

Regional Office,
Union Bank of India, Regional office Shivamogga, First floor, Gopala Main Road, Gopala, Shivamogga -577205

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Date:17.05.2022

**TENDER NOTICE FOR FURNISHING WORKS OF MATTUR BRANCH, Shivamogga Dist.,
Karnataka State.**

Union Bank of India, Regional office, Shivamogga invites sealed tenders from the Empanelled Contractors under Category 'A' and Category 'B' in Karnataka state for the Furnishing/Renovation works of the premises of Mattur Branch, Shivamogga Distt.

Issue of Tender Documents from Union Bank of India, Regional Office, Shivamogga	From 18/05/2022 during business hours on All working days till 01/06/2022.
Last Date for Submission of Tenders	01/06/2022 upto 4:00 pm.
Date of Opening of Tenders	01/06/2022 at 5:00 pm
EMD	1 % of the Estimation cost excluding GST
Tender Cost	Rs 500/-

The sealed tender should be submitted to Union Bank of India, Regional Office, Shivamogga duly super scribing "TENDER FOR FURNISHING/RENOVATION WORKS OF MATTUR BRANCH"

Detailed information and tender forms are also available during the aforesaid period at the Bank's Website www.unionbankofindia.com and Govt. website www.eprocure.gov.in.

The Bank reserves the right to reject any or all applications without assigning any reasons whatsoever.

REGIONAL HEAD

TENDER NOTICE

SUBJECT: INTERIOR RENOVATION/FURNISHING WORKS AT PREMISES OF MATTUR BRANCH, SHIVAMOGGA, STATE KARNATAKA

1. Sealed item rate tenders are invited by Union Bank of India, Regional Office, Shivamogga from eligible EMPANELLED INTERIOR FURNISHING CONTRACTORS CATEGORY 'A' and CATEGORY 'B' in KARNATAKA STATE for the proposed Interior Furnishing/Renovation works of MATTUR BRANCH, SHIVAMOGGA DISTT.
2. The set of tender documents, which shall be studied by the tenderer, schedule of quantities and the drawings to be collected from Regional Office during office hours between 18.05.2022 to 01.06.2022. The tenderers are required to complete the "Form of tender price" the schedule of quantities and sign each page including the layout/drawing. The completed and signed set of the tender document is to be enclosed in a sealed cover super scribing the name of the project work and name of the tenderer addressed to The Regional Head, Union Bank of India, Regional Office, 1st floor, Ashok Arcade, Gopala Main road, Gopala, Shivamogga.
3. The tenderers are required to visit/inspect the site during the said period and expected to price their tender (for all items of each part of the schedule of quantities) so as to strictly confirm to the various terms & conditions stipulated in the tender documents without making any corrections, alterations on their own.
4. Unless specified / agreed otherwise, the rate quoted by the tenderers against each of the schedule of quantities shall be inclusive of the cost of all materials and labor, all taxes like GST, Central Excise duty, sales tax, etc. While submitting the final bills, the contractor should mention their GSTIN, base amount, GST percentage, GST amount and Total amount. The bill should be addressed to Union Bank of India, REGIONAL OFFICE, SHIVAMOGGA along with GST No. of Bank without fail.
5. The price quoted and the liability to produce the quality work will be the main criteria for considering the tender.
6. Eligible Contractor should have 3 years IT returns FY 2018-19 to 2020-2021. The criteria for selection is as under:-
 - a) Shall have average annual turnover of more than Rs 10.00 lakhs during last three years.
 - b) Should not have incurred any loss in more than one year during the last 3 years.
 - c) Should submit solvency certificate equal to Rs 2.00 lakh. The solvency certificate shall not be more than six months old.
7. The employer is not bound to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reason thereof. The notification of the award of contract will be made in writing to all the successful tenderers by the architect/employer.
8. The work to be completed within 35 days from the date of issue of order.
9. Last date of receipt of tenders is on 01/06/2022 up to 4.00 pm.
10. No tenders will be received after the expiry of the time notified of receiving tenders under any circumstances whatsoever.
11. The tenders will be opened at Union Bank of India, Regional Office, SHIVAMOGGA on 01/06/2022 at 5.00PM in the presence of authorized representatives of the contracting agency, who opt to be present.
12. Tender shall remain valid for acceptance for a period of 90 days from the notified last date of tender submission.
13. The tender rate against each item of work/price indicated in the schedule or quantities and rates /price should be indicated both in words and figures. In case of any discrepancy, the rates indicated in words will prevail.
14. The rates quoted against each item of work/ price should be for the complete finished item work includes labor, material, all taxes/GST overhead, duties etc.
15. The Bank reserves the right to modify the drawings at any time during the period, with/without modification in the bill of quantities.
16. The contractor firms registered under MSME UDYAM portal and having valid UDYAM REGD NO. are EXEMPTED from payment of Tender Cost and EMD.

Regional Head, RO Shivamogga.

FORM OF TENDER

To,
The Regional Head,
Union Bank of India,
Regional Office,
1st floor, Ashoka Arcade,
Gopala Main Road, Gopala,
Shivamogga-577205

INTERIOR FURNISHING/RENOVATION WORKS OF MATTUR BRANCH,SHIVAMOGGA.

Having examined the tender, documents (contained hereto) and site relating to the work specified and having acquired the requisite information relating thereto as affecting the tender, I/ we hereby offer to execute the work order at the rates mentioned in the 'schedule of quantities' hereto in accordance with all respect of the specifications, design, drawings etc., in accordance with the conditions so far as they may be applicable.

APPENDIX TO GENERAL CONDITIONS OF CONTRACT

S. No	General Conditions of Contract	Value/Remarks
1	Estimated value of work	Rs 4.95 lakhs excluding GST
2	Tender Document Fees	Rs 500/- Cash/DD in favour of Union Bank Of India payable at Shivamogga.
3	Earnest Money Deposit (EMD)	Rs 5000/- i.e 1% of the Estimated Cost excluding GST in the form of DD in favour of Union Bank Of India payable at Shivamogga
4	Initial Security Deposit (ISD)	2% of contract value including EMD (to be paid within 7 days of intimation of acceptance of tender) in the form of DD in favour of Union Bank Of India payable at Shivamogga
5	Period of Completion	35 days
6	Defect Liability period	12 months from the certified date of virtual completion of work issued jointly by Project Architect and Bank Officials.
7	Penalty/ Liquidated Damages	1% of Contract amount per week of delay subjected to a maximum of 10% of contract value
8	Period of Final Measurements	10 days after completion as recorded in the completion certificate.
9	Minimum Value of work to be executed for issue of interim certificates for making payment	Minimum Rs 2,00,000/-
10	Retention money from each bill	3 % of gross value of each interim bill (inclusive of EMD & ISD)
11	Total retention money including earnest money and initial security deposit	3 % of the contract value
12	Period for honoring interim and final certificate for making payment	15 working days from date of Architect's certificate of payment for interim bills and six weeks (6) for final certificate.

13	Release of security deposit/retention amount	All the security amount will be refunded to the contractor without any interest 15 (fifteen) days after the end of defects liability period (12 months) on satisfactory completion of all the works and attending to all defects in accordance with the conditions of the Contract, including site clearance to the satisfaction of the Bank.
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NAME AND SIGNATURE WITH SEAL

SECTION – 1

INSTRUCTIONS TO THE TENDERERS

1.0 Scope of work

INTERIOR FURNISHING/RENOVATION WORKS AT MATTUR BRANCH UNDER SHIVAMOGGA REGION.

2.0 Tender documents

- ❖ **Technical Bid :** Shall contain prescribed EMD, forwarding letter accepting conditions of contract, List of Sub contractors, Income Tax Returns with Annexures and List of work done in last three years. A list of works like nature with details as to their magnitude and cost, the proportion of work done by the contractor in it and the time schedule for such works.
- ❖ The tenders not enclosed with specified amount of EMD (in the form of DD or Banker's cheque only) will be rejected. Bank reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.

- 2.1 The work has to be carried out strictly according to the conditions stipulated in the tender consisting the following documents and the most workman like manner.

Instructions to tenderers

General conditions of Contract

Special conditions of Contract

Additional specifications

Drawings

Technical bid

- 2.2.1 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below;
- a) Technical bid
 - b) Additional Specifications
 - c) Technical Specifications
 - d) Drawings
 - e) Special conditions of contract
 - f) General conditions of contract
 - g) Instructions to Tenderers

Complete set of tender documents including relative drawings can be obtained in person from Regional Office Shivamogga between 10-00 to 17-00 hrs on Monday-Saturday except holidays during the period mentioned in the Notice Inviting Tender or download from the Bank's

Website /Govt. portal.

2.3 The tender documents are not transferable.

2.4 Union Bank of India Empanelled Furnisher Contractor (under Category 'A' and Category 'B') of Karnataka State are eligible for bidding.

2.5 The bidder should submit copy of empanelment letter along with the bid.

3.0 Site Visit

3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data, which may be required for the purpose of filling this tender document, and enter into a contract for the satisfactory performance of the work. The tenderer is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc.

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

4.0 Earnest Money

4.1 The tenderers to submit the Earnest Money Rs 5000/- (Five thousand only) being 1% of estimated value of works in the form of Demand Draft/Banker's Cheque in favour of Union Bank of India Payable at Shivamogga drawn on any Nationalised Bank in India.

4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

4.3 No interest will be paid on the EMD.

4.4 EMD of unsuccessful tenderers will be refunded within 30 days of award of contract.

5.0 EMD of successful tenderer will be retained as a part of security deposit.

6.0 Security Deposit and Retention Money

6.1 The successful bidder should deposit 2% of the contract amount as security deposit in the form of Demand Draft including the EMD.

6.2 In addition, 1% of the bill value will be deducted from respective running bills as security retention money.

6.2 No interest shall be paid to the amount retained by the Union bank of India as Security Deposit/Retention money.

7.0 Signing of contract Documents

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 10 days from the receipt of intimation of acceptance of his tender by the Union bank of India. However, the written acceptance of the tender by the Union bank of India will constitute binding agreement between the Union bank of India and successful tenderer whether such formal agreement is subsequently entered into or not.

8.0 Completion Period

Time is essence of the contract. The work should be completed in all respects in accordance with the terms of contract within a period of 35 days from the date of handing over site or 10 days from the date of receipt of letter of acceptance whichever is later.

9.0 Validity of tender

Tenders shall remain valid and open for acceptance for a period of three months from the date of opening price bid. If the tenderer withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

10.0 Liquidated Damages

The liquidated damages shall be 1% per week subject to a maximum of 10% of contract value.

11.0 Rate and prices:

11.1 In case of item rate tender

- 11.1.1 The tenderers shall quote their rates for individual items both in words and figures in case of discrepancy between the rate quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

- 11.1.2 The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.

- 11.1.3 The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.

The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/ Bank.

- 11.1.4 Each page of the BOQ shall be signed by the authorised person and cutting or over writing shall be duly attested by him.

- 11.1.5 Each page shall be totalled and the grand total shall be given.

- 11.1.6 The rate quoted shall be firm and shall include all costs, allowances, taxes, levies.

INSTRUCTIONS TO TENDERERS:

1. All the rates shall be filled up in figures as well as words without fail.
2. The rates and amount against each item of work shall be filled up only in tender papers issued to the tenderers.
3. The tenders shall be accompanied by the Earnest Money Deposit for the specified amount.
4. The tenders shall be duly signed by the authorized person competent to enter into contract.
5. No paper or sheet shall be detached from the tender document issued to the tenderers.
6. All the drawings shall be returned along with the tenders.
7. The tenders shall be liable for rejection if any of the above said requirements are not complied with.
8. Water and power for construction shall be arranged by the Contractor. In case the Bank agrees to provide water, the electricity charges towards pumping of water will have to be borne by the contractor.
9. The Bank does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
10. A schedule of probable quantities in respect of each work and specifications accompany these specials conditions. The drawings/schedule of quantities is liable to alteration by omission, deductions or additions at the discretion of the Architects with the consent of the employer.
11. All items or work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In case of lump-sum charges in the tender in respect of any item of works, the payment of such items of work will be made for actual work done on the basis of lump-sum charges as will be assessed to be payable by the Employer / Architects.
12. The tenderers must include in their tender prices quoted for all duties royalties, cess and sale tax or any other taxes or local charges if applicable.
13. No extra claim on this account will in any case be entertained.
14. If the employer has supplied any materials or goods to the contractor, the cost of any such materials or goods will be progressively deducted from the amount due to the Contractor in accordance with the quantities consumed in the work.
15. The Employer shall during the progress of the work have power to order in writing from time to time the removal from the work within such reasonable time or times as may be specified in the order of any materials in which in the opinion of the Employer/Architects are not in accordance with specification or instructions, the substitution or proper re-execution of any work executed with materials or workmanship not in accordance with the drawings and specifications or instructions. In case the contractor refuses to comply with the order the Employer shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/Architects shall be borne by the Contractor or may be deducted from any money due to or that may become due to the contractor. No certificate which may be given by the architects shall relieve the Contractor from his liability in respect of unsound work or bad materials.
16. All materials should be got tested by the contractor from approved laboratory and test result submitted to the employers for approval. Only those materials approved by the employers to be used at works. The cost for testing shall be borne by the contractor only.

17. The contractor will be made payments towards steel based on the actual quantities of steel used at site including laps mentioned in the drawings to the exact lengths.
18. The contractor must co-operate and co-ordinate the work with work of all other contractors appointed by the employer so that the work shall proceed with the least possible delay and to the satisfaction of the Architects. The contractor co-ordination with other contractors appointed by the employer is essential to maintain smooth progress of work and any delays, which in the opinion of the Architects/ Employer is due to non-co-ordination and inefficient management of the contractor will not be entertained for any extension of time.
19. No escalation of cost of materials due to any reasons will be entertained.
20. The contractor will observe all statutory and legal requirements as required by the central and state governments as applied to the work. He shall fully indemnify the employer against any loss of property, life etc.,
21. Contractors shall indemnify the employer and architect against any accident on site and immediately outside causing injuries / death to any workers / visitors / third party claims under any of the statutory bodies. All insurance certificate to be provided by contractor
22. PF/Insurance/Taxes of contractor workers are the contractor's full responsibility.
23. The Bank considers concessions in application fee and EMD as applicable for MSME provided MSME certificate is submitted along with the bid document.
24. The bidder should understand that the cost quoted includes all the cost involved in completing the work as per the drawings. The Bank will not reimburse or pay any other cost associated with the work such as transportation, loading, unloading, labor accommodation, delivery, octroi etc.

GENERAL CONDITIONS OF CONTRACT

1.0 Definitions:

"Contract means the documents forming the tender and the acceptance thereof and the formal agreement executed between Union bank of India (client) and the contractor, together with the documents referred therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the architects/ Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

- 1.1 In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

- 1.1.1 "Bank", "Employer" shall mean the UNION BANK OF INDIA having its Regional office at Shivamogga and includes the Bank's representatives, successors and assigns.

- 1.1.2 The Contractor shall mean the individual or firm or company whether incorporated or not, undertaking the works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms of company.

The expression 'works' or 'work' shall mean the permanent or temporary work described in the "Scope of work" and / or to be executed in accordance with the contract and includes materials, apparatus, equipment, temporary supports, fittings and things of all kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

- 1.1.3 'Engineer' shall mean the representative of the Architect/ consultant of the Bank.
- 1.1.4 'Drawings' shall mean the drawings prepared by the Architects and issued by the Engineer and referred to in

the specifications and any modifications of such drawings as may be issued by the Engineer from time to time. 'Contract value shall mean the value of the entire work as stipulated in the letter of acceptance of tender subject to such additions thereto or deductions there from as may be made under the provision herein after contained.

- 1.1.5 'Specifications' shall mean the specifications referred to in the tender and any modifications thereof as may time to time be furnished or approved by the architect/ consultant "Month" means calendar month.
- 1.1.6 "Week" means seven consecutive days.
- 1.1.7 "Day" means a calendar day beginning and ending at 00 Hrs and 24 Hrs respectively.

CLAUSES:

1.0 Total Security Deposit is 3% of accepted value of tender which includes

- Earnest Money Deposit (EMD)
- Initial Security Deposit(ISD)
- Retention Money(RM)

a) Earnest Money Deposit:

The tenderer shall furnish EMD of Rs.5000/-(Five Thousand only) in the form of Demand draft drawn in favour of Union Bank of India and payable at Shivamogga on any Scheduled Bank. No tender shall be considered unless the EMD is so deposited in the required form. No interest shall be paid on this EMD. The EMD of the unsuccessful tenderer shall be refunded soon after the decision to award the contract is taken without interest. The EMD shall stand absolutely forfeited if the tenderer revokes his tender at any time the period when he is required to keep his tender open acceptance by the Union Bank of India after it is accepted by the Union Bank of India the contractor fails to enter into a formal agreement or fails to pay the initial security deposit as stipulated or fails to commence the work within the stipulated time.

b) Retention Money:

Besides the EMD & ISD as deposited by the contractor in the above said manner the retention money shall be deducted from the running account bill at the rate of 1% of the gross value of work done by the contractor and claimed in each bill. It shall be refunded to the contractors without interest within fifteen days after the end of defects liability period provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

2.0 Language:

The language in which the contract documents shall be drawn shall be in English.

3.0 Errors, omissions and discrepancies:

In case of errors, omissions and / or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

- i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
- ii) Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.
- iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the former shall be adopted.
- a) In case of difference between rates written in figures and words, the rate in words shall prevail.
- b) Between the duplicate/ subsequent copies of the tender, the original tender shall be taken as correct.

4.0 Scope of work:

The contractor shall carryout complete and maintain the said work in every respect in strictly accordance with this contract and with the directions of and to the satisfaction of the Union Bank of India through the architect/ consultant. The architect/ consultant at the directions of the Union Bank of India from time to time issue further drawings and / or written instructions, details directions and explanations which are hereafter collectively referred to as Architect's/ consultant's instructions in regard to the variation or modification of the design, quality or quantity of work or the addition or omission or substitution of any work. Any discrepancy in the drawings or between the BOQ and / or drawings and / or specifications. The removal

from the site of any material brought thereon by the Contractor and any substitution of any other materials therefore the removal and / or re-execution of any work executed by him. The dismissal from the work of any person employed /engaged there upon.

5.0 i) Letter of Acceptance:

Within the validity period of the tender the Union Bank of India shall issue a letter of acceptance either directly or through the architect by registered post or otherwise depositing at the address of the contractor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the Union Bank of India and the contractor.

ii) Contract Agreement:

On receipt of intimation of the acceptance of tender from the Union Bank of India's / Architect the successful tenderer shall be bound to implement the contract and within ten days thereof he shall sign an agreement in a non-judicial stamp paper of appropriate value.

6.0 Ownership of drawings:

All drawings, specifications and copies thereof furnished by the Union Bank of India through its architects / consultants are the properties of the Union Bank of India. They are not to be used on other work.

7.0 Detailed drawings and instructions:

The Union Bank of India through its architects/ consultants shall furnish with reasonable promptness additional instructions by means of drawings or otherwise necessary for the proper execution of the work. All such drawings and instructions shall be consistent with the contract documents, true developments thereof and reasonably inferable there from.

The work shall be executed in conformity therewith and the contractor prepare a detailed programme schedule indicating therein the date of start and completion of various activities on receipt of the work order and submit the same to the Union Bank of India through the architect / consultant.

8.0 Copies of agreement:

Two copies of agreement duly signed by both the parties with the drawings shall be handed over to the contractors.

9.0 Liquidated damages:

If the contractor fails to maintain the required progress as contracted or extended date or completion without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the Union Bank of India on account of such breach to pay a liquidated damages at the rate of 1% of the contract value per week which subject to a maximum of 10% of the contract value.

10.0 Materials, Appliances and Employees:

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be best quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behaviour is found to be unsatisfactory by the Union Bank of India /architect / consultant he shall be removed from the site immediately.

11.0 Permits, Laws and Regulations:

Permits and licenses required for the execution of the work shall be obtained by the contractor at his own expenses. The contractor shall give notices and comply with the regulations, laws, and ordinances rules, applicable to the contract. If the contractor observes any discrepancy between the drawings and specifications, he shall promptly notify the Union Bank of India in writing under intimation of the architect / consultant. If the contractor performs any act, which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the Union Bank of India any legal actions arising there from.

12.0 Setting out Work:

The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the architect / consultant before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by the architect / consultant the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the Bank.

13.0 Protection of works and property:

The contractor shall continuously maintain adequate protection. Of all his work from damage and shall protect the Union Bank of India properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss, except due to causes beyond his control and due to his fault or negligence.

He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protections of his employees on the works and shall comply with all applicable provisions of Govt. and local bodies safety laws and building codes to prevent accidents, or injuries to persons or property on, about or adjacent to his place of work. The contractor shall take insurance covers as per clause 26.0 at his own cost. The policy may taken in joint names of the contractor and the Union Bank of India and the original policy may be lodged with the Union Bank of India.

14.0 Inspection of work:

The Union Bank of India /Architect /Consultant or their representatives shall at all reasonable times have free access to the work site and/ or to the workshop, factories or other places where materials are lying or from where they are obtained and the contractor shall give every facility to the Union Bank of India , Architect / consultant and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the Union Bank of India / Architect / Consultant except the representative of Public authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Chief Technical Examiner's organization a wing of Central Vigilance commission.

15.0 Assignment and subletting

The whole of work included in the contract shall be executed the contractor and he shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share thereof or interest therein without the written consent of the Union Bank of India through the architect and no undertaking shall relieve the contractor from the responsibility of the contractor from active superintendence of the work during its progress.

16.0 Quality of materials, workmanship & Test

All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Architect / consultant instructions and shall be subject from time to time to such tests as the architect / consultant may direct at the place of manufacture of fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour, and materials as are normally required for examining measuring sampling and testing any material or part of work before incorporation in the work for testing as may be selected and required by the architect / consultant.

17.0 Obtaining information related to execution of work

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfilment of contract.

18.0 Contractor's superintendence

The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Architect / consultant may consider necessary until the expiry of the defects liability period, stated hereto.

19.0 Quantities

- a) The bill of quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements and quantities. The rate quoted shall

remain valid for variation of quantity against individual item to any extent subject to maximum variation of the contract value by 25%. All the amount paid under clause 21 hereof as well as amounts of primer cost and provisional sums, if any, shall be excluded.

- b) **Variation exceeding 25%:** The items of work executed in relation to variation exceeding 25% shall be paid on the basis of provisions of clause 22 (e) hereof.

The Architect / Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send or qualified representative to assist the Architect in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of measurements detailed in the specifications. The representative of the Architect / Consultant shall take joint measurements with the contractor's representative and the measurements shall be entered in the measurement book. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in the measurement book. Should the contractor not attend or neglect or omit to depute his representative to take measurements then the measurements recorded by the representative of the Architect / Consultant shall be final. All authorized extra work omissions and all variations made shall be included in such measurement.

21.0 Variations

No alteration, omission or variation ordered in writing by the Architect / consultant shall vitiate the contract. In case the Union Bank of India / Architect / Consultant thinks proper at any time during the progress of works to make any alteration in, or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein, the Architect / Consultant shall give notice thereof in writing to the contractor or shall confirm in within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice, but the contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Architect / Consultant and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Architect / Consultant/Bank and the same shall be added to or deducted from the contract value, as the case may be.

22.0 Valuation of Variations

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Architect / Consultant with the concurrence of the Union Bank of India as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- a) (i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.
- (ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.
- b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of works are carried out, otherwise the prices for the same shall be valued under sub- clause (c) hereunder.
- c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of the receipt of the letter of acceptance inform the Architect / consultant of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Architect / consultant shall fix such rate or prices as in the circumstances in his opinion are reasonable and proper, based on the market rate.
- c) Where extra work cannot be properly measured or valued the contractor shall be allowed day work prices at the net rates stated in the tender of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the Architect / Consultant) the workman's name and materials employed be delivered for verifications to the Architect / consultant at or before the end of the week following that in which the work has been executed.
- d) It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the Contractor shall submit rates duly supported by rate analysis worked on the "market rate basis" for material.

labour, hire / running charges of equipment and wastages etc. plus 15% towards establishment charges, contractor's overheads and profit. Such items shall not be eligible for escalation.

23.0 Final measurement

The measurement and valuation in respect of the contract shall be completed within three months of the virtual completion of the work.

24.0 Virtual completion certificate (VCC)

On successful completion of entire works covered by the contract to the full satisfaction of the Union Bank of India, the contractor shall ensure that the following works have been completed to the satisfaction of the Union Bank of India.

- a) Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour, equipment and machinery.
- b) Demolish, dismantle and remove the contractor's site office, temporary works, structures including labour sheds/ camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the Union Bank of India and not incorporated in the permanent works.
- c) Remove all rubbish, debris etc. from the site and the land allotted to the contractor by the Union Bank of India and shall clear, level and dress, compact the site as required by the Bank.
- d) Shall put the Union Bank of India in undisputed custody and possession of the site and all land allotted by the Union Bank of India.
- d) Shall hand over the work in a peaceful manner to the Union Bank of India.
- f) All defects / imperfections have been attended and rectified as pointed out by the Union Bank of India to the full satisfaction of Union Bank of India.

Upon the satisfactory fulfilment by the contractor as stated above, the contractor shall be entitled to apply to the Architect / consultant is satisfied of the completion of the work. Relative to which the completion certificate has been sought, the Architect / consultant shall within fourteen (14) days of the receipt of the application for virtual completion certificate, issue a VCC in respect of the work for which the VCC has been applied.

This issuance of a VCC shall be without prejudice to the Union Bank of India rights and contractor's liabilities under the contract including the contractor's liability for defects liability period nor shall the issuance of VCC in respect of the works or work at any site be construed as a waiver of any right or claim of the Union Bank of India against the contractor in respect of works or work at the site and in respect of which the VCC has been issued.

25.0 Work by other agencies

The Union Bank of India / Architect / consultant reserves the rights to use premises and any portion of the site for execution of any work not included in the scope of this contract which if may desire to have carried out by other persons simultaneously and the contractor shall not only allow but also extend reasonable facilities for the execution of such work. The contractor however shall not be required to provide any plant or material for the execution of such work except by special arrangement with the Union Bank of India. Such work shall be carried out in such manner as not to impede the progress of the works included in the contract.

26.1 Damage to persons and property

The contractor shall indemnify the Union Bank of India against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation of

damages for or with respect to:

- a) The permanent use or occupation of land by or any part thereof.
- b) The right of Union Bank of India to execute the works or any part thereof on, over, under, in or through any lands.
- c) Injuries or damages to properties, which are unavoidable result of the execution or maintenance of the works in accordance with the contract.
- d) Injuries or damage to persons or property resulting from any act or neglect of the Union Bank of India or their agents, employees or other contractors not being employed by the contractor or for or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of Union Bank of India, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

26.2 Contractor to indemnify Union Bank of India

The contractor shall indemnify the Union Bank of India against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the provision sub-clause 26.1 of this clause.

27 Contractor's superintendence

The contractor shall fully indemnify and keep indemnified the Union Bank of India against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against Union Bank of India in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the Union Bank of India if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Architect / consultant in this behalf.

28 Accident or Injury to workman:

The Union Bank of India shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub- contractor, save and except an accident or injury resulting from any act or default of the Union Bank of India or their agents, or employees. The contractor shall indemnify and keep indemnified Union Bank of India against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs charges and expenses whatsoever in respect thereof or in relation thereto.

29.0 Commencement of Works:

The date of commencement of the work will be reckoned as the date of handing over site or ten(10) days from the date of issue of letter of acceptance of the tender by the Union Bank of India whichever is later.

30.0 Time for completion

Time is essence of the contract and shall be strictly observed by the contractor. The entire work shall be completed within a period of 35 (Thirty Five) days from the date of commencement. The contractor shall complete certain portions of work before completion of the entire work. However the completion date shall be reckoned as the date by which the whole work is completed as per the terms of the contract.

31.0 Extension of time

If, in the opinion of the Architect / consultant, the work be delayed for reasons beyond the control of the contractor, the Architect / consultant may submit a recommendation to the Union Bank of India to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension of time for the completion of work or if the completion of work is likely to be delayed

for any reasons beyond the due date of completion as stipulated in the contract, the contractor shall apply to the Union Bank of India through the Architect / Consultant in writing at least 10 Days before the expiry of the scheduled time and while applying for extension of time he shall furnish the reasons in detail and his justification if any, for the delays. The architect / consultant shall submit their recommendations to the Union Bank of India in the prescribed format for granting extension of time. While granting extension of time the contractor shall be informed the period extended time, which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the Union Bank of India the provision of liquidated damages as stated under clause 9.0 shall become applicable. Further the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

32.0 Rate of progress

Whole of the materials, plant and labour to be provided by the contractor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the Architect / consultant should the rate of progress of the work or any part thereof be at any time be in the opinion of the Architect / consultant too slow to ensure the completion of the whole of the work by the prescribed time or extended time for completion the Architect / consultant shall thereupon take such steps as considered necessary by the Architect / consultant to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the Architect / consultant neither shall relieve the contractor from fulfilling obligations under the contract nor he will be entitled to raise any claims arising out of such directions.

33.0 Work during nights and holidays

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided be carried on during the night or on holidays without the permission in writing of the Architect / consultant, save when the work is unavoidable or absolutely necessary for the saving of life of property or for the safety of the work in which case the contractor shall immediately advise the Architect / consultant. However the provisions of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required / continued with the prior approval of the Architect / consultant at no extra cost to the Union Bank of India.

All work at night after obtaining approval from competent authorities shall be carried out without unreasonable noise and disturbance.

34.0 No compensation or restrictions of work

If at any time after acceptance of the tender Union Bank of India shall decide to abandon or reduce the scope of work for any reason whatsoever and hence not required the whole or any part of the work to be carried out. The Architect / consultant shall give notice in writing to that effect to the contractor and the contractor shall act accordingly. In the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

Provided that the contractor shall be paid the charges on the cartage only of materials actually and bonafide brought to the work by the contractor and rendered surplus as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the contractor, provided however that the Architect / Consultant shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

"In case of such stores having been issued from Union Bank of India stores and returned by the contractor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the contractor after taking into consideration and deduction for claims on account of any deterioration or damage while in the custody of the contractor and in this respect the decision of Architect / consultant shall be final.

35.0 Suspension of work

- i) The contractor shall, on receipt of the order in writing of the Architect / consultant (whose decision shall be final and binding on the contractor) suspend the progress of works or any part thereof for such time and in such manner as Architect / consultant may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons.
 - a) On account any default on the part of the contractor, or
 - b) For proper execution of the works or part thereof for reasons other than the default of the contractor, or
 - c) For safety of the works or part thereof.The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Architect / consultant.
- d) If the suspension is ordered for reasons (b) and (c) in sub-para (i) above:
The contractor shall be entitled to an extension of time equal to the period of every such suspension.
No compensation whatsoever shall be paid on this account.

36.0 Action when the whole security deposit is forfeited

In any case in which under any clause or clauses of this contract, the contractor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit the Architect / consultant shall have the power to adopt any of the following course as they may deem best suited to the interest of the Union Bank of India.

- a) To rescind the contract (of which rescission notice in writing to the contractor by the Architect / consultant shall be conclusive evidence) and in which case the security deposit of the contractor shall be forfeited and be absolutely at the disposal of Union Bank of India.
- b) To employ labour paid by the Union Bank of India and to supply materials to carry out the work, or any part of the work, debiting the contractor with the cost of the labour and materials (the cost of such labour and materials as worked out by the Architect / consultant shall be final and conclusive against the contractor) and crediting him with the value of the work done, in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract the certificate of architect / consultant as to the value of work done shall be final and conclusive against the contractor.
- c) To measure up the work of the contractor, and to take such part thereof as shall be unexecuted, out of his hands, and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor, if the whole work had been executed by him (of the amount of which excess the certificates in writing of the Architects / consultant shall be final and conclusive) shall be borne by original contractor and may be deducted from any money due to him by Union Bank of India under the contract or otherwise, or from his security deposit or the proceeds of sale thereof, or sufficient part thereof.

In the event of any of above courses being adopted by the Union Bank of India the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material or entered into any engagements or make any advance on account of, or with a view to the execution of the work or the performance of the contract and in case the contract shall be rescind under the provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless and until the Architects / consultant will have certified in writing the performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

37.0 Bank's right to terminate the contract:

If the contractor being an individual or a firm commit any 'Act of insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Govt. and of the official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable

satisfaction of the Architects / consultant that he is able to carry out and fulfil the contract, and to give security therefore if so required by the Architects / consultant.

Or if the contractor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or sublet this contract without the consent in writing of the Union Bank of India through the Architects / consultant or shall charge or encumber this contract or any payment due to which may become due to the contractor there under.

- a) Has abandoned the contract; or
- b) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for 7 days after receiving from the Union Bank of India through the Architect / consultant written notice to proceed, or
- c) Has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the Union Bank of India through the Architect / consultant that the said materials were condemned and rejected by the Architect / consultant under these conditions; or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor to observe or perform the same or has to the detriment of good workmanship or in defiance of the Union Bank of India or Architect's / consultant's instructions to the contrary subject any part of the contract. Then and in any of said cases the Union Bank of India and or the Architect / consultant, may not withstanding any previous waiver, after giving seven days notice in writing to the contractor, determine the contract, but without thereby affecting the powers of the Union Bank of India or the Architect / consultant or the obligation and liabilities of the contractor the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently had been executed by or on behalf of the contractor. And., further the Union Bank of India through the Architect / consultant their agents or employees may enter upon and take possession of the work and all plants, tools, scaffoldings, materials, sheds, machineries lying upon the premises or on the adjoining lands or roads use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other contractors or persons to complete the work and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons employed for completing and finishing or using the materials and plant for the works.

When the works shall be completed or as soon thereafter as convenient the Union Bank of India or the architect / consultant shall give a notice in writing to the contractor to remove his surplus materials and plants and should the contractor fail to do so within 7 days after receipt thereof by him the Union Bank of India sell the same by public auction after due publication, and shall adjust the amount realized by such auction. The contractor shall have no right to question any of the act of Bank incidental to the sale of the materials etc.

38.0 Certificate of payment:

The contractor shall be entitled for payment under the certificates to be issued by the Bank's Engineer/ Architect / consultant to the contractor within 10 working days from the date of certificate from Union Bank of India from time to time. The Union Bank of India shall recover the statutory recoveries other dues including the retention amount from the certificate of payment.

Provided always that the issue of any certificate by the Architect / consultant during the progress of works or completion shall not have effect as certificate of satisfaction or relieve the contractor from his liability under clause.

The Architect / consultant shall have power to withhold the certificate if the work or any part thereof is not carried out to their satisfaction.

The Architect / consultant may by any certificate make any corrections required in previous certificate.

The Union Bank of India shall modify the certificate of payment as issued by the architect / consultant from time to time while making the payment.

The contractor shall submit interim bills only after taking actual measurements and properly recorded in the M books.

The contractor shall not submit interim bills if the approximate value of work done by him is less than Rs.2,00,000/- (Rupees Two Lakhs Only) and the minimum interval between two such bills shall be 10 days.

The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect / consultant shall issue the certificate of payment within a period of two months. The Union Bank of India shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details.

39.0 Method of measurement

a. Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the measurement will be on the net quantities or work produced in accordance with up to date. Rules laid down by the Bureau of Indian Standards. In the event any dispute / disagreement the decision of the Architect / consultant shall be final and binding on the contractor.

b. Contractor should produce the measurement sheets of the quantities arrived from the actual site duly verified by union bank representative or Architect/ Consultant of the bank.

40.0 Maintenance of registers

The contractor shall maintain the following registers as per the enclosed proforma at site of work and should produce the same for inspection of Union Bank of India / architect / consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Govt. from time to time.

Register for hindrance to work
Register for running account bill
Register for labour

41.0 Force majeure

41.1 Neither contractor nor Union Bank of India shall be considered in default in performance of their obligations if such performance is prevented or delayed by events such as but not to war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of god or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.

41.2 As soon as the cause of force majeure has been removed the party whose ability to perform its obligations has been affected, shall notify the other of such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

41.3 From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting there from having been removed, the agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.

41.4 Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of 6 months or more the two parties shall each other to decide regarding the future execution of this agreement.

42.0 Local laws, Acts, Regulations:

The contractor shall strictly adhere to all prevailing labour laws inclusive of contract labour (regulation and abolition act of 1970) and other safety regulations. The contractor shall comply with the provision of all labour legislation including the latest requirements of all the Acts, laws, any other regulations that are applicable to the execution of the project.

- i) Minimum wages Act 1948 (Amended)
- ii) Payment of wages Act 1936 (Amended)
- iii) Workmen's compensation Act 1923 (Amended)
- iv) Contract labour regulation and abolition act 1970 and central rules 1971 (Amended)
- v) Apprentice act 1961 (Amended)
- vi) Industrial employment (standing order) Act 1946 (Amended)
- vii) Personal injuries (Compensation insurance) act 1963 and any other modifications
- viii) Employees provident fund and miscellaneous provisions Act 1952 and amendment thereof
- ix) Shop and establishment act
- x) Any other act or enactment relating thereto and rules framed there under from time to time.

43.0 Accidents

The contractor shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the architect / consultant. The contractor shall also such report immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof. The Bank shall not be responsible for any compensation towards any loss due to such accident.

SPECIAL CONDITIONS OF CONTRACT

1.0 Dimensions and levels

All dimensions and levels shown on the drawings shall be verified by the contractor on the site and he will be held responsible for the accuracy and maintenance of all the dimensions and the levels. Figured dimensions are in all cases to be accepted and no dimension shall be scaled. Large-scale details shall take precedence over small-scale drawings. In case of discrepancy the contractor shall ask for clarification from the Architect / consultant before proceeding with the work.

2.0 Notice of operation

The contractor shall not carry out any important operation without the Consent in writing from the Architect / consultant.

3.0 Facilities for contractor's employees

The contractor shall make his own arrangement for the housing and welfare of his staff and workmen including adequate drinking water facilities. The contractor shall also make the arrangements at his own cost for transport where necessary for his staff and workmen to and from site of work at his own cost.

4.0 Fire fighting arrangements

- i) The contractor shall provide suitable arrangement for fire fighting at his own cost. For this purpose he shall provide requisite number of fire extinguishers and adequate number of buckets, some of which are to be always kept filled with sand and some with water. These equipment's shall be provided at suitable prominent and easily accessible places and shall be properly maintained.
- ii) Any deficiency in the fire safety or unsafe conditions shall be corrected by the contractor at his own cost and to the approval of the relevant authorities. The contractor shall make the following arrangements at his own cost but not limited to the following.
 - a) Proper handling, storage and disposal of combustible materials and waste.
 - b) Work operations, which can create fire hazards.

- c) Access for fire fighting equipment's.
- d) Type, number and location of containers for the removal of surplus materials and rubbish.
- e) Type size number and location of fire extinguishers or other fire lighting equipment.
- f) General house keeping.

5.0 Site order book

A site order book shall be maintained at site for the purpose of quick communication between the Architect / consultant. Any communication relating to the works may be conveyed through. Records in the site order book. Such a communication from one party to the other shall be deemed to have been adequately served in terms of contract. Each site order book shall have machine numbered pages in triplicate and shall carefully maintained and preserved by the contractor and shall be made available to the architect / consultant as and when demanded. Any instruction which the architect / consultant may like to issue to the contractor or the contractor may like to bring to the architect / consultant two copies of such instructions shall be taken from the site order book and one copy will be handed over to the party against proper acknowledgement and the second copy will be retained for their record.

6.0 Site meetings

Site meetings will be held to review the progress and quality evaluation. The contractor shall depute a senior representative along with the site representative and other staff of approved sub-contractors and suppliers as required to the site meetings and ensure all follow up actions. Any additional review meetings shall be held if required by the architect / consultant.

7.0 Disposal of refuse

The contractor shall cart away all debris, refuse etc. arising from the work from the site and deposit the same as directed by the architect / consultant at his own cost. It is the responsibility of the contractor to obtain from the local authorities concerned to the effect that all rubbish arising out of contractor's activities at the construction site or any other off-site activities borrow pits has been properly disposed off.

We agree to above conditions

Signature of contractor

(With seal & address of the company)

This tender be accepted in whole or in part, I/We, hereby agree to abide by and fulfill all the terms and conditions annexed hereto. Further, I/We bind ourselves to execute the contract and commence the work within the time specified failing which I/We agree that my / our Earnest Money shall be retained by the Employers. Further I/We undertake to deposit the full amount of the security deposit specified in the above memorandum. I/We also agree to the retention money being deducted from my / our bills in accordance with the conditions of contract.

It is clearly understood that the Employer / Architects reserve the right to reject any tender, including the lowest, without assigning any reasons whatsoever for such rejection

A schedule of probable quantities in respect of each work and specifications accompany these tender documents. The Schedules of probable quantities are liable to alterations, omissions, deductions or additions to any extent at the discretion of the Architects / Employer. Each schedule of quantities should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totaled in order to show the aggregate value of the entire tender. Rates should be quoted both in figures and words. However, rates quoted in words will be taken as final for calculation purpose.

The tenderer must obtain for himself on his own responsibilities and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract and must examine the drawings and must consider and inspect the site of the work and acquaint himself with all local conditions, means of access to the work, nature of the work, and all matters pertaining thereto.

The quoted rates in the tender shall include all charges for scaffolding, water and electricity, consumption charges, hire for any tools and plants, shed for materials, marking out and clearing of site. The rate quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subjected to change, variation, labour conditions, fluctuations in railway freights or any conditions whatsoever. Tenderers must include in their rates sales tax, excise duty, octroi, works contract tax and any other tax and duty or other levy levied by the central government or any state Government or local authority, if applicable. No claim whatsoever in respect of sales tax, excise duty, octroi, works contract tax or other taxes shall be entertained by the employer.

The calculations made by the tenderers should be based upon probable quantities of the several items of work which are furnished for the tenderer's convenience in the schedule of probable quantities. But it must be clearly understood that the contract is not a lump sum contract that neither the probable quantities nor the value of the individual items nor the value of the entire tender will form part of the contract and that the employer does not in any way assure the tenderer or guarantee that the said probable quantities are correct.

The calculations made by the tenderers should be based upon probable quantities of the several items of work which are furnished for the tenderer's convenience in the schedule of probable quantities. But it must be clearly understood that the contract is not a lump sum contract that neither the probable quantities nor the value of the individual items nor the value of the entire tender will form part of the contract and that the employer does not in any way assure the tenderer or guarantee that the said probable quantities are correct.

The calculations made by the tenderers should be based upon probable quantities of the several items of work which are furnished for the tenderer's convenience in the schedule of probable quantities. But it must be clearly understood that the contract is not a lump sum contract that neither the probable quantities nor the value of the individual items nor the value of the entire tender will form part of the contract and that the employer does not in any way assure the tenderer or guarantee that the said probable quantities are correct.

The Employer / Architect will be free to take away any item / items from the schedule/bill of quantities in part or the whole schedule itself and the tenderer shall not have any claims for this. The tenderer shall extend his / their full co-operation to other agencies working at the same site. The final bill of tenderer will be based on the actual executed quantities of each item and they shall not have any extra claims, for less / more quantities compared to tendered quantities.

The rates quoted by the tenderer shall remain firm during the execution of this contract and also during the extended time beyond the completion period, till the premises are handed over to the employer. No escalation in rates whatsoever on this account will be considered by the employer.

The employer / Architect reserves the right to award this work to a single tenderer or split it two or more tenders.

At any time during the progress of the work, any item/s being manufactured at the tenderer's workshop may be inspected by the Architect / Employer. The contractor shall make all necessary arrangements for such visits at their own cost.

SCOPE OF WORK :

The contractor shall carry out and complete the work in every respect in accordance with this contract drawings including 3D drawings and with the directions of and to the satisfaction of the Architects / Employer. The Architects may in consultation with the Employer from time to time issue further drawings and / or written instructions details, directions and explanations which are hereafter collectively referred to as "ARCHITECTS / EMPLOYERS INSTRUCTIONS " in regard to :

- a) The variation or modification of the design quality or quantity of works, or the addition or omission or substitution of any work.
- b) Any discrepancy in the drawings or between the schedule of quantities and / or drawings and / or specifications.
- c) The removal from the site of any materials brought thereon by the contractor and the substitution of any

other material therefore.

- d) The removal and / or re-execution of any works executed by the contractor.
- e) The dismissal from the works of any persons employed thereupon.
- f) The opening up for inspection of any work covered up.
- g) The amending and making good of any defects.

The contractor shall forthwith comply with and duly execute any work comprised in such Architects / Employer's instructions provided always that verbal instructions, directions and explanations given to the contractor or his representatives upon the works, by the Architects shall if involving a variation, be confirmed in writing by the contractor to the Architects and the Employer within seven days, and if not dissented from in writing within further seven days by the Architects such shall be deemed to be Architects' Instructions within the scope of the contract.

CONTRACTOR TO PROVIDE EVERYTHING NECESSARY:

The contractor shall supply, fix and maintain at his cost during the execution of any works, all the necessary centering, scaffolding, staging, planking, timbering, strutting, shoring, pumping, fencing, watching and lighting up nights as well as by day, required not only for the proper execution and protection of the public and the safety of any adjacent road, buildings, streets, cellars, vaults, pavements, walls, houses and all other erections, matters or things. The contractor shall take down and remove any or all such centering, scaffolding, staging, planking, timbering, strutting, shoring, etc. as occasion shall require or when ordered to do so and shall fully reinstate and make good all matters and things disturbed during the execution of the works, to the satisfaction of the Architects / Employer.

The contractor shall be responsible to register themselves under the Contract Labour (Regulations and abolition) Act 1970 and rules thereunder and they shall comply with and carryout all the provisions and obligations under the said act and rules and furnish all information to Employer as may be required by it and shall also indemnify the Employer against any penalties / claims arising from any default on their part.

The contractor shall observe that his work shall not cause any nuisance to the public in general and to the neighboring occupants in particular.

CONTRACTOR RESPONSIBLE FOR SETTING OUT WORKS & FOR RECTIFYING BAD WORKS:

The contractor shall set out the works and shall be responsible for the true and perfect setting of the same and for the correctness of the positions, levels, dimensions and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works, the contractor shall at his own expense rectify such error to the satisfaction of the Architect.

MATERIALS AND WORKMANSHIP TO CONFIRM TO DESCRIPTION :

All materials and workmanship shall be of the respective kinds described in the schedule of quantities and / or specifications and in accordance with the Architects instructions and the contractor shall upon the request of the Architect or employer, furnish them with all invoices, accounts, receipts and other vouchers, accounts to prove that the materials comply therewith. The contractors shall at his own cost arrange for and / or carryout any test of any materials which the architects may require.

REMOVAL OF IMPROPER WORK:

The Architects shall during the progress of the works have power to order in writing from time to time or times as may be specified in the order, of any materials which in the opinion of the Architects are not in accordance with the specifications or instructions and the contractors shall forthwith carryout such order at his own cost. the case of default on the part of the contractor to carry out such order the employer shall have the power to employ and pay other persons to carry out the same, and all expenses consequent or incidental thereto as certified by the Architects shall be borne by the contractor, or may be deducted by the employer from any moneys due or that may be become due to the contractor.

DEFECTS LIABILITY PERIOD

Any defects, shrinkage, settlement or other faults which may appear within the defects liability period stated in the schedule hereto within 12 months after the virtual completion of the work arising in the opinion of the architects from

materials or workmanship/not in accordance with the contract, shall upon the directions in writing of the architects, and within such reasonable times as shall be specified therein, be amended and made good by the contractor at his own cost and in case of default the employer may employ and pay other persons to amend and make good such defects, shrinkage, settlements or other faults and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor and such damages loss and expenses shall be recoverable from him by the employer or may be deducted by the employer upon the architects certificate in writing form any moneys due or that may become due to the contractor.

COMPLETION CERTIFICATE

The works shall not be considered as completed until the architects have certified in writing that they have been virtually completed and the defects liability period shall commence from the date of such certificate.

OTHER PERSONS ENGAGED BY EMPLOYER

The employer with the concurrence of the architects reserves the right to use the premises and any portion of the site for the execution of any work not included in this contract which he may desire to have carried out by other persons, and contractor is to allow all reasonable facilities for the execution of such work but is not required to provide any plant or materials for the execution of such work except by special arrangement with the employer; such work shall be carried out in such manner as not to impede the progress of the works included in the contract.

LIABILITY FOR ACCIDENTS AND DAMAGE AND INSURANCE :

- i) The contractor shall during the execution of the work properly cover up and protect any part of the work liable to injury by exposure to the weather, and shall take every reasonable precaution against accident or injury to the work from any cause.
- ii) All contractor's equipment shall be at the sole risk of the contractor.
- iii) The contractor will insure all his personnel and his part of the work against any personnel injury which may be sustained by them as a result of fire/accident at the time of execution of the work.

The contractor shall be responsible for workmen's compensation insurance and all other statutory requirements in regard to the personnel in the contractor's employment.

CLEARANCE OF SITE :

The contractor shall have to remove all malba from the site of work, dirt and dust, from floors and wood work and white wash or color wash, distemper or paint splashes from doors, windows, glass panels, etc., before handing over the building to the employer. The work shall not be treated as complete in all respects unless these requirements are fulfilled by him. In the event of the contractor failing to do so the Architects and the Employer shall have the right to get the site cleared, dust and dirt removed and doors and windows etc. cleaned of splashes etc., at the contractor's risk and cost without prejudice to the right of Architects or employer to take action to recover damages under clause 23 of the contract.

SITE ESTABLISHMENTS:

The contractor shall provide all huts, stores, tarpaulins and other covers for all the accommodation of his staff, workmen and materials likely to deteriorate in the open shall be stored under suitable cover

APPROVED LIST OF MATERIALS FOR INTERIOR WORKS

<u>S.No</u>	<u>Material</u>	<u>Make</u>
1.	Commercial ply MR grade of ISI and ISO certification :	Archid Ply/ Durotec Ply/ Uni ply /Samrat ply equivalent approved by the Bank/ARCHITECT
2.	Block board MR grade of ISI and ISO certification :	Archid Ply/ Durotec Ply/ Uny ply or equivalent approved by the Bank
3.	Flush door MR grade of ISI and ISO certification :	Archid /Greenply/ Century Ply/ Amul Ply/ Uny ply or equivalent approved by the Bank
4.	Laminates :	Archidlam, Timex, Signature, Newmica or equivalent approved by the Bank
5.	Veneer	Flamingo/Trueewood/Merino/Timex or equivalent approved by the Bank
6.	Glass :	Triveni, Gujarat, Atul Modi/Asahi Float
7.	Paint :	ICI, Asian, British
8.	Vinyl flooring :	Krishna Vinyl, Rikvin, Premier, Armstrong or equivalent approved by the Bank
9.	Gypsum Board :	India Gypsum
10.	Adhesive :	Fevicol, Vamicol
11.	Melamine Polish :	Asian matt finish
12.	Chair stand :	Pitroda, Anuradha
13.	Prelaminated Board :	Archid, Novopan, Bhutan, Anchor
14.	Castor :	Rexelo, Maxwell
15.	Cushion :	M.M. Foam
16.	Lock :	Godrej, Golden, Armor, Victory , Ebco
17.	MS rectangular box section :	TATA
18.	Ceramic tile :	Johnson/ Bell/ Somani/ Spartek/ Regency/ Naveen or equivalent approved by the Bank
19.	Vitrified/ Granamite :	Johnson/ Asian/ Bell/ Naveen/ Euro/ Nitco or equivalent approved by the Bank
20.	Tile Adhesive	Balendura, , Krishna, CICO, Roffe, Fosroc, Laticrete

List of Approved makes of Materials to be Used MANDATORILY

The following are the approved makes of materials to be used compulsorily during the execution of the current works. Any deviations/violations from the list specified below shall be viewed strictly and shall make the contractor liable to be penalized.

List of Materials for INTERIORS.

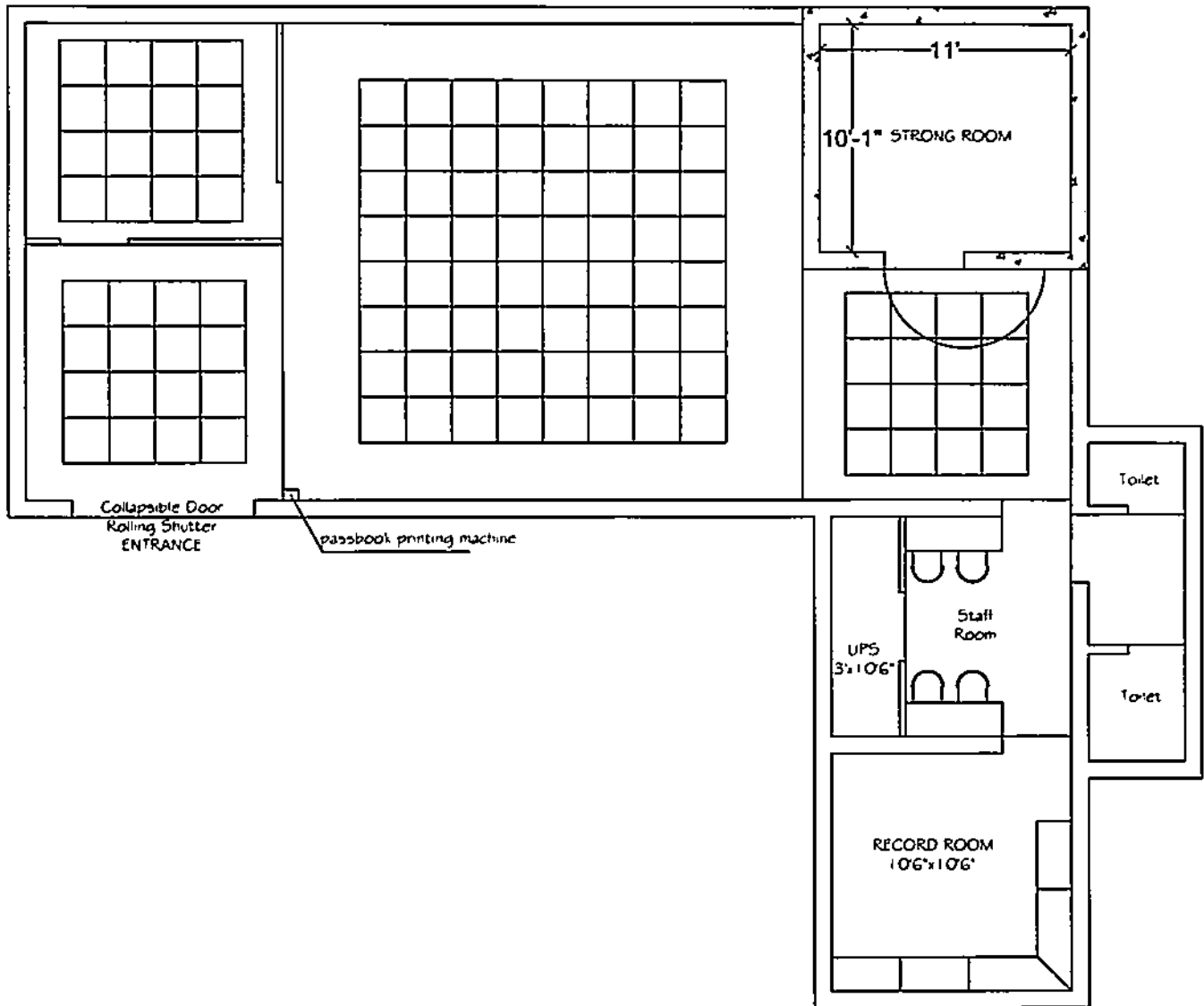
No	Names of materials	Approved Makes
1	Commercial Ply (MR Grade)	ARCHID, DURATEC, UNI ply
2	Laminate.IMMOnly .11074 SF.18566SF BLUE.18568 RED	Archidlam, Times, Signature Laminate make Model no. [Shade:]
3	Paints	ICI Dulux or Asian Paints or Nippon
4	Synthetic enamel, OBD, Primer	ICI Dulux or Asian Paints or Nippon
5	Varnish	Asian, Sheenlac
6	Melamine	Asian, Sheenlac
7	Furnitures fittings and fixtures, Telescopic Slides	Godrej, Dorma, Ozone
8	Wood	First class teakwood / Salwood / White Cedar wood / steam birch confirming to IS:4021 of good quality, well seasoned and free from defects for wall paneling, partitions and other works.
9	Cement paint	Snowcem
10	Exterior Emulsion	ICI Dulux or Asian Paints or Nippon
11	Nova Spray	Gillanders, Arbuthnot &Co.Ltd
12	Door Closers	Dorma, Hardwyn, Stanley
13	Locks- Brass / Copper	Dorma, Godrej
14	Clear Glass / Tinted Glass	Saint-Gobain
15	Floor Spring	Dorma or Stanley or Hardwyn
16	Aluminium Frame, doors, windows	Jindal, Nalco
17	Screws	GKW / Janata
18	Hardware	Jyothi, Efficient, Shalimar
19	Cement	Birla, Ramco, ACC
20	Pre laminated particle board	Novapan, Merino
21	MDF Civil / Exterior grade	Nuwud, Duratuff
22	Putty on walls	Birla White
23	Modular Furniture	BP Ergo, V3 Engineers, Spacewood Furnishers, PSL Modular Office Systems
24	Telescopic channel	Ebco Make or Equilant.

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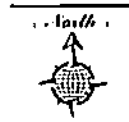


GROUND FLOOR PLAN

PROPOSED PLAN SHOWING FALSECEILING WORK OF UNION
BANK OF INDIA MATTUR BRANCH, SHIVAMOGGA.

SCALE. N.T.S. CHKD BY. R.K.G.
DESIGN. PAVAN R G DATE. 16-03-2022
DRAWN. SMITHA

DRAWING
TITLE:
Carpet
Area
Sft



RAJU K. GOWDA

Engineer & Interior Designer
111, "BAGHI", Anjaneya Temple Road
Ravi Nagar, Airport Road,
HUBLI. 580030
Mob: 9481804279, 8660669927. rajugowda1969@gmail.com

ESTIMATION FOR FURNISHING WORKS OF MATTUR BRANCH,SHIVAMOGGA.

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
1	Full height partly glazed/solid Partitions.(for Manager cabin/ ups/ filing/ record room and such other areas)				
	Providing & fixing Full height partition using using 2"x2" size seasoned hard wood sections of approved species for all horizontals and verticals spaced at 2 feet c/c or part there-of, both ways for supporting frame work. All the panels and on both sides of the partition to be covered with 6mm thick commercial grade plywood and over that 1mm thick laminate of approved colour and brand to be pasted. Necessary openings must be made in the frame sections to run the wires, computer cables wherever necessary. Similarly necessary cuttings to be made in the partition to fix switch boxes of electrical, telephone sockets, computer Information outlets etc.				
a	With all the panels including central panel of the partition (between 3 feet to 7 feet level) shall be covered with 6 mm thick MR grade commercial plywood & laminate finish.	180	SFT		
2	CASH COUNTER				
	Providing and fixing High level individual cash counter of length 60" total height 45", customer top width 16" and working top width of 36" width (all minimum dimensions) all as per drawing with front , working top, customer top ,main vertical side support upto the customer top , and intermediate vertical support for draw unit upto working top. The working top shall be at a height of 36" and customer top at height of 45" above floor. There shall be three draws of size 13.5"x 22"x 5" (internal dimensions) fixed in between the intermediate support and main side support . The portion below the draws shall be a cupboard with front shutter. The counter and the draws shall be made by using 19mm commercial block board except for draw bottom which shall be provided with 6mm commercial plywood . The front elevation of the counter shall be as per the design detailed in the drawing of front office counters				
	using 6mm thick MDF to provide recession and finished with TW beadings ,1mm laminate. The working top, customer front, top, front face of shutter and draws shall be finished with 1 mm thick lamination & provided with 10mm clear glass polished edges biveled. There shall be shelf of size 10" x 20" below the working top for CPU UNIT using 19mm commercial block board. A foot rest of 3" x 1 1/2" hardwood section shall be provided. The draws shall have sliding arrangement with readymade metal slides and metal rollers. All the exposed edges shall be provided with teak wood beadings of size 1" x 1/4" POLISHED . All non laminated exposed surfaces shall be provided with two coats of enamel paint over a coat of primer. Each draw shall have one multipurpose concealed lock and stainless steel handle. Necessary openings for the access of the wires with plug shall be provided with PVC caps.	1	NO		
3	CASH CABIN FRONT PARTITION (refer drawing)				
	Providing and fixing partition for cash cabin front by using 2.5"x2.5" size well seasoned hard wood sections of first class quality for all horizontals and verticals.The exposed surface of wood shall be finished with 1mm thick lamination of approved colour. There shall be atleast three horizontals at 0' 0", 0'8" and 3'3" levels [approx] from the customer counter top level (which will be at 42 inches height from floor level).				
	There shall be vertical supports on two ends of the cash counter upto 7 ft height from customer top level. The bottom 0'8" height panel to be covered by 7.5 mm thick 56mm x 47mm opening aluminium grill (AL 101) fixed with suitable corner beadings, rubber beadings. At the mid portion of the panel there shall be an opening of 6" x 6" with alround frame work & this opening shall have a sliding or openable type shutter with locking arrangement from inside to facilitate cash receiving/ paying. The top panel shall be covered by two glass panels made of 12 mm thick plain glass fixed with necessary beedings with an intermediate horizontal gap between two glass panels to facilitate communication between customer and cashier. The glass panel shall have designed artistic etching using frosted film.	20	SFT		
4	CASH CABIN SIDE & REAR PARTITION				

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
	Providing and fixing partitions for cash cabin sides & rear areas by using 2.5"x2.5" size well seasoned hard wood sections of first class quality for all horizontals and verticals spaced at required intervals but not more than 3 feet c/c unless otherwise specified. There shall be atleast 4 horizontal wood sections at 0" 0", 20", 36" and 70" levels [approx] from the floor level. There shall be vertical supports for every 3 feet interval or part thereof.				
	The bottom 36" height panel to be covered by 6mm thick commercial plywood on both sides and finished with 1mm thick lamination. The top remaining panels shall be covered by 7.5 mm thick 56mm x 47mm opening aluminium grill (AL 101) fixed with suitable corner beadings, rubber beadings. There shall be a horizontal tray at 3 ft level to facilitate slips movement and communication between supervisor and cashier. The top panel Above Counter shall be covered by glass panels made of 12 mm thick plain glass fixed with necessary beadings. The approximate size of the Bulk Cash Cabin is 50" (width) x 76" (length) x 70" (height).	55	SFT		
5	WOOD FRAMED LAMINATED DOOR FOR BULK CASH CABINS				
	Providing and fixing of wood framed door of size 7 feet x 2'6" wide [approx] using 3" x 2" well seasoned hard wood sections for the top, bottom and verticles, 5" x 2" for the middle lock rail. All sectional dimensions are minimum. The bottom 3 feet height panel to be covered by 6mm thick Commercial plywood on both sides & finished with approved clour 1 mm thick laminate. The top 3 feet panel to be covered with 6mm thick plain glass, using necessary moulded corner Teak / beach wood beadings. The edges of the shutter shall be lipped with 6mm thick Teak / beach wood beadings. The door shutter shall be fixed with 3 nos stainless steel (SS) make 5" size hinges, one number 6 levered Godrej make (with minimum 3 keys) automatic NIGHT LATCH fixed just below 3 feet level and one 3" long SS material tower bolt and 4" long SS material handles on both the sides. All the exposed wood shall be neatly finished with 2 coats of polish & stained to required colour.	2	NOS		
6	ALUMINIUM GRILL FOR CASH CABIN TOP				
	Providing & fixing 7.5mm thick 56mm x 47mm aluminium grill (AL 101) at the top of the cash cabin with necessary hard wood beading. All the accessories used shall be concealed type. All the aluminium sections shall be powder coated.	40	SFT		
7	FRONT OFFICE CUSTOMER COUNTER				
	Providing and fixing Running customer counter of total height 30" and working top width of 30" width (all minimum dimensions) all as per drawing with front, working top, main vertical support upto the working top at every 5ft c/c and intermediate vertical support for draw unit upto working top. The working top shall be at a height of 30". There shall be two drawers of size 13.5"x 22"x 5" (internal dimensions) fixed in between the intermediate support and main support at every 5ft c/c. The portion below the drawers shall have a cupboard with front shutter. The counter and the drawers shall be made by using 19mm thick commercial block board except for draw bottom which shall be provided with 12 mm commercial plywood. The front elevation of the counter shall be as per the design detailed in the drawing using 6mm thick design teak wood/ MDF material to provide recession and finished with 1mm laminate. The customer top, working top, customer front & front face of the elevation area of storage units provided. mm thick lamination.				
	The customer hood shall have a curved profile as per the drawing. For every seating area (normally 46" to 5 feet length) there shall be a key board tray of minimum 21" x 9" size made of 19mm block board with both side laminated and fixed with telescopic type metal channels fixed on the lower side of the counter/table top, a foot rest made of 3" x 2" hardwood section with proper painting finish. The drawers movement shall be with sliding arrangement with readymade TELESCOPIC metal slides and metal rollers. All the exposed edges shall be provided with teak wood beadings of size 1" x 1/4" POLISHED. The inside & hidden surfaces to be polished to the required colour with 2 coats of colourless french polish. Each drawer/cupboard shall have one multipurpose concealed lock and 3" long brass or stainless steel handle. Necessary openings for the access of the wires with plug shall be provided with PVC caps for the counter top at appropriate location.	33	RFT		
8	WORK STATION / EXECUTIVE/SM/ MANAGER TABLES				

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
	Providing and fixing TABLE of length 78" ,height 30" and top width 36" all minimum dimensions with front , working top and side supports. There shall be three draws of size 13.5"x 22"x 5" fixed in a around boxing with top and one of the side of the table as common top and side. All by using 19mm commercial Block board except for draw bottom which shall be provided with 6mm commercial plywood . The front elevation of the table shall be as per the design detailed in the drawing using 6mm thick MDF to provide recession and finished with TW beadings ,1mm laminate. The working top, sides,front face of draw shall be finished with 1 mm thick lamination. The working top shall be provided with 10mm thick clear glass edges biveled.				
	There shall be shelf of size 10" x 20" below the working top for CPU UNIT using 19mm commercial block board as shown in the drawing. There shall be shelf of size 36" x 20" below the working top for CC camera CPU. A foot rest of 3" x 1 1/2" hardwood section shall be provided. The draws shall have sliding arrangement by using readymade metal rollers in metal channel. All the exposed edges shall be provided with teak wood beadings of size 1" x 1/4" POLISHED. All non laminated exposed surfaces shall be provided with two coats of enamel paint over a coat of primer. Each draw shall have stainless steel handle with a centralized locking system for the three draw unit. Necessary openings for the access of the wires with plug shall be provided inclusive of working top and covered with PVC caps as per Drawing.				
	Manager Table of 3' 0" (W) x 6' 0" (L) x 2' 6" (H)	1	NOS		
	Workstation Table of 2' 6" (W) x 5' 0" (L) x 2' 6" (H)	1	NOS		
9	SIDE STORAGE UNITS				
a	Providing and fixing storage units of following sizes, with necessary swinging shutters, all made of 19mm thick commercial block board for sides, partitions, top, shelves, bottom, shutters. The exposed surfaces including rear surface shall be finished with 1mm thick lamination of approved shade & brand. Unit shall have internally one horizontal shelf and one vertical partition in the centre all made with 19mm thick commercial block board. All internal and hidden surfaces shall be finished with 2 coats of french polish stained with required colour. 12mm thick commercial plywood to be fixed for the rear surface cover with 1 mm thick lamination finish.				
b	All the exposed edges shall be tipped with 3/4"x1/2" matching Wood Beading & neatly polished with 2 coats with matching colour. Payable area is per unit of storage units of below mentioned sizes. The shutters shall have locking arrangement Brass 3" size handles, Ball catch, Continuous MS hinges, 3" PC Aluminium Tower bolts as per the requirement.				
i	Executive/SM/Manager's Table Side Unit 1'6"(W) x 3'6"(L) x 2'6"(H)	1	NOS		
ii	Teller Cash Side Table 1'6" (W) x 4'6" (L) x 2'6" (H)	1	NOS		
10	ENTRANCE DOOR				
a	Providing and fixing fully glazed entrance door of single shutter width not exceeding 36" and as per the following specifications. For around supporting door frame 5" x 3" section made out of 25mm thick commercial block board neatly finished with 1mm thick laminate of TW/beach wood colour and shall have necessary offset/recess area to fit door shutter thickness. Each shutter shall be fully glazed and shall be made of 12mm thick plain glass fixed in 5" x 2 1/4" TW wood or powder coated aluminium extruded sections at both top and bottom levels. The edges and sides of the glass shutters shall be neatly grinded & polished. There shall be 12mm wide double line frosted film pasted with etching like design around the shutter and horizontal strips with bank emblem at the centre portion of the glass shutters.				
b	The TW sections shall be neatly polished with two coats of wood polish & stained to the required colour. Each shutter shall be fixed firmly with necessary pivot hinges at the top and a floor spring of OZONE make at the bottom (cost of floor spring will be paid separately). The shutters shall have decorative stainless steel material handles of minimum 9" length on both sides of the shutter. The normal width of the entrance will be 50" and design shall be as per the instructions of the Architect / Bank. Shutter width shall not be more than 3 ft 6 inches. The quantity given is for 2 entrance doors.	130	SFT		
11	FLOOR SPRING				
	Providing & Fixing floor spring of OZONE make at the bottom of the main entrance door.	2	NOS		

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
12	VERTICAL BLINDS				
	Providing and fixing of Luxaflex (of Hunter Douglas) / MAC make or equivalent brand window VERTICAL blinds. The top rail shall be made of powder coated aluminium section with best quality sliding arrangement.	150	SFT		
13	NEW WALL/ COLUMN PANNELLING				
	Providing & fixing wall panelling using 8 mm thick MR grade commercial plywood fixed over a 2 ft x 2 ft grid made of 2" x 2" frame work. The frame work shall be made out of 25mm thick commercial plywood to get required sizes. Over the frame work 12 mm thick commercial plywood to be fixed and covering the same with 1.0 mm thick laminate of approved brand and shade and as per the design. At certain locations, space for soft board/pin up boards fixing, paintings area to be prepared with around matching wooden beadings. The cost of such works shall also to be part of the item rate. Design will be decided during working along with premises incharge & Engineer.	200	SFT		
14	MINERAL FIBRE BOARD GRID TYPE FALSE CEILING				
	Providing, fabricating, erecting lay-in type tegular/ drop type Mineral fibre board false Ceiling of 600mm x 600mm grid as per the following specifications. The approved brands are ARMSTRONG/ NITTOBO / SAINT GOBAIN. The following specifications are the minimum and tenderers may quote for the equivalent or better specification.				
a	The grid system having 600mm x 600 mm or part thereof wherever necessary, shall be made using hot dipped galvanized steel section, exposed surface chemically cleaned capping prefinished in baked polyester paint, main Tee of size 14 x 38 x 0.33mm at every 1200mm c/c max and rotary stitched cross tee of size 14 x 38 x 0.33mm at every 600mm c/c and cross Tee of size 14x 38 x 0.33mm at every 1200 c/c max and 14 x 22 x 0.457mm wall angle around the wall to form grid size of 600 x 600mm. The suspension system shall have 4mm dia pre-straightened GI rods which are in-turn supported from real ceiling using 6mm size anchor bolts, connected with adjustable Hanger clips/ J bolts and other accessories as per the manufacturers specifications. The T Sections have a Galvanizing of 120 grams per M2 & passed through for 500 hrs of Salt test.				
b	The tiles/ panels shall be of prima Fine Fissured Microlook tegular of ARMSTRONG or Fine Fissured High NRC(Narrow reveal) edge Tiles of Saint Gobain Mineral Fibre Acoustic Ceiling Tiles of size 600 x 600 x 18 mm thick over the formed grid, in module size of 600mm x 600mm x 18mm Thick.				
c	The item shall include the cost of additional Tee or L supports & other accessories near the ends/ odd size edges/corners, making necessary openings for electrical light fittings, fire alarm detectors and any other fixtures. No extra payment shall be made for making openings in the panels/ grid for the purpose of light fittings. Item rate shall include all the taxes, transportation, erection, loading & unloading and any other incidental expenditure that may be required to be spent in completing the work in totality as per above specifications. The tiles removed to place light fittings shall be handed over to bank's custody and there may not be any deduction for light fittings area.	500	SFT		
15	GYPBOARD CEILING				
	Providing and fixing suspended false ceiling, which includes providing and fixing GI perimeter channels of size 0.55mm thick having one flange of 20mm and another flange of 30mm and a web of 27mm along with perimeter of ceiling, screw fixed to brick wall/partition with the help of nylon sleeves and screws at 610mm centers. The suspending GI intermediate channel of size 45mm, 0.9mm thick with two flanges of 15mm each from the soffit at 1220mm centers with ceiling angle of width 25mmx 10mmx 0.55mm thick fixed to soffit with GI cleat and steel expansion fastene. Ceiling section of 0.55mm thickness having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5mm are then fixed to the intermediate channel with the help of connecting clips and in direction perpendicular to the intermediate channel at 457mm centers. 12.5mm tapered edge Gypboard (Conforming to IS- 2095-1982) is then screwed fixed to ceiling section with 25mm dry wall screw at 230mm centers. Screw fixing is done mechanically.				

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
	Finally the boards are to be jointed and finished so as to have a flush look which includes filling as finishing the tapered and square edge of the boards with joining compound, paper tape and two coats of primer suitable for Gypboard (as equivalent) extra frame work for electrical fittings, A/C diffusers, and/or any other cutout, trap doors, wooden shadow battens (hollock wood black enamel painted-25x40mm) at wall peripheries and ends, 12mm thick MDF board for pelmet etc. complete including opening to be made for AC grills, light fittings, trap doors etc. (The quoted rate shall be inclusive of suspenders at all heights) (The rate to be quoted including plastic emulsion paint)	350	SFT		
16	WOODEN SOLID CORE FLUSH DOORS FOR MANAGER CABIN, UPS, RECORD ROOM ETC				
	Providing & fixing wooden solid core flush shutters of 35 mm thickness with both side ply and around wooden frame work. The top 4 feet portion shall be finished with 6mm thick plain glass fixed with wooden moulded beadings & pasted with frosted film having Bank's logo and strips as per the design provided by Engineer-in-charge.				
	The both sides of the shutter shall be finished with 1 mm thick approved colour & brand laminate. The around edges shall be with teak wood lipping beading. The door shall be fixed to the partition frame work using 4 nos stainless steel hinges, 2 nos 6" size SS handles, one 6 lever SS finished Mortice lock of Laxmi make, door closure of Everite make, door stopper. The payment is per number of 3'x7' size. Any variation in size will be paid on proportionate basis.	5	NOS		
17	CUSTOMER WRITING DESK.				
a	Supplying and fixing free standing customer writing desk of 36" length, 42" height and 18" deep with top, front, side supports and foot rest. There shall be bins of size 6" x 6" (front opening) for keeping challans at the top level, all made out of 19mm commercial block board. The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer. The top shall be provided with 10 mm clear glass edge bevelled fixed with 6 SS studs.	2	NO		
18	SUGGESTION BOX				
	Supplying and fixing Suggestion Box with front opening with door & lock, slot for dropping letters from top, all made out of 12mm commercial block board. The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer. The overall size shall be 8" x 10" x 12" (D X W X H).	1	NO		
19	CHEQUE DROP BOX				
	Supplying and fixing Cheque Drop Box with front opening with door & lock, slot for dropping cheques from top, all made out of 19mm commercial block board. The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer. The overall size shall be 10" x 12" x 20" (D X W X H)	1	NO		
20	RUNNING STORAGE CUPBOARDS (SWING SHUTTERS)				
	Providing and supplying running storage cupboards of width 18" and height 36" or upto the specified height as per site conditions with top, sides, verticals, separators (both horizontal and vertical) at every 3 ft. There shall be horizontals for every 15" height. The storage unit's verticals, horizontals & front swing shutters all shall be made by using 19mm commercial block board and only rear side covered by 12 mm commercial ply wood. The front shutters may be of size 18" to 21" width. There shall be skirting of height 2" to 3". All the visible surfaces like front, top and sides shall be finished with 1mm thick lamination. All the hidden, inside and non-laminated surfaces shall be finished with two coats of colourless polish stained to the required colour. There shall be one number of multi-purpose lock for every two shutters. Each shutter shall have a stainless steel handle, a brass ball catch/tower bolt 3" size as the case may be. The payment shall be based on the elevation area of storage units provided.	100	SFT		
21	GLASS TOPS				
	Providing and fixing 8 MM THICK glass panes of required sizes (like 2'6" x 5 ft, 3'0" x 6'0" etc) with all edges neatly grinded & polished and fixed to the wall surfaces using D brackets. The glass shall be plain glass of Modi, saint Gobain, asahi make.	21	SFT		

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
22	GLASS SHELFs-Providing and fixing glass panes of required sizes (like 1 ft x 2 ft, 9" x 15" etc) with all edges neatly grinded & polished and fixed to the wall surfaces using D brackets. The glass shall be 12mm thk plain glass of Modi,saint Gobain,asahi make.	15	SFT		
23	NOTICE BOARD				
	Providing and fixing notice board of size 6'x3' by using 19mm commercial block board with 1 1/2" x 1/2" TW beading around. The inside surface shall be provided with 12mm thick soft board with fabric on the top. The TW beading shall be provided with two coats of polish over a coat of primer.	20	SFT		
24	FLAP GATE :				
	Providing & fixing in position Flap Gate made out of 19mm thick MR Grade Commercial plywood (KITPLY/UNIPLY make). The exposed surface to be covered with 1mm thick laminate of Approved shade & make. Edges are to be provided with teak wood beeding with polish, cost inclusive of all materials, labour charges, hinges etc.	1	NO		
25	ALLUMINIUM PARTITION				
	Removing & Refixing in position existing Alluminium partition with minor Alteration etc Complete as per drawing partition to UPS room and Doors at Record room and Toilet	130	NO		
25	STAFF TABLE				
	Removing & Refixing in position existing Tables as per drawing with alterations lamination etc complete	10	RFT		
			Total		
		ADD SGST 9%			
		CGST 9%			
	GROSS TOTAL				