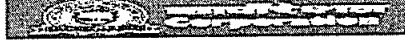




आंध्र प्रदेश  
Andhra Pradesh



**Regional Office Hissar**  
**First Floor, SCO - 89, Lajpat Nagar, Hissar - 125001**

### TENDER NOTICE

Union Bank of India invites applications/Bids for supervision in Single Bid system, professional fee bid for appointment of Architect from Architect/Architectural firms empaneled with Union Bank of India, Regional Office Hissar for Face Lifting of Bank's ATMs under RO Hissar for approx.

The approximate carpet area to be furnished/renovated is around 80 Sq. ft. (actual area may differ from then approximation)

Estimated cost of project: Approx. Rs. 2.50 Lakh per ATM for 75 ATMs (actual expenses may differ from estimated expenditure as per site and location (per ATM))

Application/Bid forms containing detailed information can be downloaded from Bank's website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) or government's e-procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in), the same can also be collected from the below cited address of Regional Office, Hissar during working hours from 04.07.2021 to 14.07.2022 up to 03:30PM.

Chief Manager (P&D)  
Regional Office Hissar  
SCO- 89, 1<sup>st</sup> Floor,  
Lajpat Nagar,  
Hissar (Haryana)  
Pin- 125001

The last date for submission of duly filed bid is 15.07.2022 up to 3:30 PM. The applications/Bids will be opened on 16.07.2022 at 4:00 PM at our **Regional Office, Hissar, Address: First Floor, SCO - 89, Lajpat Nagar, Hissar - 125001** in the presence of applicants/their authorized representatives. Bidders are requested to be present during tender opening. No time extension is allowed and bids submitted after due date & time will not be entertained. Bank is not liable for any postal/transit delay/loss.

All addendum/amendments in respect of this Bid/Notice, if any will be displayed on the Bank's website and no paper advertisement will be released. Intending bidders are advised to check website regularly.

Union Bank of India reserves the right to reject any or all applications received without assigning any reasons whatsoever. No communication will be entertained.

  
Dy Regional Head

## PRICE BID

### FORMAT FOR PROFESSIONAL FEES (On Letter Head of the applicant)

To  
Chief Manager,  
Union Bank of India  
Regional Office Hissar  
SCO - 89, 1<sup>st</sup> Floor, Lajpat Nagar,  
Hissar - 125005, Haryana

Date:

### Sub: PROFESSIONAL FEE FOR ARCHITECTS / ARCHITECTURAL FIRM

#### For Face Lifting of Bank ATMs under RO Hissar

Having examined and studied various requirements in respect of the subject for Face Lift of Bank's ATMs under RO Hissar per specifications provided and discussions with Concern Banks Officials resting on the subject the scope of work of intending project architect.

The Bank has clearly spelt out scope of work and its requirement, in brief details of which are as under:

- To survey the site and make physical verification of existing conditions and prepare a design conforming to Bank's requirements which includes total interior designing encompassing all elements like flooring, false ceiling, workstations, storage facilities, related civil works, electrical, fire safety system, CCTV system and security system etc. The design shall bring out ambience for the "feel good" factor in various parameters.
- To prepare such design, color schemes, material specifications and present to the Bank total scheme which includes detailed layout plan, furniture & fixture details, elevation and 3D views in form of presentation drawings.
- The Project Architect shall prepare preliminary drawings to be discussed and finalized by Bank's Competent Authorities. The Architect shall prepare such preliminary drawings till the final layout is selected. Based on approval of the plan by the Bank, the Architect/Project Consultant will have to furnish detailed drawings, specifications, bill of quantity, detailed estimate and final tender documents for further review and approval by the Bank.
- On final acceptance to codify the plan, concept, and specification encompassing all relevant aspect in a very comprehensive manner ideally suited for practical implementation. More particularly, bill of quantities, detailed estimate, rate analysis, specifications, approved makes of materials and such required details, which shall be comprehensive and of required clarity for actual implementation of the project.
- To prepare proposal of the final layout plan fit to be submitted for approval to various local authorities like HUDA, Municipal Corporation, Mandal Panchayat. Fire Brigade, environment, Water department, Traffic etc., if needed and insisted by local authority only.

- To submit plan for revalidation time to time if required. No separate out of pocket expenses shall be paid to the Project Architects for revalidation of approvals from statutory authorities, except official fee to be paid to the concerned local authorities.
- After due consideration to the scope of work mentioned herein above and giving due cognizance to duty list mentioned in the original prequalification bid, we submit our price bid in respect of original fees as under.
- If two or more bidders will quote the same rate/amount(L-1), in such case bank reserves right to choose Architect/Architectural Firms from the L-1 bidders on merit and experience.
- L-1 will be derived out of amount quoted excluding GST.
- Prices to be quoted in respective serial no a, b, c and d only and it must not be Zero in any column. No amount to be quoted against serial no 1.

Sr. No.	Parameter	Professional fees
1.	<b>Consultancy Services:-</b> Preparing standard layout / plans: The layout will be revised till it meets requirement of the Bank. The charges quoted will be inclusive of furnishing detailed plans, elevations, 3 D views and walk through. Preparation of required nos. of final tender documents to be issued to the contractors which will include detailed specifications of item, rate analysis including civil / interior / electrification / air conditioning / fire safety, etc. cross sectional details of officer's table, work station, credenza, side tables, chairs, sofa, center table, main entrance door, false ceiling, notice board, display board, storage and any other item required for furnishing and renovation, etc.	
a.	Professional fee-in terms of actual value of designed work completed excluding readymade items comprises of 90% of total estimated cost.	_____ % of actual value of work. Professional fee will be _____ Rs
b.	Professional fee- in terms of actual value of work completed on readymade items, which are not designed by the project architect (Chairs/DG Set/cost of AC Machines) comprises of 10% of total estimated cost.	_____ % of actual value of work. Professional fee will be Rs _____
c.	<b>PMC for a period of 2.5 months.</b> Project Management Charges towards providing full time engineer fully experienced in similar work be deployed at site. (max salary paid will be only for original completion period) for day to day site supervision during actual construction work, preparing Work Schedule/Bar Chart Program for execution of works, maintaining various records, joint measurements, quality control, certification of bills, final completion reports along with necessary drawings. + one month for preparation of final bill. (Approx. 2.5 Months (1.5+1) are required for execution period.)	Rs _____ per month
d.	Visit Charges to the site during execution of work wherein the visit is required once in a week. These charges should include traveling expense other expenses. (Approx.10 visits are required during execution period of 2.5 months.)	Rs _____ per visit
	<b>Total Fee</b>	
	<b>GST</b>	
	<b>Gross Total (including GST)</b>	

Note:

1. The readymade items include cost of higher side of electrical Air Conditioner, D.G. set, chairs, etc. and all items Bank purchase directly with professional guidance from the project Architect.
2. Under project management qualified Engineer/ Architect will be deployed on site on full time basis for day-to-day supervision, ensuring execution of work as per contract terms and conditions, certification of bills/ claims submitted by the contractor, co-ordination with Bank officials.
3. For approval of works, related to Fire Safety including Fire Hydrant System. Sprinkler System, Fire Alarm System etc., Architect will be allowed to take help of concerned contracting agency.
4. GST as applicable will be paid over and above the charges as quoted above.
5. Project Management Services mentioned in point d. are optional, however Architectural firm must quote their charges for the same. The Bank reserve the right to appoint any other agency for the Project Management or deploy Bank's staff for the purpose.
6. No separate visit charges will be paid during execution of work. Professional fee quoted shall be inclusive of all Visit charges, transportation, lodging, Boarding to the site during execution of work.
7. Architect/ representative shall make regular visit to site, no of visits shall not be limited to any nos.
8. Architect /representative shall attend meeting on site or Banks office as required by Bank.

Further, we also hereby agree to all terms and conditions spelled out by the Bank while calling Prequalification Bid.

Signature :

Name :

Designation :

Seal :

## ATM CABINS

To facilitate actual construction proposed for ATM cabins model layout plan, Elevations and material norms are detailed herewith, there may be slight variation as per site condition; however basic concept has to be strictly adhered to. The colour code and material Norms shall be similar to Bank's existing off-site and on-site ATM cabins. The regional offices shall appoint Architect from the approved panel to facilitate construction of ATM cabin based on the details mentioned herewith.

For ATM not attached in premises minimum area required would be 80 SQFT

### MATERIAL NORMS

S.No.	PARTICULAR	APPROVED MAKE/ SPECIFICATION	REMARKS
1	Vitrified Floor Tiles of Size 600 mmx 600 mm	Marbonite /vitrified, ivory/snow white stains free shade or equivalent of similar shade. Tiles shall conform to IS 1237- Edition 2.3, Variation in dimension not to exceed $\pm 1.0$ mm. The equivalent shade of Nitco, Naveen, Bell, somany, Kajaria may be considered.	Tiles are to be cured with water and fixed in 1:3 Cement Mortar, skirting shall be 4", flush with plastered and PoP finish of wall with a groove of 6mm between skirting & Flooring.
2	False Ceiling	Clear height of 9'2" shall be ensured between finished floor levels and finished false ceiling level. The false ceiling must have provision of concealed wiring in conduit connecting the main access Lock with panel in back room or storage unit.	Combination of Heavy duty Commercial 2'x2' metallic frame with ceiling tiles- Modular False Ceiling of Indian gypsum board (IS2095-1982) or equivalent make in ratio 40:60 as per coverage.
3	Internal wall paneling	Al tubular frame 50 x 38 x 1.2 mm at 600 mm c/c horizontally & vertically, anchored to the floor & the slab on top with skin on both sides of 9 mm thick BWR IS 303 grade plywood. The exterior surface to be finished with Laminate as specified in drawing enclosed.	Exterior side Laminate finished over 6 mm commercial ply fixed over Aluminium sections per requirement. The 4" top & Bottom Skirting shall be made of 1" Red Laminate & 3" Blue Laminate as detailed above.

4	External Granite Cladding	Lakha red or Ruby Red granite around entrance door, fixed Glazing and exterior wall.	To be fixed in 1:3 Cement Mortar and joints treated with white cement admixed with red color.
5	Main Entrance Door	Fully glazed Ivory coloured powder coated Aluminium Shutter, hinged & mounted on floor spring of ISI make, with opaque film over Glass Door. There should be provision of standard MS rolling shutter finished with Red coloured Enamel paint of Asian/ British/ Berger of equivalent make. The rail of Rolling Shutter and top should be camouflaged by wooden box paneling whose exterior side to be finished with laminate as per above details.	The aluminum extruded sections shall conform to IS 733 and IS 1285 for chemical composition and mechanical properties. Aluminum glazed doors shall be of size, as shown in the drawings. Float Glass-It shall be clear, float transparent and free from cracks. The float glass shall conform to the IS 14900 and 06mm thick.
6	Fixed Glass glazing over TW Frame at Front.	10mm toughen Glass with opaque film over melamine polished TW Frame.	TW for framework shall conform to IS 1003 (Pt. 1 & 2).
7	Wall & ceiling finishing	Ceiling & Walls over PoP/ Putty base painted with Plastic emulsion paint.	The plastered surface of structure walls to be finished with two or more coats of Birla putty or equivalent over which finishing coat of Asian Pop or equivalent shall be applied to ensure smooth surface. The finished surface is to be painted with two or more coats of Asian Royal/Nerolac feature touch/ Berger Pearl finish or equivalent in Ivory or Broken white color.
8	Electrical Wire & Fixtures	Anchor, Crabtree, Phinolex, havells or Equivalent Make.	Fixing shall be specified in the BoQ.
9	UPS >=8600 VAH	3 KVA UPS with batteries mounted on MS Frame.	UPS of make Luminous/ Numeric/ Switching Electronics or Equivalent. Batteries of Yuasa/ Panasonic/Exide/AVO or equivalent.

10	Storage Cabinets	Full HT storage unit 2' deep and 7' High and 6' length as per site.	Storage shall be full height and wall mounted. All sides and shutters made of 19 mm Commercial Ply board & back to made of 6mm Thick Commercial Ply. The exposed side of, front façade shall be finished with 01mm laminate as per décor with Top and Bottom Skirting as per above details. The inside shall be melamine polished along with the Provision of Godrej Locks and SS Handles and required standard hardware.
11.	Chequered Tiles & Provision of Ramp for access of PWD	The external flooring over staircase & Ramp shall be of 1'X1' chequered tiles of red colour.	The chequered tile shall be glazed at Top and slope of Ramp shall not be less than 1:10.
12.	Provision of Standard display Board and Information Panel.	3 Nos Display Board of size 1'-6" X2' 1 Nos information panel of size 2'-6"X2'	Acrylic sandwich board.

#### Location and Number of UPS Power Points and Data Points for Automation

Apart from the normal UPS Points and data points additional UPS Power Point + data Point have to be provided for Automation as follows-ATM (1 UPS Point 1 data Point) CDM (Cheque Deposit Machine) (1 UPS Point 1 data Point) etc.