



**UNION BANK OF INDIA, REGIONAL OFFICE SAMBALPUR, 1ST FLOOR, BALAJI MIDTOWN,
BUDHARAJA, SAMBALPUR**

PREMISES REQUIRED FOR BRANCH ON LEASE

Bank requires a well-constructed commercial premises admeasuring 1700 sq. ft. +10% carpet area in ready possession/under construction at **Khetraipur(Sambalpur)** preferably on ground floor.

Moreover, the landlord has to provide/construct a Strong room within the premises from his own sources with the following specifications,

- a) Height – 9 ft.
- b) Wall thickness – 300 mm
- c) Floor/roof thickness – 300 mm
- d) Concrete mix for construction of wall, floor and roof should confirm to M20 minimum
- e) Reinforcement steel bar – 12 mm
- f) Reinforcement grid mesh in mm – 150 X 150 X 150 CTC

For further details, please visit Bank's website www.unionbankofindia.co.in / e-Procurement portal eprocure.gov.in . Last date for submission of bids in prescribed format is 16.06.2022 upto 4.00 p.m.

The Bank reserves the right to reject any or all bids without assigning any reasons whatsoever.

Deputy General Manager

FORMAT OF TECHNICAL BID

With reference to your advertisement in the local daily/ Bank's website/ e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

PART A: GENERAL INFORMATION

I. Name of the owner/s:

II. Share of each owner, if any,
under joint ownership:

III. Location:

A. Name of the building/scheme:

B. Sector No.:

C. Street:

D. Full Address alongwith PIN code & prominent
landmark

E. Locality
(Residential/Commercial/Industrial/Mixed):

PART B: TECHNICAL INFORMATION

I. Building

A. Carpet Area of the premises(in sq.ft):
Whether ready to offer area as required by Bank?

	Dimension(LxWxH) in feet	Carpet Area(Sq.Ft)
i. Hall		
ii. Toilet/Washrooms		
iii. Strong Room, if any.		

B. Floor particulars

(Basement/Ground/Lower or Upper ground/Mezzanine/1st floor):
(give area of each floor)



- C. Age of the building:
D. Frontage in feet:
E. Access /distance from Main Road:
(Mention whether it is on main road)
F. Type of Building:
(Residential/Commercial/Industrial)
G. Type of Construction
(Load bearing/RCC/Steel framed)
H. Pillars in premises offered (specify no.)
I. Floor numbers and height of each
floor including Basement, if any:
(Clear floor height from floor to ceiling)

PART C : OTHER PARTICULARS :

1. Lease period offered
2. Amenities available / proposed:
 - (a) Separate electricity meter
 - (b) Sanctioned Electrical power/ load
 - (c) Car Parking facility:
 - (d) Continuous water supply
 - (e) Water supply facility
(Municipal supply/Well/Borewell):
 - (f) No. of toilets:
3. Whether separate water meter is provided:
4. Whether plans are approved by local authorities:
5. Time required for giving possession:
6. Whether agreeable to provide for rooftop for
installation of V-SAT/Solar panels/Tower any other
bank's equipments (YES/NO) :
7. Any other information not covered above:

Place:

Signature

Date:

(Landlord/Owner)

Address_____

Phone No._____

Annexure-VI
Enclosure to Policy 2022-23

OFFER OF PREMISES ON LEASE / RENTAL BASIS



FORMAT OF PRICE BID

With reference to your advertisement in the local dailies/banks Website/e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

PART A: RATES OFFERED

Rate per sq.ft. (carpet area) / lump sum monthly Rent:

PART B : OTHER DETAILS

- i. Amount of Municipal/ Panchayat/ Local Taxes per annum:
- ii. Monthly Maintenance charges
(like society charges/charges for amenities, etc):
- iii. Any other charges per month:
(please specify)
- iv. Municipal/ Panchayat/ Local Taxes to be borne by: *
- v. Maintenance charges to be borne by: *
- vi. Any other charges to be borne by: *

* Please mention (landlord or Bank)

PART C: TOTAL DEMAND (per month)

- | | |
|---------------------------------------|-------|
| I. Rent. | : Rs. |
| II. Municipal/ Panchayat/ Local Taxes | : Rs. |
| III. Maintenance charges | : Rs. |
| IV. Any other charges | : Rs. |
| V. Total | : Rs. |

Place:

Signature

Date:

(Landlord/Owner)

Address: _____

Phone No. _____

Annexure-VII
Enclosure to Policy 2022-23

