page and correction duly signed by tenderer including form duly filled in rates in figures and words both. This envelope will be super scribed **“Envelope No. 2 Tender document for Interior Furnishing Electrification & AC Work of Digital Banking Unit at SAGAR (M.P.)”**.

### **PROJECT INFORMATION**

- 1.1 (i) **Owner** : UNION BANK OF INDIA, REGIONAL OFFICE, GWALIOR
- (ii) **Architect** : MINU & SHARAT ASSOCIATES
- (iii) **Site** : Premises at Sagar (M.P.).
- (iv) **Work** : Interior Furnishing, Electrification & AC Work

1.2 **SITE CONDITION:**

Tenderer shall visit the site to check the actual site condition prevailing at site. The tenderer shall visit the site and acquaint himself fully of the conditions and no claims what so ever will be entertained on the plea of ignorance or difficulties involved in the execution of work or for carriage of materials, storage, stacking etc., of material. The contractor shall also acquaint himself with existing electrical layout and position of electrical point.

1.3 **SCOPE:**

The work consists of Interior decoration which includes construction of , partitions, paneling, cabinets, false ceiling, electrical wiring, supply & fixing of electrical fixtures like lights, fans, bell, computer wiring, A.C. wiring , earthing, distribution boards, switch boards, etc.

All work during its progress and upon completion shall confirm to the lines, elevation and grades, as shown on the drawings furnished by Architect, should any detail essential for completion of work be omitted from the drawings and specifications, it shall be the responsibility of contractor to inform the Owner/ Architect and to furnish and install such details with and ready for use.

Owner/ Architect may in their absolute discretion issue further drawings & or written instructions, directions in regard to:

- (a) The variation, alteration, modifications of the design, quality or quantity of work or Substitution of any work.
- (b) The removal from site of any defective material brought thereon by the contractor.
- (c) The demolition, removal and/or re execution of any work executed by the contractor.
- (d) The rectification & making good of any defects under clauses hereinafter mentioned and defects arising during the maintenance period.
- (e) The rates of items not mentioned in the schedule of quantities shall be fixed by the Owner in consultation with the Architect as provided in the clause of variation.



**1.4 AGREEMENT:**

The successful contractor may be required to sign agreement as may be drawn up to Suit local conditions and shall pay for all stamps and legal expenses etc.

**1.5 GOVERNMENT AND LOCAL RULES:**

The contractor shall confirm to the provisions of all the local bye- laws and act relating to the work and to the regulations etc., of the Government and local authorities and of any company with whose system the structure is proposed to be connected. The contractor shall give all notices required by the said Act, Rules, Regulations and Bye-laws and pay all fees payable to such Authority/ Authorities for execution of the work involved. The cost, if any shall be deemed to have been included in his quoted rates, taking in account all liabilities for Licenses, fees for footpath encroachment and restoration etc., and shall indemnify the Employer against such liabilities and shall defend all actions arising from such claims or liabilities.

**1.6 TIME OF COMPLETION.**

The total work shall be completed as per the stipulated period, in all respect. The work shall not be considered as complete until the Owner / Architect has certified in writing and the defect liability period shall commence from the date of such certificate.

**1.7 EXTENSION OF TIME:**

If in the opinion of the Employer/ Architect the works be delayed (a) by reason of any exceptionally inclement weather, or (b) by reasons of instruction from the Employer in consequence of proceedings taken or threatened by or disputes, with adjoining or neighboring owners or (c) by the works, or delay, of other contractors or tradesmen engaged or nominated by the Employer and not referred to in the specification or (d) by reason or authorized extra additions or (e) by reasons of any combination of workmen or strikes or lock out affecting any of the building trades or (f) from other causes which the Employer may consider are beyond the control of contractor, the Employer at the completion of the time allowed for the contract shall make fair & reasonable extension of time for completion in respect thereof. In the event of the Employer failing to give possession of the site upon the day specified above, the time of completion shall be extended suitably and no claim or extra rate shall be given.

**1.8 REMOVAL OF IMPROPER WORK:**

The employer shall during the progress of work have power to order in writing from time to time the removal of work within such reasonable time or times as may be specified, in the order of any materials which in the opinion of the Employer/ Architect are not in accordance with specification or instructions, the substitution or proper re-execution of any work with materials or workmanship not in accordance with the drawings and specifications or instructions. In case the contractor refuses to comply with the order the Employer shall have the power to comply and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/ Architect shall be borne by the contractor. No certificate which may be given by the

Architect shall relieve the contractor from his liability in respect of unsound work or bad materials.

**1.9 DAMAGE TO PERSON AND PROPERTY:**

The contractor shall be responsible for all injury to the work or workmen to persons, animals or things and for all damages to the structural and/ or decorative parts of the property which may arise from the operations or neglect of himself or of any sub contractor or of any of his or a sub contractor's employees, whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of this contract. The clause shall be held to include inter-alia, any damage to buildings whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, or ways as well as damages caused to the buildings and the works forming the subject of this contract by rains, wind or other inclemency of the weather. The contractor shall indemnify the Employer and hold harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any acts of compensation or damage consequent upon such claim. The contractor shall reinstate all damages of every sort mentioned in the clause, so as to deliver the whole of contract works complete and perfect in every respect and so as to make or otherwise satisfy all claims for damages to the property of third parties.

**1.10 VALIDITY:**

The contractor should note that the offer shall be valid for a period of 1 months from the date of opening of the quotation by the Bank.

**1.11 SECURITY:**

The Interior decorator contractor will make his own arrangements for the security of his materials of furnishing & decoration, electrical, etc., or any other material at site and the Bank will have no liability of any nature against the security.

**1.12 POWER SUPPLY:**

The power supply required will be made available by the owner for the work of Interior decoration.

**1.13 CIVIL WORK:**

For electrical fixtures and light points required as per drawings the contractor has to draw the wires from existing position of light points, power points where ever and if available. The contractor shall submit the certificate from electrical contractor holding required license from M.P.E.B. and shall also get the old/ new meter, additional connection if required. Any charges towards the deposit/ replacement of meter or for any additional load shall however be borne by the Bank but rest all or any other charges shall be borne by the Contractor himself.

**TESTING & COMMISSIONING:**

Before the lighting/ power installation is made alive the Contractor shall carry out tests enumerated below in presence of Employer/ Architect or his authorized representative. All testing equipments necessary to carry out the tests shall be arranged by the Contractor

and the test results recorded on approved preformed. Nothing extra shall be payable for testing.

01. Measure insulation resistance of each circuit without lamps being in place and it should be less than 5 mega ohms to earth.
02. Before energizing, measure insulation resistance of the cable from phase to phase and that from phase to ground. Insulation resistance of the bus bars at the lighting panel from phase to phase and from phase to ground shall be measured before energizing the panel and should comply latest IS codes.
03. Current and voltage of all phase shall be measured at the lighting panel bus bars with all circuits on the fixtures and also in all switch boards.
04. Check the earth continuity for all socket outlets. A fixed relative position of the phase & neutral connection inside the socket shall be established for the sockets.
05. The earth electrodes shall be tested for earth resistance by means of standard earth tester. The resistance between the earthing system and the general mass of earth shall not be greater than 1 ohm.
06. While crossing the expansion joints of building, conduits shall be provided with flexible pipe and shall not be more than 250mm, at both the ends of conduit, proper flexible couplings shall be provided and earth wire shall be properly connected to earthing terminal of coupling.
07. Contractor should quote after site visit only. In case for cable trench, street light pole, pit, earthing pit, etc., or any place where Contractor has to dig the earth in hard strata or rock he has to do so at quoted rates only for item. No blasting shall be allowed for such digging.
08. For earthing of street light tubular pole earth spirit shall be used & 8 SWG G.I. wire as per standard specifications.

**1.14. VARIATION / DEVIATION:**

The contractor may when authorized and shall when directed in writing by the Employer add and or omit, or vary the works given in the drawings or described in the specifications of included in the priced schedule or quantities. The contractor on his own accord shall make no addition, omission or variation without such authorization or direction. A verbal authorization or direction by the Employer shall when confirmed correctly by the contractor in writing within 3 days shall be deemed to have been given in writing.

The price of all such additional items will be worked out on basis of rates quoted for similar items in the contract wherever existing or on engineering rate analysis based on prevalent fair price of labor, material and other components as required.

**2.0 COMMERCIAL TERMS:**

**2.1 PAYMENTS:**

All bills shall be prepared by the Contractor in the form prescribed by Owner/ Architect, accompanied by detailed measurement in support of the quantities of work done. The Architect shall issue a certificate after due scrutiny of contractor's bill. The owner shall make the payment within 15 days of the date of certified bill by the Architect, after making deduction as per clauses.

**No advance payment / running bill payment will be done for this work. Only final payment after certification of Architects will be done.**

**2.2 RETENTION AMOUNT:**

Retention money shall be deducted from final bill @ 5% of the gross value bill.

**2.3 INCOME TAX: (Item 2.3 (a) not applicable for empanelled contractors.)**

(a) The contractor shall furnish income tax clearance certificate along with tender.

(b) Prevailing rate of income tax shall be deducted from the payment of each running bill for which required certificate shall be issued by the own

**3.0 INSTRUCTION TO CONTRACTOR'S & GENERAL TERMS AND CONDITIONS:  
( Item 3.1 to 3.7 not applicable for empanelled contractor's.)**

**3.1** Each contractor has to furnish the following details regarding their financial capacity & experience along with the tender.

**3.2** Class of registration of firm and the registration year (enclose photo copy of the registration certificate).

**3.3** Agency with whom registered.

**3.4** Value of work for which registration has been made (if registered with various agencies giving details or registration to above in case of all agencies).

**3.5** The name of partners and detailed bio- data of each partner (enclosed copy of partnership deed) in case of firm. In case of company, its memorandum of Article of Association is to be enclosed. In case of Proprietary, bio- data of proprietor is to be enclosed.

**3.6** Date of registration of firm.

**3.7** Details of number of technically qualified employees engaged by your firm and their bio-data.

**3.8** Architect will undertake periodic supervision of Interior decoration work and will ensure the quality of work and will check measurements of the running bills.

- 3.9** The Architect will check all running bills submitted by the contractor within a period of 15 (fifteen) days from the receipt of the same & will recommend for payment.
- 3.10** All the finishing materials like laminates, tapestry, rexin, colors for color scheme, lighting fixtures will have to be got approved by the Architect before implementation.
- 3.11 EXPERIENCE:** (Item 3.11 not applicable for empanelled contractors)  
The contractor should have minimum 3 years Interior decoration experience and should have completed similar type of work (Minimum value in the name of company on whose behalf the contractor is holding this tender. The contractor should submit the details of works executed and works in hand
- 3.12** Each and every page of the specification and schedule of quantities etc., should be signed by the contractor before submission, as a token of acceptance, correction if any should be attested.
- 3.13** Rates quoted should be in figures as well as in words and there should not be any over writing as far as possible.
- 3.14** Bank shall not be responsible in any way for an interruption, failure of power supply and the same shall not be considered as a reason for the delay in the completion of the work awarded.
- 3.15** The quantities specified are indicated for the purpose of estimate only. During the actual execution of Interior decoration work specified Bank shall be at liberty to vary (delete/ reduce/ increase) the quantum of any item of work or execute through another agencies, as per their discretion, and the contractor shall have to carry the work as per rates quoted by them, and the contractor shall be not entitled for any extra compensation.
- 3.16** No escalation on any account of labor, material or any enhancement of statutory forces by the Government to employees of the contractor etc., shall be allowed. No enhancement in case of any type of levy imposed by the Government on any of the raw material used for Interior decoration work shall be allowed.
- 3.17** The rates should be inclusive of all taxes like sales tax, entry tax, or of any nature and no claim on this account what so ever shall be entertained by the Bank.
- 3.18 POWER OF ATTORNEY:**  
The quotation should be signed by any authorized person/partner who has the power of attorney to sign the contract as also for entering into an agreement with the respect, to the above, should be submitted along with the quotation.

Submission of quotation shall be treated as the acceptance of these terms and conditions and any counter terms shall not be accepted.

**4.0 DRAWINGS INSTRUCTION AND MEASUREMENT:**

All work shall be done according to the detailed drawings of the Architect. Measurements shall be taken of actual work done, as per schedule of items.

**DRAWINGS:**

The drawings as listed under the schedule of drawings are the part of the tender and the contractor shall strictly adhere to the same. The contractor shall read the working drawings carefully while quoting the rates. If necessary additional details, drawings shall be issued at the time of execution. The contractor shall provide the furnishing items as per the drawings deviations shall be paid on the basis of the analysis approved by the Architect.

**4.1 SAMPLES:**

Samples of materials used in each item of work shall be submitted by the contractor at his own cost for the approval of the architect, and the contractor will be required to perform all work under this contract in compliance with the samples at his own cost.

**4.2 STORAGE:**

Safe, dry and proper storage and security shall be the responsibility of the contractor.

**5.0 RIGHT TO REJECT BIDS:**

Bank reserves the right to accept or reject any or all the tenders in full or part or to waive any informally , minor deviations and omissions without assigning any reasons, right to reject conditional tenders and also relax any contract condition at its discretion.

**5.1 RIGHT TO ACCEPT:**

Bank is not in any way bound to accept the lowest or any quotation and reserves to itself, the right to accept any or in whole or any part of the quotation or portion of the quantity offered and reserves the right to negotiate with any /all the contractors.

**5.2 RIGHT OF OWNER TO DETERMINATE/ TERMINATE CONTRACT:**

Bank shall at any time be entitled to determinate the contract if in the opinion of the Owner; session of the work becomes necessary owing to paucity of funds or from any other cause whatsoever.

The cost of approved materials at the site at the current market rates or original purchase rates whichever is lower as verified and decided by Bank and the value of such work done to date by the contractor shall be paid in such occurrence.

**5.3 FORCE MAJOR:**

Any delay or failure of the performance of either party here to shall not constitute default hereunder or give rise to claims for damages if any to the extent such delay or failure of performance is caused by occurrence such as Acts of God or the public enemy, expropriation or confiscation of facilities by Government authorities, Act of war, rebellion or sabotage or fire, flood, explosion or illegal strikes.

**6.0 SITE ORDER BOOK:**

The contractor shall maintain site order book at site and will have to submit the same at the time of applying for completion certificate.

All instruction changes, deviations, additions or alterations be recorded and duly signed by contractor, In charge officer of the Bank, and Architect in the site order book of contractor which will form a part of document.

**6.1 COMPLETION CERTIFICATE:**

On completion of entire interior decoration work the contractor shall be eligible to apply for completion certificate. The In charge officer of the Bank, shall issue the completion certificate within 15 days after receiving the letter from the contractor along with the following documents on recommendation of the Architect.

- (a) The total working drawings issued to the contractor according to which the work is executed.
- (b) Site order book if any duly signed by the Architect and In charge officer of the Bank and the contractor or his representative.
- (c) Any other drawings issued by Architect during execution.
- (d) All measurement books/ bills duly signed by In charge officer of the Bank.

**6.2 DEFECT LIABILITY PERIOD:**

On completion of the work at site as certified by the Architect and the Engineer In charge the contractor shall be responsible against the manufactured and installation for the furnishing and decoration as executed by him for a period of 12 months. He shall rectify any defects pointed by In charge Officer of the bank & ensure proper performance of the job done by him till such time.

**7.0 EXTRA ITEMS:**

If necessary the contractor shall execute any other item of work not covered up by the schedule of quantities of item and the working drawings which shall be paid to the contractor as extra item. Rates of such extra items shall be settled on the basis of ( a) on the basis of market rate and decision of Regional Manager of Bank and will be final and binding on the recommendation of the Architect. Before execution of such extra item prior approval of item and rate must be taken by the contractor from the In charge / Architect.

**8.0 COMPENSATION FOR DELAY:**

The times allowed for carrying out work as entered in the contract shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence (time being deemed to the essence of the contract of the part of the contractor) and the contractor shall pay as compensation an amount of **Rs.1000/-** or such smaller amount as the Regional Manager may decide, on the amount of the estimated cost of the whole work as shown in the contract, every week, that the work remains un commenced or un furnished after the

proper dates , provided always that the entire amount of compensation to be paid under the provisions of this clause shall not exceed 10% of the estimated cost of work.

#### **9.0 ARBITRATION:**

All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to touching or concerning the works or the execution or maintenance there of this contract or the construction remaining. Operation or effect thereof or to the rights or liabilities of the parties or arising out of or in relation there to whether during or after determination fore closure or breach of contract ( other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to Employer herein after mentioned be referred for adjudication to a sole Arbitrator to be appointed as hereinafter provided.

For the purpose of appointing sole Arbitrator referred to above, the Employer will send within thirty days of receipt of the notice, to the contractor a panel of three names who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names as aforesaid select any one of the persons name to be appointed as sole Arbitrator and communicate the name to the Employer within thirty days of receipt of the names. The Employer shall there upon without any delay appoint the said person as sole Arbitrator. If the Contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as sole Arbitrator. If the Employer fails to send to the contractor the panel of three names as aforesaid within 30 days of receipt of the panel and inform the Contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole Arbitrator and communicate his name to the Employer.

If the Arbitrator so appointed is unable or un willing to act or resigns his appointment or vacates his office due to any reason what so ever another sole Arbitrator shall be appointed as aforesaid.

The work under the contract shall, however, continue during the arbitration proceedings and no payment due or payable to the contractor shall be withheld on account of such proceedings.

The Arbitrator may from time to time, with the consent of parties, enlarge the time for making and publishing the award.

The Arbitrator shall give a separate award in respect of each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion.

The fees if any of the Arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each parties. The cost of the reference and of the award including the fees, if any, of the Arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle an amount of costs to be paid.

The award of the Arbitrator shall be final and binding on both the parties.

Subject to aforesaid the provisions of the Arbitration Act 1940 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the Arbitration proceedings under this clause.



The Employer and the Contractor hereby also agree that arbitration under clause shall be a condition precedent to any right to action under the contract with regard to the matters hereby expressly agreed to be so referred to Arbitration.

**UNION BANK OF INDIA,  
AT SAGAR (M.P.)**

**TECHNICAL SPECIFICATION OF MATERIAL TO BE USED**

S.No.	ITEM	SPECIFICATION	TRADE NAME
01.	Block board IS : 1659	19 mm thick ( MR grade)	Corbett, Green board, Duro, or equivalent.
02.	Plywood IS : 303	6mm, 8mm, 12mm ,18mm & 25mm thick ( MR grade)	Corbett, Greenply, Duro, or equivalent.
03.	Laminate	1.5mm & 1mm thick	Formica, Greenlam, Homemica.
04.	Glass	6mm, 8mm, 10mm & 12mm clear float glass	Modi, Saint Gobin or equivalent
05.	Aluminum	16 gauge	Man Aluminum or Jindal.
06.	Adhesive	SH, SR & SPEEDX	Fevicol, Jivanjor.
07.	Hardware fittings	Locks, handles, screws, hinges, drawer channels, magnetic ball catcher etc.	Superior quality like Godrej, Nettelfold, Ebco, etc.
08.	Electrical & Fixtures	Wires MCB, MCCB, DB, SFU etc. Cables Tube lights, fans. Switches	Polycab, Anchor, finolex Legrand, Havells Glostar, Polycab, Wipro, Crompton, Bajaj Anchor or equivalent
09.	Paint	Oil bound distemper, plastic emulsion paint, synthetic enamel paint	Asian, Berger or equivalent.
10.	Foam	6mm, 25mm, 50mm, 75mm, 100mm thick free from defects	U-foam, MM foam or equivalent minimum 40 density.
11.	Rubber foam	50mm, 75mm & 100mm thick free from defects	Dunlop, prestige or equivalent.
12.	Air conditioner	1.5 Ton A.C. with remote.	Godrej, Voltas, Blue star.
13.	Tiles	Vitrified	Nitco, RAK , Granolite, Asian or equivalent.
		Glazed	Nitco, Granolite, Brindavan or equivalent.

14.	PVC Plumbing Fittings	CPVC pipe & fittings	Astral, Finolex
15.	Copper Pipe	Air conditioning	Hittachi, Pacific, Totaline

**LETTER SUBMITTING TENDER**

To,  
The Regional Head  
UNION BANK OF INDIA, Regional office  
Gwalior. (M.P.)

**Sub: Tender for Interior Furniture Electrification & AC Work of Digital Banking Unit at SAGAR (M.P.)”.**

**Dear Sir,**

Having examined the drawing, specifications, schedule of quantities relating to works specified in the memorandum here in after set and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating there to as affecting the tender. I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance with the specifications in all respect, designs, drawing and instructions in writing referred to in condition of tender the Articles of Agreement, special conditions, schedule of quantities and condition of contract and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

**MEMORANDUM**

(a) **Description of work : Interior Furniture, Electrification & AC Work of Digital Banking Unit at SAGAR (M.P.)”.**

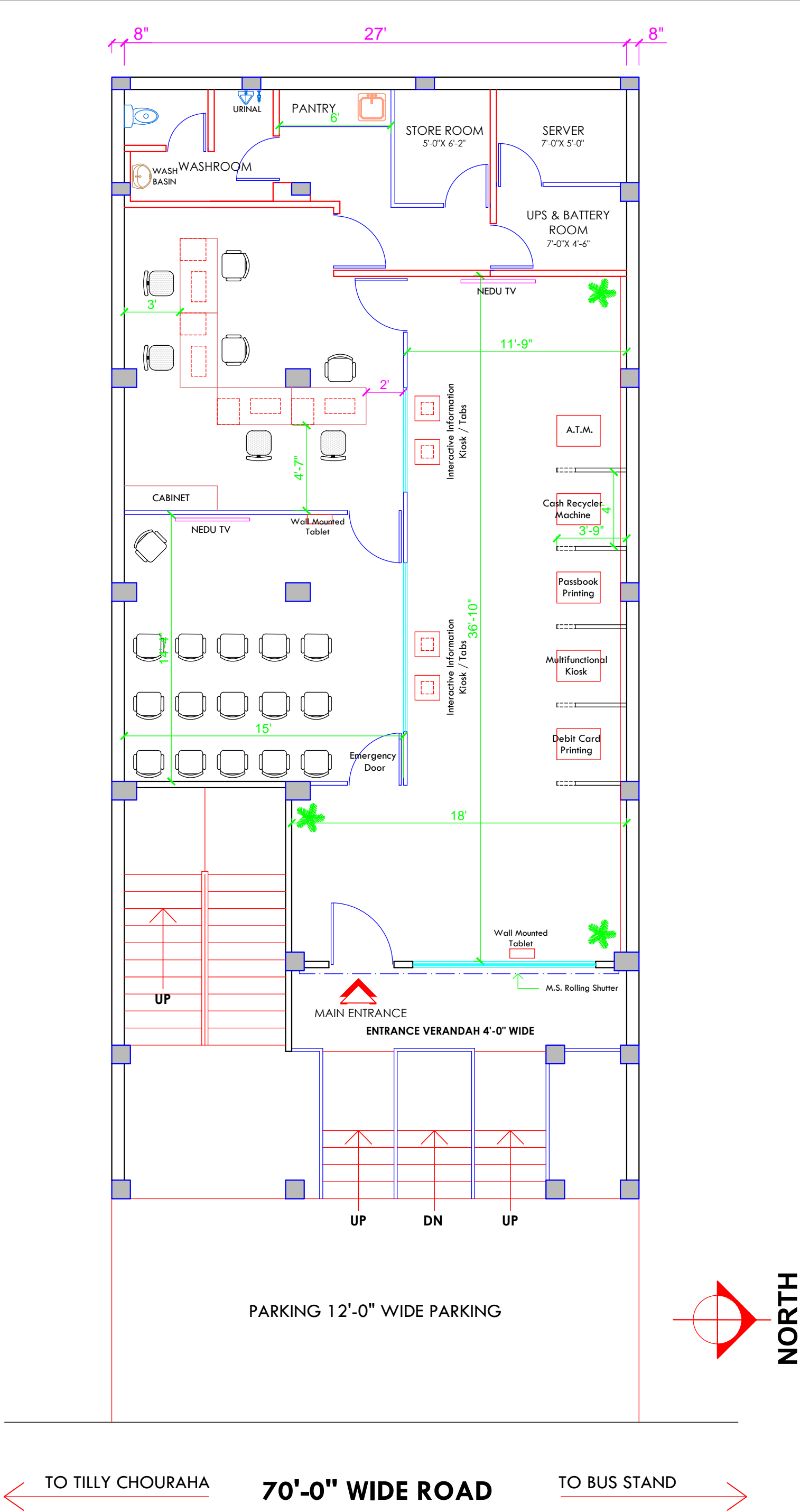
(b) **Earnest Money : Rs. 43000.00**

(c) **Security / retention deposit : 5% of contract value including EMD before awarding the work.**

(d) **Completion time : 7 (Seven days)**

1. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions of the said conditions of contract annexed here to so far as they are applicable or in case of default will pay to Bank the amount mentioned in the said Conditions.
2. I / We deposited a sum of \_\_\_\_\_ as earnest Money in the form of Demand draft bearing No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ drawn in favour of UNION BANK OF INDIA, Regional Office, Gwalior which is not to bear any interest. Should I / We fail to execute the contract when called upon to do so I / We do hereby agree that this sum shall be forfeited by the Bank.
3. Our Bankers are:
4. The name of partners of our firm are:

(Sig. of the contractor & seal)



**PROPOSED FURNISHING, ELECTRIFICATION, DATA CABLING & AIR CONDITIONING WORK IN DIGITAL BANKING UNIT OF "UBI" AT INFRONT OF MEDICAL COLLEGE, TILLY ROAD, SAGAR, M.P.**

JOB NO.: 08/1501/2022-23

SCALE.: 1/12.5

DEALT BY: *Alii Sai*

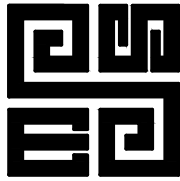
Signature of Architect

DRAWING NO.: 551/1

DATE: 10.03.2022

CHECKED BY: *Shardul Rai*

Signature of A.C.M.



**MINU & SHARAT ASSOCIATES**  
architects, engineers, planners, interior designers  
E-8 / 19, DOORSANCHAR NAGAR, GULMOHAR COLONY,  
BAWADIA KALAN, BHOPAL - 462 039  
PHONE NOS. : (0755) 4273 906.  
MOB. 9755945577

**BOQ OF FURNISHING, ELECTRIFICATION, DATA CABLEING & AIR CONDITIONING WORK IN DIGITAL BANKING  
UNIT OF "UBI" AT INFRONT OF MEDICAL COLLEGE, TILLY ROAD, SAGAR, M.P.**

(As per Bank's specification)					
Item No.	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
<b>PART - ( A ) INTERIOR WORKS</b>					
1	<b><u>Gypsum board false ceiling or equivalent and 2'x2' Modular Ceiling Tiles</u></b> Providing and fixing in position Gypsum board false ceiling with 12.5 mm thick Gypsum boards suspended from Aluminum T section and RCC Slab/Beam with anchor fasteners by concealed suspending system. The Gypsum board should be fixed with necessary screws. The joints to be properly mended with paper tapes and gypsum compound all complete. The measurement will be taken in one level, rate should include the drops also, no extra amount will be paid for the drops, for the cutting of light points, stain glass, cove lighting etc. The rate shall include necessary additional ceiling sections and intermediate channels, scrapping, leveling and preparing the surface and inclusive of all types of grooves above the skirting, around the window and door frames.	Sqm	115.00		
2	<b><u>FULL HEIGHT PARTITION : (As per Bank's specification)</u></b> Providing & fixing full/ Low height Laminate finish hollow partitions 65 mm thick made out of Al tubular frame 50 x 38 x 1.2 mm at 600 mm c/c horizontally & vertically, anchored to the floor & the slab on top with skin on both sides of 9 mm thick BWR IS 303 grade plywood. The partition to have 50 mm thick glass wool insulation in between and to be finished with 1.0 mm thick laminate on both sides. The cost includes all necessary hardware, adhesives, fixtures & fittings. All exposed edges to be finished with wooden beadings 12 mm thick of width matching the thickness of the partition. All exposed wood work to be finished with melamine polish. The cost to also include that for fixing the laminate in patterns with wire nail grooves as per design. Details as per drawing enclosed. Exterior side Laminate finished over 6 MM commercial ply fixed over Aluminum tubular frame as per requirement.	Sqm	42.00		
3	<b><u>GLASS PARTITION</u></b> : Providing & fixing Glass Partition with 8 mm thick clear glass fixed on a TW frame of size 65 x 38 mm of height varying from 900 to 2100mm. The cost to include that for TW verticals at max 900mm c/c and horizontals at about 1050mm c/c. The glass to be fixed with TW beading of size 12 x 12mm. All exposed wood work to be finished in melamine polish of approved shade and color. Details as per drawing enclosed. Exterior side glazed as per requirement.	Sqm	13.00		
4	<b><u>PANELING WORK/ BRANDING WORK WITH BLUE, RED LAMINATION:</u></b> Providing & fixing full height Laminate finish Wall paneling 60 mm thick made out of Al tubular frame of 50 x 38 mm at 600 mm c/c horizontally & vertically, anchored to the wall with skin of 9 mm thick BWR grade IS 303 plywood and to be finished with 1.0 mm thick laminate. The cost to include that for all necessary hardware, adhesives, fixtures & fittings. All exposed edges to be finished with wooden beadings 12 mm thick of width matching the thickness of the partition. The thickness of all Laminates shall be uniform, within a tolerance of $\pm 5$ per cent. Corresponding Laminates on either side of the centre one shall be of the same thickness and species. Confirming to IS 14616. All exposed wood work to be finished with melamine polish. The cost to also include that for fixing the laminate in	Sqm	90.00		

5	<b>GLAZED DOORS:</b> Fully glazed Door Providing and fixing frameless fully glazed 12mm thk toughened float glass fixed with necessary patch fittings (Dorma make) including cutting, making holes, cutouts in the glass of required shape and size to BWR IS 303 date fittings and fixing the fittings in floors, soffits, jams including necessary fixtures, screws, sealant wherever required and SS cover over patch fittings. Rate shall include necessary etching film / LOGO, approved patch fitting locking systems, 1 pair of 4' long S. S.(C Shape) Handles of approved make, floor springs, and any necessary hardware items.(DORMA MAKE Top Pivot - PT 24, Top Patch Fittings - PT 20, Bottom Patch fittings - PT 10, Floor Spring - BTS 75 V, Corner lock with strike plate and Euro Profile Cylinder - US 10, Handle - TG 9300 EQ - S 25mm dia X 1200mm length)	Sqm	9.00		
6	<b>VERTICAL GLASS PDIVIDERS:</b> Providing and fixing 12 mm thk toughened frosted glass vertical dividers, edges polished of size 18" x 5'0" ht between the successive automation machines. Toughened frosted glass vertical dividers.	Nos.	5.00		
7	<b>INTERNAL WALL &amp; CEILING FINISHING:</b> Providing and applying plastic emulsion /luster paint to wall and ceiling surface. The existing surface to be scrapped out and the new surface shall be prepared with Birla putty to make the surface in line and level.Two coats of primer to be applied to the prepared surface. Finally the surface to be finished with three coats of plastic emulsion /luster paint (in white color) on wall and ceiling. The rate shall include scrapping, leveling & preparing the surface. Primer coat + (minimum) 2 coats to get evenly spread quality finish (roller finish) of approved make, quality & finish shall be provided.	Sqm	180.00		
8	<b>EXTERNAL WALL FINISHING:</b> The plastered surface of structure walls / ceiling to be finished with two or more coats of putty over which finishing coat of Pop shall be applied to ensure smooth surface. The finished surface is to be painted with two or more coats Apex Ultima/Durashield / Rustic Putty or equivalent for External wall finish in white color.	Sqm	25.00		
9	<b>ROLLER BLINDS:</b> Providing & fixing Roller Blinds fixed on Aluminum powder coated track with approved fabric of approved shade & colour as per manufacturer's specifications and as per the directions of the engineer in charge. Basic Price of blinds Rs 90/- per Sqft.	Sqm	22.50		
10	<b>STAFF TABLE :</b> Providing & fixing 4'x2'6" Table .All exposed glass face to be machine polished. The table shall be made of 18MM commercial ply board, with 01 MM laminate as per drawing detail enclosed. The exposed side of Top shall be finished with 01 MM laminate as per drawing enclosed. The inside shall be French polished. KOREAN: Polyacrylic 12mm thick stone (KORAEN) Providing and fixing (12mm thick) white polyacrylic stone (non-absorbent, non-porous solid surface composite material, belonging to the solid surface category) as per drawings/design complete in all respect including adhesives, buffing and wastage.	No	4.00		
11	<b>CABINETS :</b> Providing & fixing 4'x2'6" Table .All exposed glass face to be machine polished. The table shall be made of 18MM commercial ply board, with 01 MM laminate as per drawing detail enclosed. The exposed side of Top shall be finished with 01 MM laminate as per drawing enclosed. The inside shall be French polished. KOREAN: Polyacrylic 12mm thick stone (KORAEN) Providing and fixing (12mm thick) white polyacrylic stone (non-absorbent, non-porous solid surface composite material, belonging to the solid surface category) as per drawings/design complete in all respect including adhesives, buffing and wastage.	Sqm	3.00		
12	<b>Fixed Glass glazing over TW Frame at Front. :</b> 10 MM toughen Glass with opaque film over melamine polished TW Frame. TW for framework shall conform to IS 1003	Sqm	8.50		
13	<b>CHAIRS :</b> Medium back chairs with M.S. Stand with castors, revolving / tilting/ MDI Gas Lipped, molded foam seat (60 density 2.5" molded foam) and back (50 density 2" molded foam). Tapestry cloth shall be Red casmet.	No	5.00		

14	<b>CHAIRS</b> : <b>Medium back fixed</b> type chairs with cushioned seat and back and molded PVC hand rest Godrej, S-frame type, as per quality and design approved, of makes viz. Godrej Bravo/Featherite/ Wipro/ Methodex make or equivalent as approved for visitors, lunch room, etc	No	15.00		
PART - ( A ) INTERIOR WORKS		Total =			
<b>PART - ( B ) INTERIOR WORKS</b>					
1	Supply & Installation of SDP(Surge Protector Device) for general protection of main Distribution Board Legrad Make Cat No. 412247 (3P+N) , 40 KA, T2- lmax 40KA/pole with complete wiring.	nos.	1		
2	Removal and dismantling of all existing old wiring, switchgears, DBs, changeover, main switch, light/fan fixtures including LAN cabling/fittings and re-installation of the same as per directions	LS	1		
3	<b>ELECTRICAL WIRING(light/fan) with 3x1.5 multistrand Cu-conductor</b> .The item includes circuit wiring from DB to Switch board with 3x1.5 Cu-conductor(HAVELL'S, Fenolex/Polycab/RRKABELS)				
(a)	Providing and fixing of point wiring with above specifications. One light point controlled by one switch. Cost includes wiring.	nos.	25		
(b)	Providing and fixing of point wiring with same above specifications. Two light points to be controlled by one switch. Cost includes wiring.	nos.	7		
(c)	Providing and fixing of separate power point controlled as under one 6 amp switch with 3x2.5 multistrand cu-conductor.Cost includes wiring.	nos.	5		
(d)	providing and fixing 6 Amps Plug Points with same specs as above and install along with same light switchboard.	nos.	10		
(e)	Master switch of <b>16 Amps( Only Grey/Golden/Wooden colour other than white colour)</b> to install alongwith same light switch board to control all light as a master switch excluding cost of wiring. ON/OFF in each switch board	nos.	10		
4	Supply & Installation of 8 way SP D.B.(for computer points) 6A Per way with controlling ELCB of 20A 300 mm sensitivity complete in all respects as required with interconnection MDS/Havells make.(Double Door).	nos.	1		
5	Supply and Installation of 6 way TPDB (For power POINTS & LIGHTS) consisting of the following components. a) 63A four pole MCB - 1No. b) 10/16/32A SPMCB – 18 Nos. to be installed on proper size of angle Iron Frame to be grouted on wall complete in all respects with interconnection as required (Havell's / Standard).	nos.	1		
6	Supply and Installation of 4way TPDB (For System Room) consisting of the following components. a) 63A four pole MCB - 1No. b) 16A/32A SPMCB – 12 Nos. to be installed on proper size of angle Iron Frame to be grouted on wall complete in all respects with interconnection as required (Havell's / Standard).	nos.	1.00		
7	<b>AC Power Point</b> : Supply, Installation, Testing and commissioning of the surface / recess mounting A.C. Power point excluding cost of wiring.with the followings : Metra Plug and Socket DBs with one Nos 20 Amp SP MCB, 20 Amp plug and socket with complete Enclosur plate and box.- 1 set i/c electrical connections and making good all the damages, painting, cleaning the site etc complete including all accessories as required as per site requirement and as directed by Bank Engineer. <b>OR</b> Modular 32A DP 1 way switch with plate & box 1 set. + 25A & 10A twin socket	nos.	5.00		

8	<b>Computer Power Point:</b> Supply and fixing of computer socket cluster consisting of following components(MK NORTH WEST) a) 3Nos. Modular 5A switch. b) 3Nos. 3Pin Socket excluding cost of wiring.	nos.	17		
9	<b><u>UPS OUTGOING AND OTHER WIRING (As per requirement and direction of E/I)</u></b>				
(a)	3 x 10 Sqmm copper multistreand wire in 25 mm 16 SGW (MMS) steel conduit.( UPS INPUT DB TO UPS)	Mtrs.	50.00		
(b)	3 x 6 Sqmm copper multistreand wire in suitable size of 16 SGW (MMS) steel conduit.	Mtrs.	20.00		
(c)	3 x 4 Sqmm copper multistreand wire in suitable size of 16 SGW (MMS) steel conduit.	Mtrs.	60.00		
(d)	3 x 2.5 Sqmm copper multistreand wire in suitable size of 16 SGW (MMS) steel conduit.	Mtrs.	50.00		
(e)	3 x 1.5 Sqmm copper multistreand wire in suitable size of 16 SGW (MMS) steel conduit.	Mtrs.	180.00		
10	<b><u>COPPER PLATE EARTH STATION:</u></b> Preparation of the Plate Earth Station:( As per IS:3043) Excavation of hard rocky earth, soft murrum, hard murrum etc and back filling with black cotton soil for the earth station, the earth pit size is 1000 mm X 1000 mm X 2500 mm. Supply and fixing of Copper Plate of Size 600 mm X 600 mm X 3.0 mm thick. Fixing of 50 mm X 6 mm, 3 Mtrs copper strips from Copper Plate to earth terminal including brazing/welding at plate etc. Supply and laying in position 19 mm, 2 Mtrs G.I "B" Class pipe for watering with reducer/funnel with mesh. Supply and Fixing of the following in the earth station. 75 Kg. Charcoal. 15 Kg. Original Salt. Black Cotton soil of adequate amount. (f) Construction of earth pit chamber including necessary brick work concrete, plastering, S/F of C.I Cover of size 12" X 12" complete as per site	nos.	1		
11	<b>10 Sq.mm wire for earth station:</b> Supply and laying of 10 Sq.mm 650V/1100 V PVC grade insulated copper wire in 15 mm G.I. Pipe ISI grade including all accessories complete as required.( <b>Dedicated Earthing for UPS outout DB only</b> )	Mtrs.	30.00		
12	<b><u>Copper strip</u></b> : Providing and fixing Copper/GI strip as per specification compete including connection to earth electrode revetting/ sweating/ soldering, burying 15 cms below in all types of soil/rocks etc complete as requiued. (a) Copper Strip 25 X 5 mm	Mtrs.	30.00		
13	Supply and installation of 200A / 415V KIT-KAT (Porcelain type) on minimum 12mm thick wooden board	set	1		
14	Supplying and laying of 4 x 25 sq.mm PVCA armoured cable (Golster/NICCO/ Havells) from pole to panel	Mtrs.	30.00		
	<b><u>LAN COMPONENTS.</u></b>				
15	Supplying and installation of Cat6 D patch Cord – 1.0m, D-Link	no.	20		



16	<p><b><u>COMPUTER POINT WITH DATA CABLING FOR LAN</u></b>:- Providing, fixing, testing and commissioning of all nodes of four pair UTP CAT 6 LAN cables length upto 30 meter length or less as per site condition in suitable size 20/25 mm dia, 16 SWG wall thickness rigid PVC conduit with conduit accessories like bend/junction box/ fan box etc on surface/recessed manner and making good all the damages, painting, cleaning the site etc complete as required as per site condition and as directed as required. Junction box should be covered with Stainless steel plate with screw with gasket for protection of water/dust. Providing, fixing, testing and commissioning of modular type Information Outlets with suitable size of MS/PVC modular boxes complete, all accessories with insulation displacement connectors etc suitable for CAT 6 UTP cabling with RJ-45 socket with testing and commissioning of STP cabling with scanner for all the nodes/switches/jack panel complete (Each point/circuit/cable from both load and source end to be marked with ferrules.)</p> <p>Make of Material:-</p> <p>(i) Data Cable, Cat 6 cable, Switch, Jack panel, Rack, Patch cords &amp; Other accessories as per site condition.</p>	Nos.	20		
17	<p><b><u>TELEPHONE POINT</u></b> :- Two pair, 0.61 mm dia. telephone cable tinned copper conductor, P.V.C. insulated and sheathed, fire retarding, anti termite, colour coded twisted pairs and rip cord, Double outlet The length of telephone cable upto 35 meter length or less as per site condition with shutter modular type Telephone Outlets ( RJ — 11 ) with suitable size MS / PVC modular boxes and it laying, fixing, testing and commissioning in suitable size 20/25 mm dia, 16 SWG (Medium Gauge) thickness rigid PVC conduit with conduit accessories like bend/junction box/cover plate/sheet steel/PVC box on surface/ concealed manner i/c electrical connections and making goods all the damages, replastering, painting, cleaning the site etc complete as required as per site condition. The floor/roof/wall junction box should be of MS (heavy duty) box of suitable size and covered with Steel finish Steel cover sheet by screw tight and gasket to avoid water/dust insertion.</p> <p>Make of Material:- Delta/Finsley/PP Cable</p>	Nos.	4		
18	<p><b><u>TV POINT</u></b> : Supply, installation, testing and commissioning of TV point (Modular) with RG-6 cable in the Medium Gauge 1.6 mm PVC Conduit with all accessories complete in all respect</p>	Nos.	2		
<b><u>ELECTRICAL FITTINGS</u></b>					
19	<p><b><u>LED LUMINARS (2' x 2') FULL GLOW TYPE</u></b>: LED light fittings (600 X 600mm) dimension suitable for grid/gypsum ceiling complete with its electronic driver as required per instruction of Bank's Model No are as under:-  PHILIPS:- RC380B G2 LED 35S-6500 PSU OD WH LED (<b>FULLGLOW</b>)  WIPRO:- CRCO10RO 38 HP57 HAVELLS:- LHECDIL7IL1W036 (<b>Edge- Lit</b>)  CG:- LCTAR3-40-CDL</p>	Nos.	30.00		
20	<b><u>LED cove/strip</u></b> as per site requirement. PHILIPS, WIPRO, HAVELLS, CG	Mtr.	30.00		
21	<b><u>Digital Clock</u></b> : Providing & fixing of "Digital Clock" /Digital Panel indicating Time, Day, Date, Temperature at outside of big size, (Ajanta - OLC-1070) as suitable over the facade as advised by the Bank with standard power back up. Make:- Ajanta. Titan	Nos.	1		
22	<b><u>Exhaust Fan</u></b> : Supplying and fixing of exhaust fan as per bank's specification	Nos.	3		
23	<b><u>BOX TYPE LUMINAIRES: LED TUBE FITTINGS, 1200mm,</u></b> Supplying and fixing of exhaust fan as per bank's specification	Nos.	4		
<b><u>AIR CONDITIONING WORKS</u></b>					

24	<b>2.0 T Cassette AC</b> :Supply, installation, testing and commissioning of Higher Efficient models of CASSETTE TYPE AIR CONDITIONERS(Two) 2.0 Ton ( Five Star ) Machines confirming to latest Indian Standards and suitable for operation on 230 Volts + 10 %, three Phase, 50 Hz AC supply with Scroll compressor, Refrigerant and capable to perform cooling, dehumidifying, Air Circulating, auto mode, auto swing, anti bacteria filtering, ventilation and with remote control with Cool/Fan/Dry/Auto mode, sleep mode & on/off timer with suitable thermostat. The rate should include installation charges after making appropriate changes in existing false ceiling. Heavy ready made/fabricated M S Stand to house the out door unit as per site conditions including carpentry work, minor civil work and material including copper piping of hard & prime quality of min	Nos.	2.00		
25	<b>2.00 T Split AC(Inverter technology)</b> : installation of 2.00 T split Air-conditioner as per directions(Five star) of approved brand as per bank's specification. Complete item of job.	Nos.	3.00		
26	<b>Cu-pipe:</b> Supply and installation of soft & prime quality of min. 22 G Copper pipe for " <b>Cassette AC only</b> " with class "o" Nitrile insulation of minimum 12mm for split air conditioner including interconnection power/communication cable between indoor and outdoor unit as per site requirement. ( If required additionally, payment will made as per actual installtion. The rate inclusive of all chisel work, plastering, finishing, painting & all civil related work pertaing to mentioned work. Make of Insulation:- Superlon/Aflex/Armacell/Kflex Make of cable:- Finelox/BB/Bayvelle	Mtrs.	70.00		
27	<b>Cu-pipe:</b> Supply and installation of soft & prime quality of min. 22 G Copper pipe for " <b>Split AC only</b> " with class "o" Nitrile insulation of minimum 12mm for split air conditioner including interconnection power/communication cable between indoor and outdoor unit as per site requirement. ( If required additionally, payment will made as per actual installtion. The rate inclusive of all chisel work, plastering, finishing, painting & all civil related work pertaing to mentioned work. Make of Insulation:- Superlon/Aflex/Armacell/Kflex Make of cable:- Finelox/BB/Bayvelle	Mtrs.	70.00		
28	<b>Drain Pipe:</b> ( If Required additional) Applicable to both ACs(Cassette & Split AC). Supply and laying of heavy gauge PVC drain piping of 40mm with insulation as per site requirement with its all accessories like bend, solution etc as per site condition. The rate inclusive of all chisel work, plastering, finishing, painting & all civil related work pertaing to mentioned work. ( If required additionally, payment will made as per actual installtion ) Make:- Kasta/supreme	Mtrs.	120.00		
29	<b>4 KVA Voltage stabilizer</b> with time delay option including all accessories with installation at site ( For 1Tr /1.5Tr Split AC & 1.5 Tr Cassette AC) Make:-Microtek, V-Gards (Voltage Range 150- 280 Volts)	Nos.	5		
PART - ( B ) ELECTRIFICATION & AIR CONDITIONING WORKS		Total =			
PART - ( A ) INTERIOR WORKS		Total =			
PART - ( B ) ELECTRIFICATION & AIR CONDITIONING WORKS		Total =			
		TOTAL ( A + B ) =			
0					
		Seal & Signature of Contractor			

**यूनियन बैंक**  
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भारत सरकार का उपक्रम

A Government of India Undertaking



Digital Banking Unit 3D Office Designs

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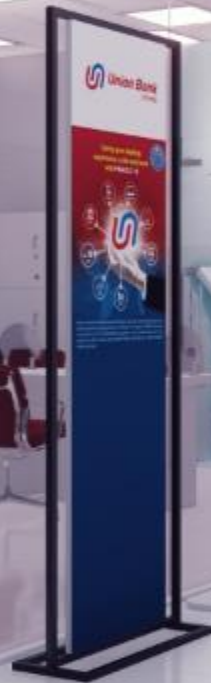
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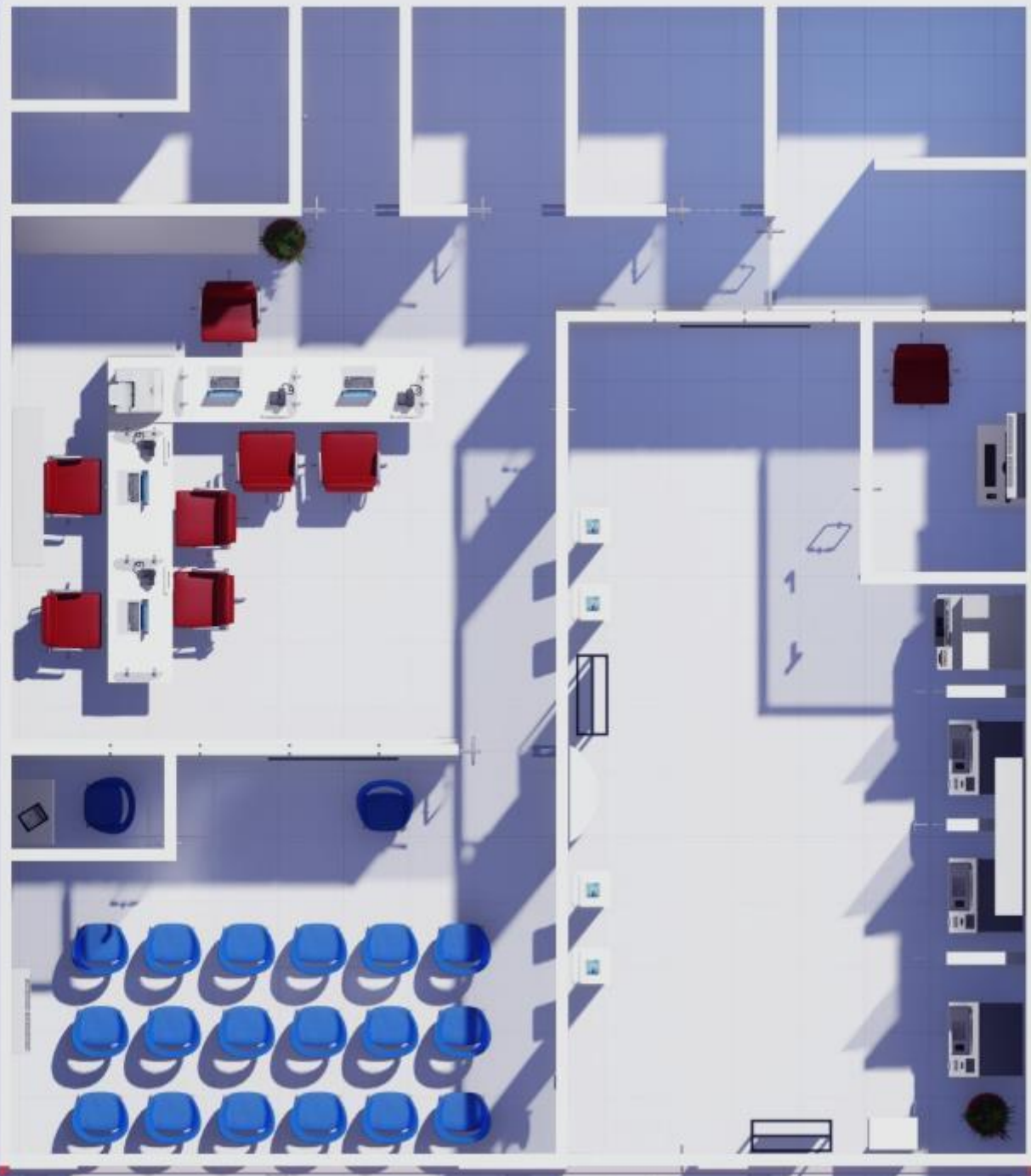






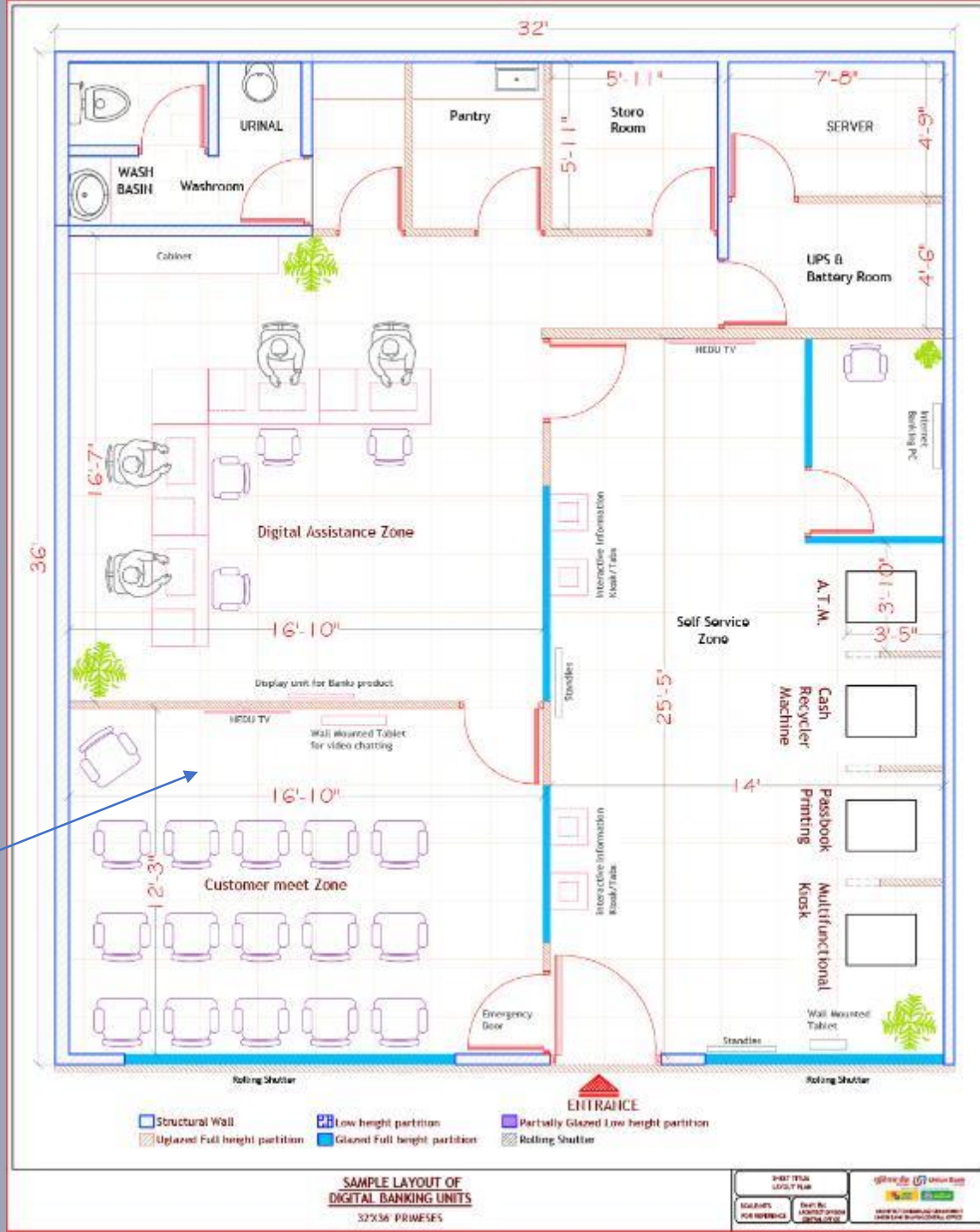
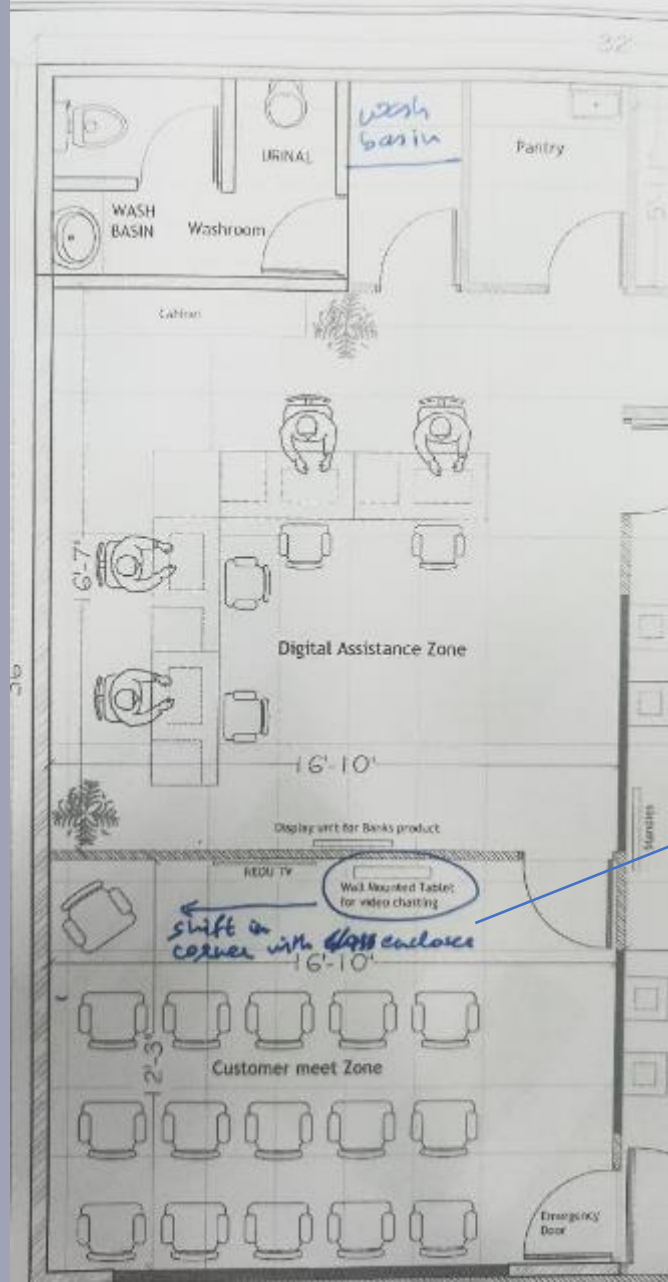








Final



THANK YOU