

**Union Bank of India, Regional Office Siliguri, Sachin Sourav Apartment,
Ashutosh Mukherjee Road, College Para, Siliguri, West Bengal -734001**

PREMISES REQUIRED ON LEASE

Bank requires a well-constructed commercial premises admeasuring 1400 sq.ft. +/- 10% carpet area# in ready possession at Coochbehar (city area) preferably on ground floor and within the radius of 800 meters approx. from the existing premises of Coochbehar branch. For further details, please visit Bank's website www.unionbankofindia.com / e-Procurement portal www.eprocure.gov.in . Last date for submission of bids in prescribed format is 16.06.2022 upto 03.00 PM

The Bank reserves the right to reject any or all bids without assigning any reasons whatsoever.

Place: Siliguri

Date: 27.05.2022

-Sd-

REGIONAL HEAD, SILIGURI

 @unionbankofindia  @UnionBankTweets  UnionBankInsta  YouTube UnionBankofIndiaUtube  @unionbankofindia

Tender Details

Subject: Premises on lease for Coochbehar Branch

Start Date of Tender : 2nd June 2022

Last Date of Submission : 16th June 2022 up to 03.00 PM

Tender Opening Date : 16th June 2022 at 3.30 PM

Tenders will be opened in presence of applicants/ their authorized representatives.

Place of Submission :

**Union Bank of India,
Regional Office Siliguri,
Sachin Sourav Apartment,
Ashutosh Mukherjee Road,
College Para,
Siliguri,
West Bengal -734001**

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Requirement of Bank Premises on Lease

Union Bank of India requires a commercial premises admeasuring 1400 +/- 10% sq.ft carpet area for Coochbehar Branch.

The premises should preferably be on ground floor with adequate parking space, visibility from road and having commercial use certificate from the competent authority. Prospective bidders, holding ownership or power to negotiate on behalf of owner may collect the technical bid/price bid formats from Union Bank of India, Regional Office, Siliguri during office hours from 10.00 AM to 5.00 PM from 02.06.2022 to 16.06.2022 or download it from the bank's website www.unionbankofindia.com or www.eprocure.gov.in and submit their technical bid and price bid offers in separate sealed envelopes, and put it in one large envelope super-scribed as "Bids for Union bank of India Coochbehar branch". Super-scribed technical bid/price bid should reach us on or before 16.06.2022 by 3.00 P.M at Union Bank of India, Regional Office, Sachin Sourav Apartment, Ashuthosh Mukherjee Road, College Para, Siliguri 734001.

The technical bid will be opened on 16.06.2022 at 03.30 PM in the presence of vendor / their representatives at above mentioned address.

No brokers or intermediaries please. Priority will be given to the property leased by the public sector undertakings or Government / Semi Government bodies. Bank reserves its right to accept or reject the offers without assigning any reasons whatsoever.

Regional Head

OFFER OF BANK'S PREMISES ON LEASE / RENTAL BASIS

FORMAT FOR TECHNICAL BID

With reference to your advertisement in the local daily / Bank's website / e-Procurement Portal dated _____, I / We hereby offer the premises owned by us for housing your branch / office on lease basis.

PART A: GENERAL INFORMATION

I. Name of the owner/s :

II. Share of each owner, if any,
under joint ownership :

III. Location :

A. Name of the building/scheme:

B. Sector No. :

C. Street :

D. Full Address along with PIN code & prominent
Landmark :

E. Locality
(Residential/Commercial/Industrial/Mixed):

PART B: TECHNICAL INFORMATION

I. Building

A. Carpet Area of the premises(in sq.ft):
Whether ready to offer area as required by Bank?

Dimension(LxWxH) in feet

Carpet Area(Sq.Ft)

- i. Hall
- ii. Toilet/Washrooms
- iii. Strong Room, if any.

B. Floor particulars
(Basement/Ground/Lower or Upper ground/Mezzanine/1st floor):
(give area of each floor)

C. Age of the building:

D. Frontage in feet:

E. Access /distance from Main Road:
(Mention whether it is on main road)

F. Type of Building:
(Residential/Commercial/Industrial)

G. Type of Construction
(Load bearing/RCC/Steel framed)

H. Pillars in premises offered (specify no.)

I. Floor numbers and height of each
floor including Basement, if any:
(Clear floor height from floor to ceiling)

PART C : OTHER PARTICULARS :

1. Lease period offered
2. Amenities available / proposed:
 - (a) Separate electricity meter
 - (b) Sanctioned Electrical power/ load
 - (c) Car Parking facility:
 - (d) Continuous water supply
 - (e) Water supply facility
(Municipal supply/Well/Borewell):
 - (f) No. of toilets:
3. Whether separate water meter is provided:
4. Whether plans are approved by local authorities:
5. Time required for giving possession:
6. Whether agreeable to provide for rooftop for
installation of V-SAT/Solar panels/Tower any other
bank's equipments (YES/NO) :
7. Any other information not covered above:

Place:
Date:

Signature
(Landlord/Owner)

Address _____
Phone No. _____

OFFER OF PREMISES ON LEASE / RENTAL BASIS

FORMAT OF PRICE BID

With reference to your advertisement in the local dailies/banks Website / e-Procurement Portal dated _____, I/We hereby offer the premises owned by us for housing your branch / office on lease basis.

PART A: RATES OFFERED

Rate per sq.ft. (carpet area) / lump sum monthly Rent:

PART B : OTHER DETAILS

i. Amount of Municipal/ Panchayat/ Local Taxes per annum:

ii. Monthly Maintenance charges
(like society charges/charges for amenities, etc):

iii. Any other charges per month:
(please specify)

iv. Municipal/ Panchayat/ Local Taxes to be borne by:

v. Maintenance charges to be borne by:

vi. Any other charges to be borne by:
* Please mention (landlord or Bank)

PART C: TOTAL DEMAND (per month)

I. Rent. : Rs.

II. Municipal/ Panchayat/ Local Taxes : Rs.

III. Maintenance charges : Rs.

IV. Any other charges : Rs.

V. Total : Rs.

Place:

Date:

Signature
(Landlord/Owner)

Address: _____

Phone No. _____