

PROPOSED AIR CONDITION WORKS FOR

UNION BANK OF INDIA

SINDHI COLONY BRANCH AND ATM, (Secunderabad, T.S)

TENDER SCHEDULE

**For Banks Empanelled Contractor
Under Secunderabad Region
Only Need to Apply**

Tender to be submitted to:

**The Deputy General Manager,
REGIONAL OFFICE,
UNION BANK OF INDIA
SECUNDERABAD, T.S.**

Date of Tender: 01-06-2022

Last date for submission of Sealed Tender: 08-06-2022 upto 3.00 pm

Opening of Sealed Tenders: 08-06-2022 at 4.00 pm

CONSULTANTS:

**FIROZ AHMED
ARCHITECT
13-6-436/a/33, 2nd Floor, 301
Lakshmi Apartment, Lakshmi Nagar, Pillar no.68,
Mehndipatnam, Hyderabad - 500 028.
Cell: 98481 49737
L.Tele: 9949553386.
E-Mail: a_firoz @yahoo.com**

Issued to:

TENDER SCHEDULE FOR AIR CONDITION WORKS FOR
UNION BANK OF INDIA
SINDHI COLONY BRANCH AND ATM, (Secunderabad, T.S)

Name of the Contractor to whom issued: _____

Address: _____

CONSULTANTS:

**FIROZ AHMED
ARCHITECT
13-6-436/a/33, 2nd Floor, 301
Lakshmi Apartment, Lakshmi Nagar, Pillar no.68,
Mehndipatnam, Hyderabad - 500 028.
Cell: 98481 49737
L.Tele: 9949553386.
E-Mail : a_firoz @yahoo.com**

CLIENTS:

**The Deputy General Manager,
REGIONAL OFFICE,
UNION BANK OF INDIA
SECUNDERABAD, T.S.**

THE CONDITIONS OF TENDER

1. The tender form must be filled in English and all entries must be made by hand and written in ink.
2. Each and every page of the tender document must be signed by the owner of the firm or the power of attorney holder.
3. The tenders must be submitted in the prescribed format only. The tenders must quote the rates in the Schedule of Quantities, rates and amount. The rates should be written both in words and figures without any erasures and alterations. However if errors are made, the wrong figures or words must be neatly scored out under full signature of the tenderer and the correct figures and words neatly rewritten. Over writing is not permitted.
4. Errors in the schedule of quantities rates and amount shall be dealt with the following manner:
 - a) In the event of discrepancy between the rates quoted in words and the rates in figures, the Co-efficient of the total amount by the quantity shall be taken into consideration, provided the tender is not rejected.
 - b) In the event of an error occurring in the amount column as a result of wrong multiplication and extension of unit rate and quantities, the unit rate shall be regarded as firm and the amount shall be amended accordingly.
 - c) All the errors in totaling in the amount column and in carrying forward, the totals shall be corrected.
5. The quantities indicated in the schedule of quantities are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of work done at the accepted rates.
6. No alterations which are made by the tenderer in the drawings, specifications or in probable quantities accompanying the tender will be recognized and, if such alterations are made the tender is likely to be invalidated. Remarks and explanations should be given in a separate cover along with EMD and will become binding only if specially accepted in writing by Bank at the time of acceptance of the tender.
7. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information necessary for the purpose of filling this tender and to enter into a contract with Bank, he must examine the drawings, specifications conditions et., and must

inspect the site of work and must acquaint himself with all local conditions and matters pertaining thereto.

8. The tenderer shall also bear all expenses in connection with the preparation and submission of this tender.

9. **EARNEST MONEY DEPOSIT (EMD):** The tender shall deposit an amount of **Rs.4,000/-** (Rupees Four thousand only) in the form of a DD drawn on a scheduled Bank in favor of **Deputy General Manager, UNION BANK OF INDIA, 1st Floor, Secunderabad, T.S.** at the time of submission of the tender as Earnest Money. Bank is not liable to pay any interest on Earnest Money. The EMD for unsuccessful tenderers shall be refunded to them without any interest after the decision to award the work is taken. The EMD of the successful tenders shall be retained as part of Security Deposit and for the due fulfillment of the contract.

10. **SECURITY DEPOSIT (SD):** Apart from Earnest Money Deposit made as above, Security Deposit shall be deducted from running/progressive bill/s of the Contractor @ 8% of the gross value of the each bill until the total Security Deposit including EMD equals to 10% of the accepted value of the tender. Security Deposit shall not bear any interest.

11. **COMPLETION PERIOD:** The time is the essence of Contract. The entire work shall be completed by the Contractor within 30 days after the day the tender is accepted by Bank. The work is of urgent nature and the completion time schedule should be strictly adhered to by the Contractor.

12. The tenders submitted shall remain valid for acceptance for a period of 30 days from the date of their opening. Should any tenderer withdraw his tender before the expiry of the said period or makes any modification to his tender, his EMD will be forfeited and the tender declared invalid.

13. Bank does not bind itself to accept the lowest tender and reserves to himself the right to reject any or all of the tenders received without assigning of reasons thereof.

14. The tenderer whose tender is accepted shall execute a formal agreement with Bank in accordance with this draft agreement which will include the notice inviting tender, these conditions, other papers herein, special conditions, drawings and specifications etc., but his liability, under the contract shall commence from the date of the written acceptance of his tender whether the formal agreement is drawn or not.

15. The Contractor shall bear all expenses in connection with the execution of the said agreement including fees for stamps and registration of documents as required.

16. The compensation or other sums of money payable by the contractor to the Bank under the terms of contract maybe deducted from his EMD/SD if the amount permits and the contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction make good in cash the amount so deducted.
17. The work shall be carried out under the directions and supervision of and subject to the approval in all respects by the **Consultants / Bank**.
18. On acceptance of tender the contractor shall, in writing, and at once inform Bank and the Consultants the names of his accredited representatives who will be responsible to take instructions from the Consultants/Bank.
19. The work or any part of it shall but be transferred assigned or subcontracted without the consent of Bank.
20. The contractor shall be required to co-operate and work in accordance with and afford reasonable facilities for such other agencies / Specialists as may be employed by the Consultants / Bank on other works / sub-works in connection with the work.
21. The contactor shall insure the work and keep it insured until one month after the date of taking over the works by Bank or otherwise as per the terms of the contract, against loss or damage by fire and other usual risks other than the risks accepted in the terms of the contract with an approved insurance company such as GIC.
22. The contractor is required to comply with all Acts of Govt. relating to Labor and the rules and regulation made there under from time to time and submits at the proper times all particulars and statements required to be furnished to the labor or any other statutory authorities.
23. For all the items of work executed by him, the contractor shall supply, at his own expenses, to the Consultants, copies of post card size photographs in triplicate each of the work, taken from two approved portions of each item of work at intervals of not more than one month during the progress of the work and also at every important stage of the work or as directed by the Consultants/Bank.
24. In carrying out the work the contractor shall comply with the provisions of the safety code, annexed to these papers.

FORM OF SUBMISSION OF TENDER

(To be filled by the tenderer)

The Deputy General Manager,
REGIONAL OFFICE,
UNION BANK OF INDIA
Secunderabad, T.S.

Dear Sir/s,

Ref: TENDER FOR INTERIOR AIR CONDITION WORKS BRANCH OF UNION BANK OF INDIA, SINDHI COLONT BRANCH AND ATM.

I / We the undersigned have carefully gone through and clearly understood, after visiting the site, the tender drawings and tender documents comprising of the tender form, Notice of Contractors, Agreement and Conditions of building contract, Special Conditions, Specifications and Schedule of Probable Quantities prepared by your Architects M/s Firoz Ahmed.

I / We do here by undertaken to execute and complete the whole or part of the work (as desired by you) at the respective rates quoted.

I / We are depositing as **earnest of money sum of Rs. 4,000-00,** by demand draft in favor of The Deputy General Manager, REGIONAL OFFICE, 1st Floor, Secunderabad, T.S. Along with this tender for due execution of the work at my / our tendered rates together with any variations which shall be adjusted at prices based by the Architects / Employer on our tendered rates.

In the event of this Tender being accepted I / We agree to enter into an agreement as and when required and executed the contract according to your form of Agreement, in default whereof, I / We do hereby bind my-self / ourselves to forfeit the aforesaid deposit.

I / We further agree to complete the work included in the said schedule of quantities within 20 days from the date of the work order issued to commence the same.

Date of commencement shall be either one-week, from the date, the acceptance letter is issued to the contractor or day on which the contractor is instructed to take possession of site whichever is later.

I / We agree not to employ sub-contractors other than those that may be approved by Architects / Employer.

I / We agree to pay Government, General and Sales Tax (State and Central), Excise and Octroi duties, for insurance and all other taxes including works contract tax.

I / We agree to pay Government, General and Sales Tax (State and Central), Excise and Octroi duties, for insurance and all other taxes including works contract extra, turnover tax, VAT etc as prevailing foretime to time, on such items for whom same is to be levies, and the rates quoted by me / us are inclusive of the same.

Yours Faithfully,

Contractor's Signature_____

Designation _____

Address_____

1.

2.

3.

ARTICLE OF AGREEMENT

Articles of agreement made this the day of 2022 Between
UNION BANK OF INDIA, REGIONAL OFFICE, 1st Floor, Secunderabad, T.S. herein after called
“The Employer” of the one part;

AND

M/s.having its registered office at
(herein after “The Contractor” of the other part.)

Whereas the employer is desirous of getting the AIR CONDITION Works for UNION BANK OF INDIA, **SINDHI COLONY BRANCH AND ATM**, Executed as schedule - I to this agreement and has annexed drawings, bills of quantities and specifications describing the work to be done as prepared by FIROZ AHMED, ARCHITECT, 13-6-436/A/33, 2nd Floor, 301 Lakshmi Apartment, Lakshmi Nagar, Pillar No.68 Mehdiapatnam, Hyderabad -500 028, Cell:9848149737, L.Tele:9949553386. (herein after called THE CONSULTANTS and whereas the said drawing as per Schedule-2 inclusive, the bills of quantities marked “BOQ” and the specifications etc., have been signed by or on behalf of the parties hereto; and whereas the contractor has agreed to execute the work subject to the conditions set forth in Schedule-3 hereto attached (herein after to as “The Condition”), the work shown upon the said drawings and described in the said specifications and included in the said bills of quantities for the sum of Rupees.....
.....

NOW IT IS HEREBY AGREED AS FOLLOWS;

In consideration of the sum of Rs. To be paid at the time and in the manner set forth in the said conditions, the contractor will, upon and subject to the said conditions execute and complete the works shown upon the said drawings and described in the said specifications and bills of quantities.

The employer will pay to the contractor the said sum of Rs..... or such other sum as shall become payable hereunder at the times and in the manner specified in the said conditions.

The terms “The Consultants” in the said conditions shall mean FIROZ AHMED, ARCHITECT, or in the event of their ceasing to be the Consultants for the purposes of this contract, such other persons as shall be nominated for that purpose by the employer, not being a person to whom the contractor shall object for reasons considered to be sufficient by the Arbitrator mentioned in the said conditions. Provided always that no person subsequently appointed to be the Consultants under the contract shall be entitled to disregard or overrule any decision or approval or direction given or expressed by the Consultants for the time being.

The said conditions, specifications and priced bills of quantities shall be read and construed as forming part of this agreement, and the parties hereto will respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively in such conditions, specifications and priced bills of quantities contained.

As witness our hand the day and year first above written signed by the said EMPLOYER.

In the presence of witnesses:

Name:

Name:

Occupation:

Occupation:

Address:

Address:

Signed by the said Contractor(s) :

In the presence of Witnesses:

Name:

Name :

Occupation:

Occupation:

Address:

Address:

CONDITIONS OF CONTRACT

1. Interpretation Clauses :

- a) In constructing the conditions, the specifications, schedule of quantities and contract agreement, the following words shall have the meanings herein assigned to them except where the subject to context other requires.
- b) Headings and marginal notes to the conditions of contract shall not be deemed to form part thereof or to be taken into considerations in the interpretation or construction thereof or of the contract.
- c) Where the context so requires (i) words importing persons include firms and corporations and (ii) words importing the singular only also include the plural and vice versa.

Employer shall mean **UNION BANK OF INDIA, REGIONAL OFFICE, 1st Floor, Secunderabad, T.S.**

a. Consultant shall mean **Firoz Ahmed** or in the event of their ceasing to be Consultant for the purposes of this contract such other person or persons as shall be nominated for that purpose by the employer subject to such qualifying provisions as may agreed upon.

b. Contract shall mean and include his /their legal representatives, permitted assigns, or successors.

c. Site shall mean the site where the works are to be executed as shown within boundary in red border on the site plan including any building and erections thereof allotted by the Employer for the contractor's use.

d. **The Composition of this contract** shall mean the tender documents comprising the notice inviting tender, form of the tender, the tender conditions, the drawings, and priced bills of quantities with their preambles, the acceptance thereof, and the articles of agreement, together with the taken together are deemed to form one contract and shall be complementary to one another.

e. **Bills of quantities** variously also termed priced bills quantities, schedule of rates, shall means the schedule of quantities originally furnished with the notice inviting tender, duly priced in by the tenderer and accepted by the Employer for inclusion as a part of the contract for determining the consideration payable to the contractor agreement it is also referred to as the contract scheduled.

f. **Notice of writing** or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by the registered post to the last known private or business address or to the registered office of the addresses and shall be deemed to have been received when in the ordinary course of post it would have been delivered.

g. **Act of Insolvency** shall mean any Act of Insolvency as defined by the Presidency Towns Insolvency Act, or the Provincial Insolvency Act or any amending such original.

h. **Net Prices** : if in arriving at the contract amount the contractor shall have added to or deducted from the total of the items in the Tender any sum, either as a percentage or otherwise, then the net price of any item in the tender shall be the sum arrived at by adding to or deducting from the actual figure appearing in a tender as the price of that item a similar percentage or proportionate sum provided always that in determining the percentage or proportion of the sum so added or deducted by the contractor, the total amount of any price cost items and provisional sums of money shall be deducted from the total amount of the tender. The expression “net prices” when used with reference to the contract or accounts shall be held to mean rates or prices so arrived at.

i. **The works** (or the work) shall unless thereby something either in the subject or context repugnant to such construction, be considered and taken to mean the works by or virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or addition. Whether the word “works” is used it shall cover “installation” also under the same definition.

j. **Excluded risks** are risks due to riots (otherwise than among contractor’s employees) and civil commotion(in so far as both these are uninsurable), war (whether declared or not) invasion, act of foreign enemies, civil war, rebellion, revolution, insurrection, military or unsurpassed power, any acts of Government, damage from air craft, acts of God such as earthquake, lighting and unprecedented floods and other causes over which the contractor has no control and accepted as such by the Employer or causes solely due to use of occupation in manner for which the work /installation in respect of which a certificate of completion has been issued or a course solely due to faculty designs of work.

k. **Provisional items** shall mean items for which only approximate quantities have been included in the tender documents.

2. **Virtual Completion** of works / installations shall mean the substantial completion of the work / installations in accordance with the contract enabling the Employer to take over the same.

3. **Consultants / Bank Instructions:** the Contractor shall execute the whole and every part of the work in the most substantial and workman like manner and both as regard materials and otherwise in every respect in strict accordance with the specifications, conforming exactly, fully and faithfully, to the designs drawings and instructions in respect of the work given by the Consultants/Bank and under the directions of and under the supervision of and subject to the approved in all respects by the Consultants/Bank who may in their discretion and from time to time issue further drawings, and/or written instructions, directions and/or written instructions, details and explanation which are hereafter collectively referred to as “Consultants/Bank” in regard to :

a. Variation or modification of the design quality or quantity of works of the addition or omission or substitution of any work.

b. Any discrepancy in the drawings or between the schedule of quantities and/or drawings and/or specifications.

c. The removal from the site of any materials brought thereon by the Contractor and substitution of any other materials thereof.

d. The dismissal from the works of any persons employed there upon.

- e. The opening up for inspection of any work covered up.
- f. The amending and making good of any defects under clause 19.
- g. The removal and/or re-execution of any work executed by the contractors. On account of defects, under clause 18.
- h. The contractors shall forth with comply with and duly execute any work comprised in such Consultants/Bank instructions provided always that verbal instructions, directions and explanation given to the contractor or his representative upon the works by the Consultants/Bank shall if involving a variation, be confirmed in writing by the contractor within seven days and if not dissented from in writing within a further seven days by the Consultants/Bank, such shall be deemed to the Consultants/Bank instructions within the scope of the contract.
- i. **Manner of execution of work:** The Consultants/Bank shall be entitled to direct at what point or points and in what manner the works are to be commenced, and from time to time carried on.
- j. **Variation to be approved by Employer:** Notwithstanding anything herein contained, the Consultants/Bank or his representative shall not, without the prior concurrence in writing which will result in the Employer having to pay the contractor an additional sum great than Rs. 25000.00 and all such instructions issued to the contractor should forthwith be brought to the notice to the employer. The Contractor shall submit through the Consultants/Bank a statement of analysis of rates, vouchers, etc. The rates on scrutiny and final acceptance of the Employer under the terms and Clauses 16 hereof shall form a supplementary schedule of quantities.

4. Agreement copies to be supplied: The contract Document shall remain in the custody of the Consultants/Employer and shall be produced by in at his office and as when required by the Employer/Consultant or the contractor. The Contractor on the signing hereof shall be furnished by the Consultants/Employer free of cost with a certified copy of the agreement and one copy of each of the said drawings issued during the progress of works. Any further copies of such drawings required by the contractor shall be paid for by him. The contractor shall keep one copy each of all drawings on the works and the Consultants/Bank or his representative shall at all reasonable times have access to the same. Before the issuing the final certificate to the contractor he shall, if so required, forth with return to the Consultant/Employer all drawings and specifications.

5. The contractor to provide everything necessary: The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and amounts staged in the schedule of quantities and/or the schedule of the rates and amounts which rates and amounts shall except as otherwise provided over cover all his obligations under the contact, and all matters and things necessary for the proper completion of the works.

<u>ABSTRACT TO GENERAL CONDITIONS OF CONTRACT</u>		
1	Earnest money Deposit	1% of Quoted value Rs.4,000/-
2	Initial Security Deposit	1% of Quoted value including EMD.
3	Date of commencement	3 days from the date of receipt of order or from the date of mark out
4	Period of Completion	10 days from date of commencement
5	Defects Liability Period	12 months
6	Agreed Liquidated Damages	1% of tender amount per week subject to a maximum of 10% of contract value
7	Period of Final Measurement	15 days
8	Value of work for the issue of Interim Certificate	Minimum Rs -----
9	Retention money from each interim bill	8%
10	Total retention money including Earnest Money and initial security deposit	As per Clause 11, of General Conditions
11	Architects certificate of payment	7 days after submission of interim bills by the Contractor.
12	Period of honoring payment certificate	7 working days from date of Architect's certificate of payment for interim bills and 45 working days for final certificate.
13	Installment after virtual completion	Clause 11
14	Delayed Payments	No interest will be paid on this account
15	Estimated value	Rs 3.85 Lakhs

SIGNATURE OF THE CONTRACTOR WITH DATE

WITNESS:

DATE:

DECLARATION

I/We have inspected the site of works and have made me / we fully acquainted with the local conditions in and around the sites of works. I/We hereby declare that I/We have gone through the conditions laid down in the Notice Inviting Tender, Conditions of Contract, Technical Specifications and understood the same and on the basis of the same I/We quoted our rates in the Schedule of Quantities attached with the tender documents.

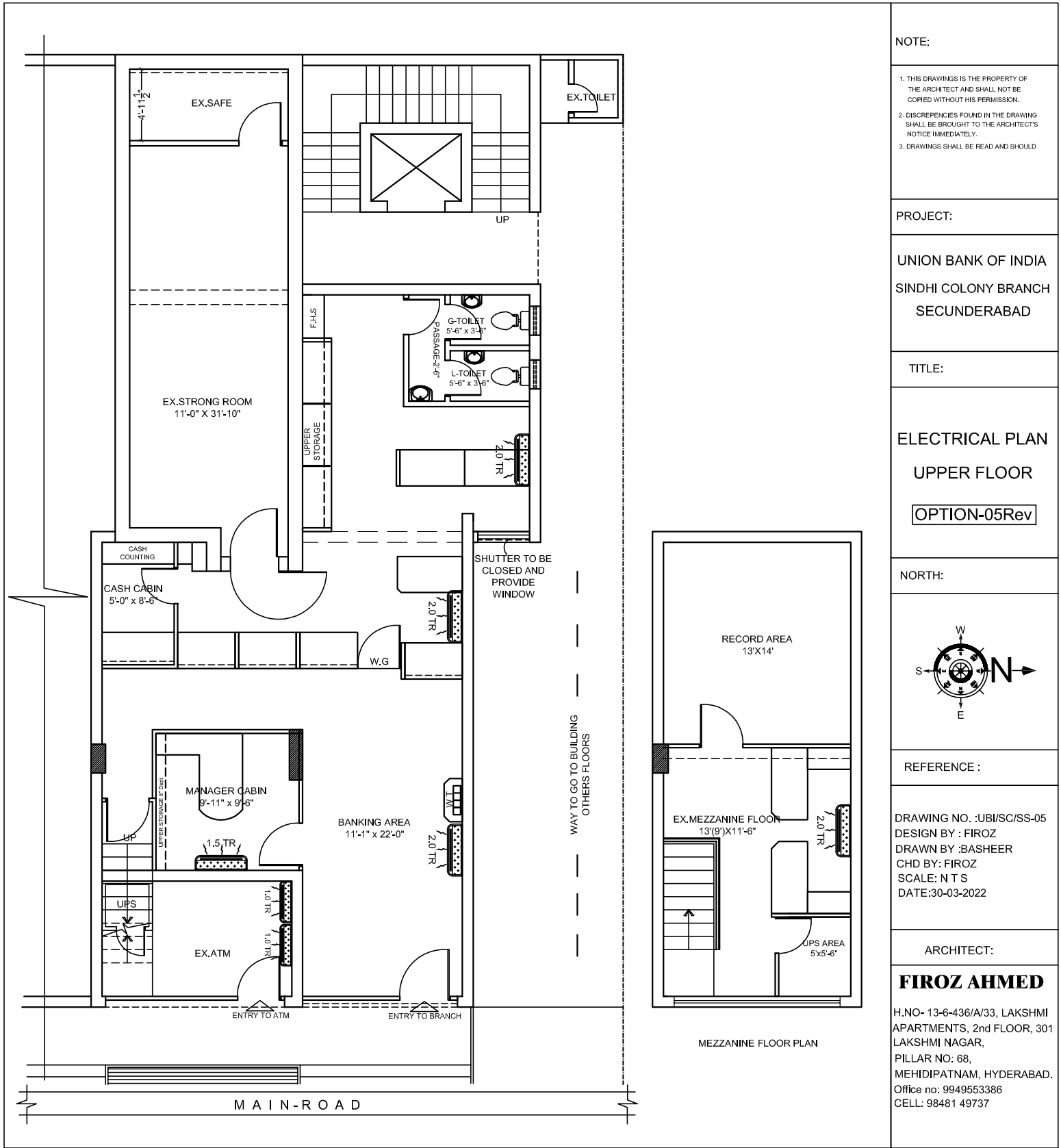
I/We shall also uniformly maintain such progress as may be directed by the Employer / Architect to ensure completion of same within the target date as mentioned in the tender document.

Witness:

Signature of Tender

Address_____

Date:_____



A	AIR- CONDITION WORKS :(For Branch and ATM)				
S.No.	Item	Qty.	Unit	Rate in Rs.	Amount (Rs.P)
1	Supply,installation, testing & commissioning of the following Cordless Hi-wall with 3 star rated (Carrier / Voltas /Blue star / LG) inverter Split Air conditioners fitted Reciprocating / Rotary compressors, including copper pipping / drain pipping etc.				
a	2.0 TR AC with 5.0 KVA Stabiliser (branch)	4.00	Nos		
b	1.5 TR AC with 4.0 KVA Stabiliser (branch & BM Cabin)	1.00	Nos		
c	1.0 TR AC with 4.0 KVA Stabiliser (ATM)	2.00	Nos		
2	Supply, installation, testing & commissioning of the following Soft drawn copper piping with 9 mm thick Nitrile rubber, Wiring between indoor / out door unit, insulation including all necessary fittings between indoor and out door air cooled condensers of the 25 mm in size & Along With Main Pipe.	32.00	Rmt		
3	Supply, fixing, testing & commissioning of the Condenser supports				
	For Split AC Unit	7.00	No.		
4	Minor Civil works (chipping for drain pipe, drain pipe, replastering for the same)	7.00	No.		
A	TOTAL Amount for (Air-conditioning works):				
	Rupees				
	GST EXTRA				